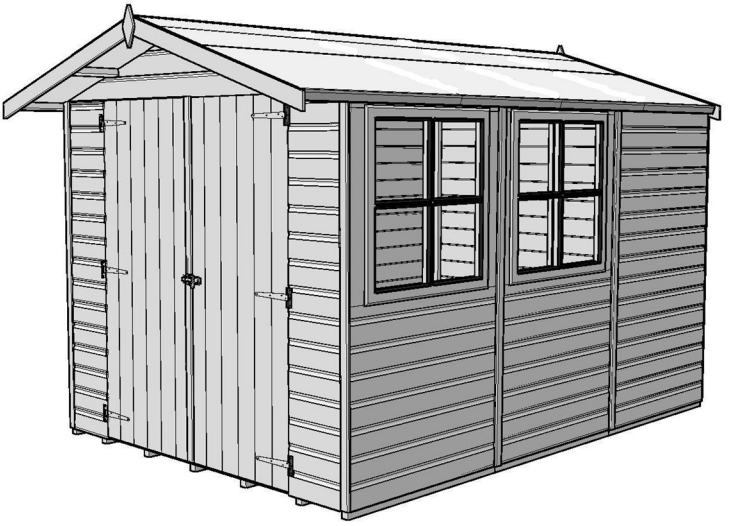
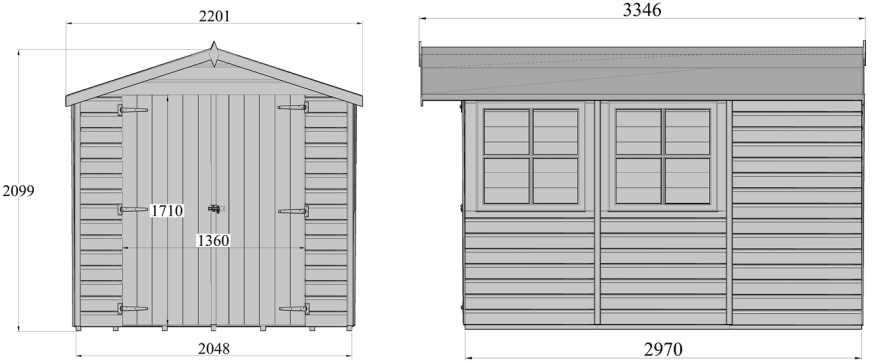
Batch No.3943

© Guernsey 7x10

© 7bi10 DDA





These instructions are for your safety. Please read through them thoroughly before use .
PLEASE KEEP THIS LEAFLET FOR FUTURE REFERENCE

Version 5 28/11/2013 Valerio Coraggio

Let's get started...

Important information...

In more detail...

EN	For a copy of the instructions or a copy in another language please send an email or write to the address below.
F	Pour obtenir un exemplaire des instructions ou une copie dans une autre langue s'il vous plaît envoyez un e-mail ou écrire à l'adresse ci-dessous.
I	Per richiedere una copia del libretto di istruzioni, in italiano, o in un'altra lingua, per favore, invia una e-mail o scrivi a l'indirizzo sottostante.
PL	Na kopii instrukcji lub kopii w innym języku prosimy o wysłanie maila lub pisać na adres podany poniżej.
RUS	Для получения копии инструкции или копия на другом языке, пожалуйста, отправьте по электронной почте или написать по указанному ниже адресу.
TR	Başka bir dilde talimatları veya bir kopyasını bir kopyası için bir e-posta gönderebilir veya aşağıdaki adrese yazınız.

SHIRE
BUILT AROUND OUR REPUTATION

customerservice@shiregb.co.uk

Brigstock Road Wisbech Cambridgeshire PE13 3JJ
Tel 01945 465 295

Safety

Check that you have noted all the following instructions:

- ☑ We advise the use of non slip protective gloves throughout the assembly process.
- ☑ We advise the use of steel capped protective footwear throughout the assembly process.
- ☑ We advise that you use a helper to hold the glass in position whilst you nail the beading in place.
- ☑ We advise the use of protective headwear and safety goggles throughout the assembly process.
- ☑ Where a ladder is in use another person must hold the ladder.
- ☑ Do not attempt to work in windy conditions.
- ☑ We advise the use of a scaffold tower when fitting the roof, for felting or if you cannot reach from the ground.
- ☑ Do not allow children near the tools and work area.
- ☑ Follow any safety precautions quoted by the manufacturer for any equipment you use.
- ☑ Check all parts before assembly.
- ☑ Only use child and animal safe wood preservative.
- ☑ Do not use creosote.
- ☑ Allow the wood preservative to fully dry before use.
- ☑ Regularly check the building for wear and tear.

Important!

