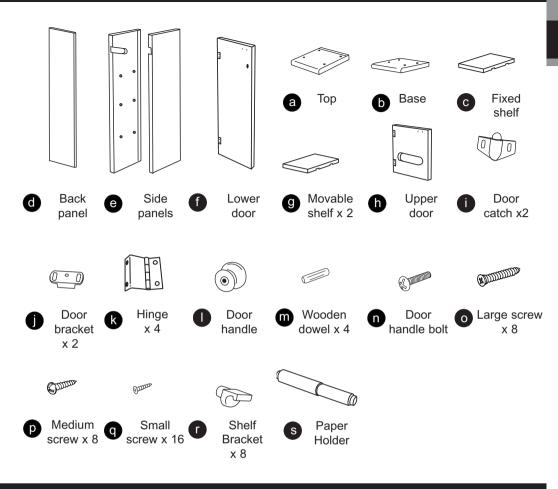
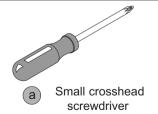
#### You should have these items

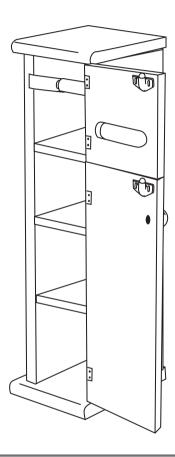


#### You will also need



# Tidy cupboard

#### Assembly instructions - Please read carefully



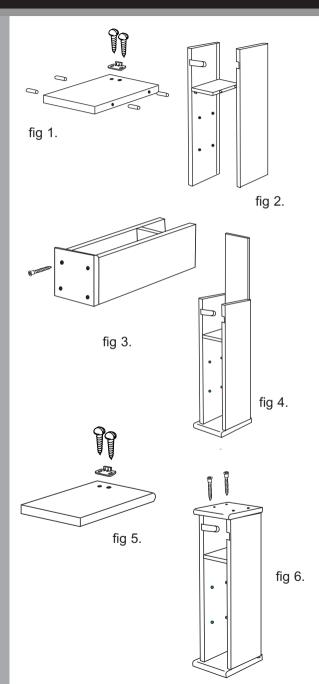
#### **IMPORTANT**

- Read these instruction carefully and familiarise yourself with the procedure before assembling your Tidy Cupboard.
- **2.** Please check that you have all the parts required these are listed on the back of this guide.
- **3.** You will need a small crosshead screw driver to assemble this product.
- **4.** To avoid damage, it is recommended that while you assemble your Tidy Cupboard it is placed on a soft, level surface.

# Assembly instructions

## Stage 1 - Assembling the body

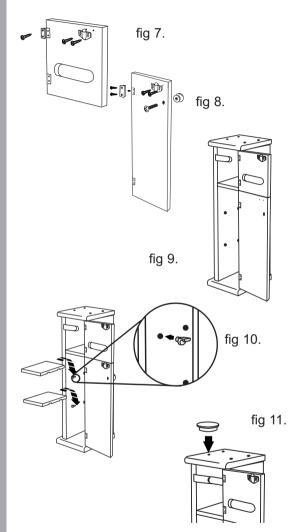
- Attach the door bracket to the underside of the fixed shelf using the medium screws. See fig 1.
- Insert the doweling rods into the holes in the sides of the fixed shelf. See fig 1.
- Use the doweling rods to fit the fixed shelf to the side panels. The shelf should attach to the upper set of holes. This may be a tight fit. See fig 2.
- 4. Lay the cupboard on it's back and use four of the large screws to attach the base. See fig 3.
- Slide the rear panel into the channels at the rear of the cupboard. See fig 4.
- 6. Attach a door bracket to the underside of the top using two medium screws. See fig 5.
- 7. Use the remaining four large screws to secure the top of the cupboard. See fig 6.



# Assembly instructions

#### Stage 2 - Attaching the doors

- 8. Attach the fixed section of two hinges to the upper door using the small screws. Attach a door catch to the top, using two medium screws. See fig 7.
- Do the same for the lower door.
   Remember to also attach the door handle using the door handle bolt.
   See fig 8.
- Attach the doors to the main body of the cupboard using two small screws for each hinge. See fig 9.
- Insert the shelf brackets in the holes in the side panels.
   See fig 10.
- 12. Place the shelves on the shelf brackets.
- 14. Insert the paper holder.
- 13. To finish the assembly of your tidy cupboard, insert the screw covers over the screw holes on the outside of the tidy cupboard, top and base. See fig 11.