EVERY PRECAUTION IS TAKEN TO ENSURE THAT YOUR BUILDING HAS NO ELEMENT INCORRECTLY PLACED OR POSSIBLY HAZARDOUS, HOWEVER PRIOR TO USE PLEASE CHECK ALL SURFACES FOR THE FOLLOWING:

(1) RAISED GRAIN, SPLINTERS: Sand down timber to smooth finish
(2) NAIL/SCREW/PIN HEADS PROUD: Tap home to be flush with surface of timber
(3) DAMAGED SCREW HEADS RESULTING IN SHARP SPLINTERS OF METAL: Replace
(4) SHARP ENDS OF NAILS/ SCREWS/ PINS PROTRUDING THROUGH THE PANEL: Remove and reposition
(5) ENSURE ALL PARTS ARE SECURED AGAINST REASONABLE FORCE: Remove and refit
(6) ENSURE THERE ARE NO LOOSE PARTS: Remove and refit/discard

IMPORTANT ! For your safety please read carefully the safety warnings

Preparation of base...

We recommend that the base onto which your building will stand should be at least 75mm larger in each direction than the total floor size of the building.

- **Actual floor area of the building:** 2048mm x 2970mm
- **Total height clearance:** 2160mm
- **Roof size:** 2200mm wide x3348mm long

The chosen position in your garden for your building should be excavated to a depth of 75mm to allow a base of sand, on to which paving slabs can be evenly laid.
You may also use an adjustable timber base or a concrete base. Whatever base you decide upon IT MUST BE LEVEL AND FIRM.

Warranty...

10 Year anti rot warranty subject to the following:

- The building must be raised so it is not in contact with any water retaining base surface (for example grass)
- This can be achieved using a timber, concrete or slab base
- When using a concrete or slab base use damp proofing strips under the bearers
- The building must have been completely treated and sealed immediately prior to or after assembly
- The building must have been re-treated and re-sealed annually

NOTE: Wood is a natural product, and therefore the following are excluded from the warranty:

- Colour change
- Warping
- Splitting.

The following are also excluded:

- Damage resulting from poor assembly
- Poor treatment application
- Poor care and maintenance
- Changes to the design
- Misuse
- General wear and tear.

The 5 golden rules of care:

(1) Ensure your base is level and firm.
(2) Ensure the building is not sitting directly on the ground using damp proof membrane or the optional timber base.
(3) Ensure every piece of timber and surface, especially that is hidden upon assembly is treated with a top quality wood preservative at least twice (before assembly). Turn the panels upside down whilst painting so the treatment runs into the seams.
(4) Garden buildings are not waterproof, therefore we recommend you seal between all the panels with a silicone based sealant.
(5) Regularly check your roofing felt for weather damage and leaks.

The 6 golden rules of maintenance:

(1) Visually check for weather damage.
(2) Check and replace if necessary any Silicone sealant if used on your building.
(3) Check the roofing material for wear.
(4) The doors and windows may require periodical adjustment.
(5) Ensure your building is well ventilated especially during hot weather.
(6) During extremely hot periods humidify your building to prevent the timber from drying out.

Recycling and disposal:

packaging

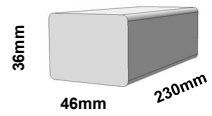
1. Pallet and timber widely recycled
2. Cardboard widely recycled
3. Plastic strapping subject to local regulations
4. Plastic sheeting subject to local regulations.

Building

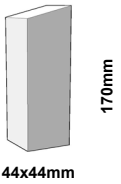
1. Timber widely recycled
2. Metal fixings widely recycled
3. Glass widely recycled
4. **Roofing felt not currently recycled.**