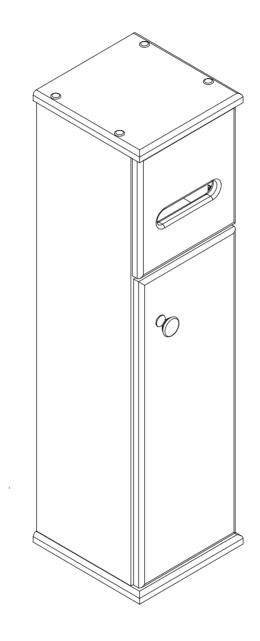
#### Safety Instructions

- 1. This Tidy Cupboard should be assembled by an adult.
- 2. Keep all small parts out of the reach of children.

# White Tidy Cupboard

Assembly Instructions - Please keep for future reference

830/1732



#### **Dimensions**

Width - 17cm

**Depth - 17.5cm** 

Height - 63.5cm

**Important** - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the Customer Helpline: 08456 400800



# Safety and care advice

#### Important - Please read these instructions fully before starting assembly

- Check you have all the components and tools listed on pages 2 and 3.
- Remove all fittings from the plastic bags and separate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.
- Do not stand or put weight on the panels, this could cause damage.
- Assemble the unit as close to its final position (in the same room) as possible.

- Assemble on a soft level surface to avoid damaging the unit or your floor.
- **Note:** Only apply the glue once you are sure of the assembly.
- The wall plugs supplied are suitable for solid walls only. It is important that the correct type of fixing is used for your wall, seek professional advice if in doubt.
- Parts of the assembly will be easier with 2 people.
- If using power tools, please follow the safety instructions supplied with the tools.



• We do not recommend the use of power drill/ drivers for inserting screws, as this could damage

the unit. Only use hand screwdrivers.

- *Warning:* Before drilling, check the wall for hidden pipes and cables.
- Dispose of all packaging carefully and responsibly.

#### Glue safety - Take care when using glue, please follow the advice below

**Skin contact:** Remove contamination by washing with soap and water. This procedure should also be followed prior to eating and drinking.

**Eye contact:** Rinse immediately with clean water for 15 minutes and seek medical advice.

**If swallowed:** Seek medical advice immediately. If possible show product information or label to the medical advisor.

#### Care and maintenance

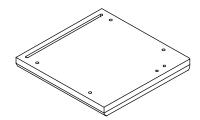
- Only clean using a damp cloth and mild detergent, do no use bleach or abrasive cleaners.
- From time to time check that there are no loose screws on this unit.
- This product should not be discarded with household waste. Take to your local authority waste disposal centre.

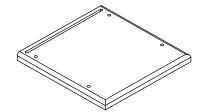
**Note:** if required the next page can be cut out and used as a reference throughout the assembly. Keep this page with these instructions for future reference.

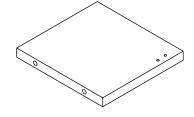
# Components - Panels

If you have damaged or missing components, call the Customer Helpline:08456 400800

# Please check you have all the panels listed below



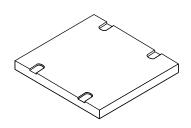


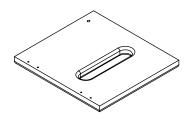


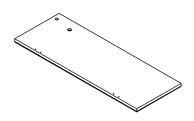
1 Top Panel x 1

2 Bottom Panel x 1

3 Fixed Shelf x 1



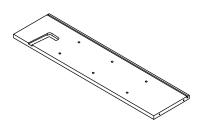


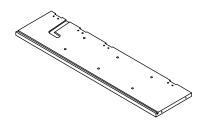


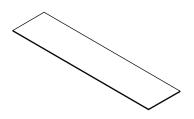
4 Adjustable Shelf x 2

5 Upper Door x 1

6 Lower Door x 1



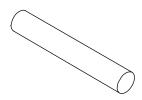




7 Left Side Panel x 1

8 Right Side Panel x 1

9 Back Panel x 1



10 Paper Holder x 1

# Components - Fittings

#### Please check you have all the fittings listed below

Note: The quantities below are the correct amount to complete the assembly . In some cases more fittings may be supplied than are required.

A Hinge x 4	B (2000) 12mm Screw x 4	O Door Knob x 1
D (3)222222222222222222222222222222222222	Plastic Support x 8	Magnetic Catch x 2
G OCATCH Plate x 2	(3)))))))))) 30mm Screw x 8	Screw Cap x 8
Wooden Dowel x 4	10mm Screw x 18	

#### Tools required



Phillips screwdriver (medium & large)

#### Ruler - Use this ruler to help correctly identify the screws

# **Assembly Instructions**

#### Step 1

#### Assembling the fixed shelf

NOTE:It would be useful to ask someone to help you at this stage.

a:Attach the magnetic catch **f** to the underside of the fixed shelf **3** using 12mm screws **B** Insert the wooden dowels **J** into the holes of fixed shelf.

b:Use the wooden dowel to fit the fixed shelf to the side panels 7 and 8 .The shelf should attach to the upper set of the holes.This may be a tight fit.

### Step 2

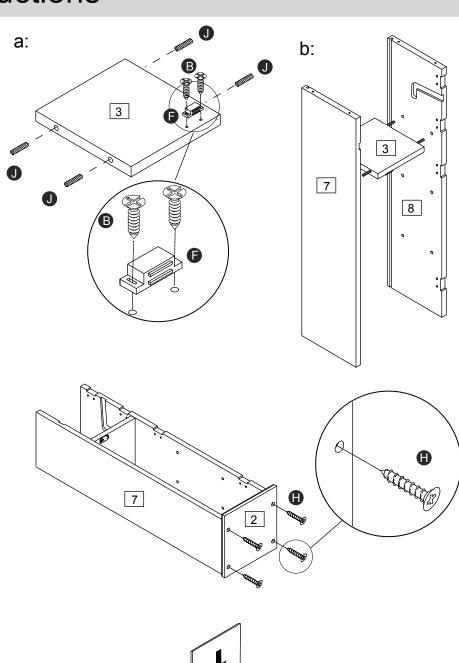
#### **Assembling bottom panel**

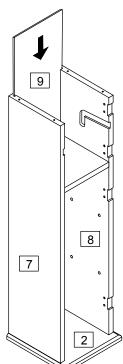
Lay the cupboard on its back and use 30mm screws (1) to attach the bottom panel 2.

# Step 3

#### Assembling back panel

Slide the back panel 9 into the grooves of the side panels 7 8 and bottom panel 2.





# Assembly Instructions

#### Step 4

#### Assembling top panel

a:Attach magnetic catch **(F)** to the underside of the top panel **(1)** using 12mm screws **(B)** 

b:Use 30mm screws **(H)** to fix the top panel to the unit.

# a: b:

#### Step 5

#### Assembling doors

a:Attach catch plates **©** to the upper door **5** and lower door **6** using 10mm screws **(**8). Also attach the knob **(©** to the lower door with 25mm screw **(D)** 

b:Attach door hinges **A** to the upper and lower door and the main body of the cupboard with 10mm screws

#### Step 6

#### Assembling abjustable shelf

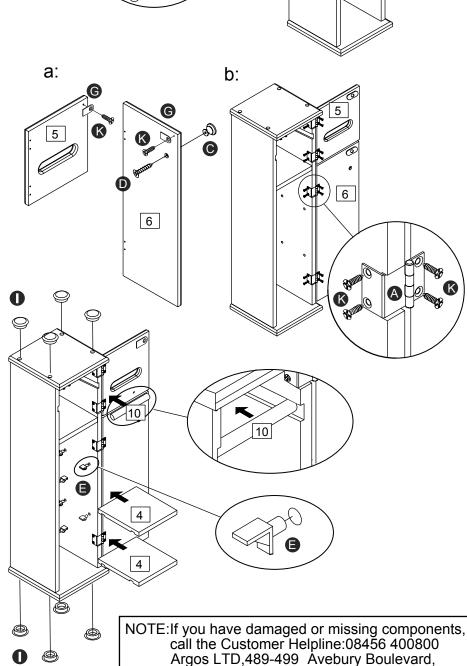
Insert the shelf supports into the holes in the side panels, and put the abjustable shelves 4 onto the shelf support.

Insert the paper holder 10

To finish the assembly of the unit, insert the screw caps ① over the screw holes on the outside.

NOTE: Please make sure the unit is secure before use

The assembly is now complete



Central Milton Keynes, MK9 2NW