Stacked parts list

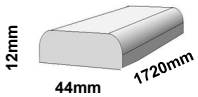
Floor Joiners (A0002) x12



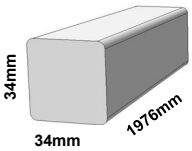
Truss block (A0042) x04



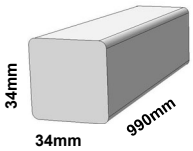
Cover strips (A0016) x10



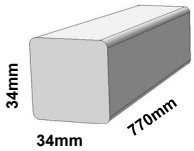
Roof bearers (A0043) x04



Roof bearers/ Roof edging (A0044) x06

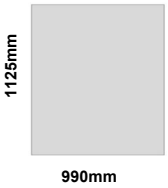


Roof Edging (A0047) x06



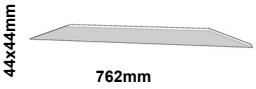
Roof panel (A0045) x06

Roof panel (A0046) x02

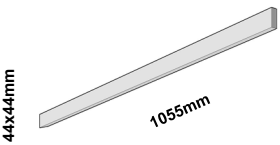


Gable Panel (A0007) x02

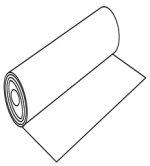
Truss brace (A0041) x2



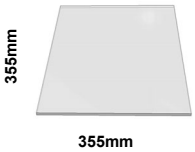
Truss frame (A0040) x4



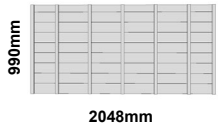
3.5m Felt strips (A0054) x03



Glazing (A0055) x08

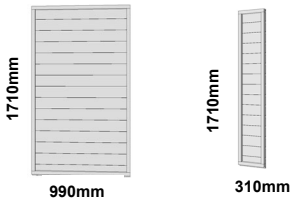


Floor (A0001) x03

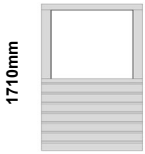


Plain Panel (A0004) x06

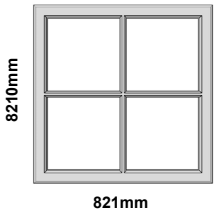
Plain Panel (A0006) x02



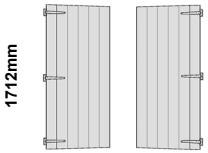
Window Panel (A0037) x02



Window insert (A0039) x02



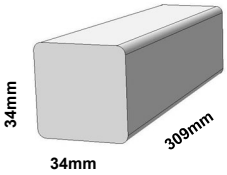
Doors (A0048) x02



Fascia & nail bag contents

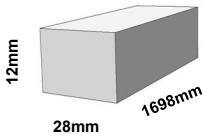
Roof support

(A0011) x02



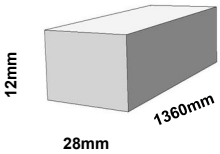
Door stop

(A0051) x02



Door stop

(A0050) x01

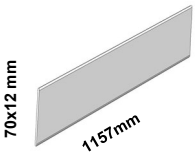


Diamond

(A0019) x02

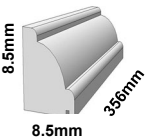
Fascia

(A0018) x04



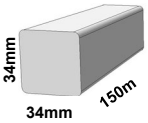
Beading

(A0056) x32



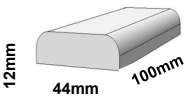
Door block

(A0065) x02



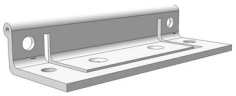
Bolt shim

(A0052) x02



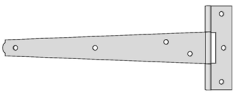
Window Hinges

(A0013) x04



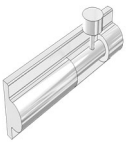
Tee hinge

(A0049) x06



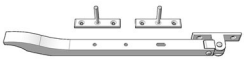
Door Bolt

(A0014) x02



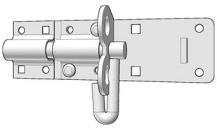
Casement set

(A0038) x02



Pad Bolt

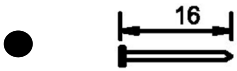
(A0053) x01



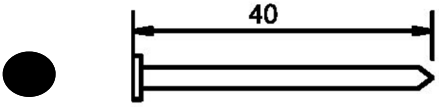
Hardware Chart
Scale 1:1

08mmFelt Nail
(A0266) x170

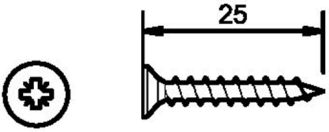
16mm Panel Pin
(A0024) x64



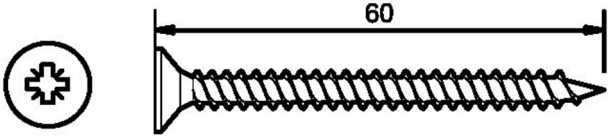
40mm Round head nail
(A0025) x246



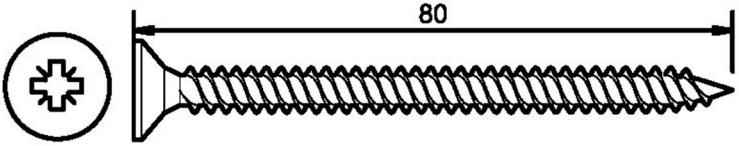
25mm Posi-drive screw
(A0032) x110



60mmPosi-drive screw
(A0035) x71

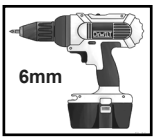


80mm Posi-drive screw
(A0036) x24

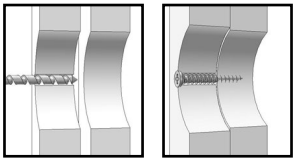


Things to check before you start:

- ☑ Ensure your base is ready– See page 3
- ☑ Check all parts as listed in the parts lists
- ☑ Read the instructions fully before starting work
- ☑ Follow all the health and safety guidelines

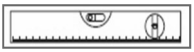


When you see the drill icon
Only ever drill through the first piece of framework which will be a pilot hole for the screw to attach the second piece of framework
The required drill bit size is shown with the icon.



You will need:

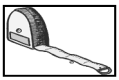

• Hammer

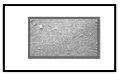

• Spirit level


• Ladder

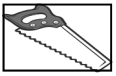

• 1mm,3mm 6mm & 8mm drill bit

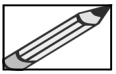

• Drill


• Tape measure & Ruler


• Sand paper

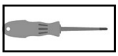

• Gloves


• Saw


• Pencil

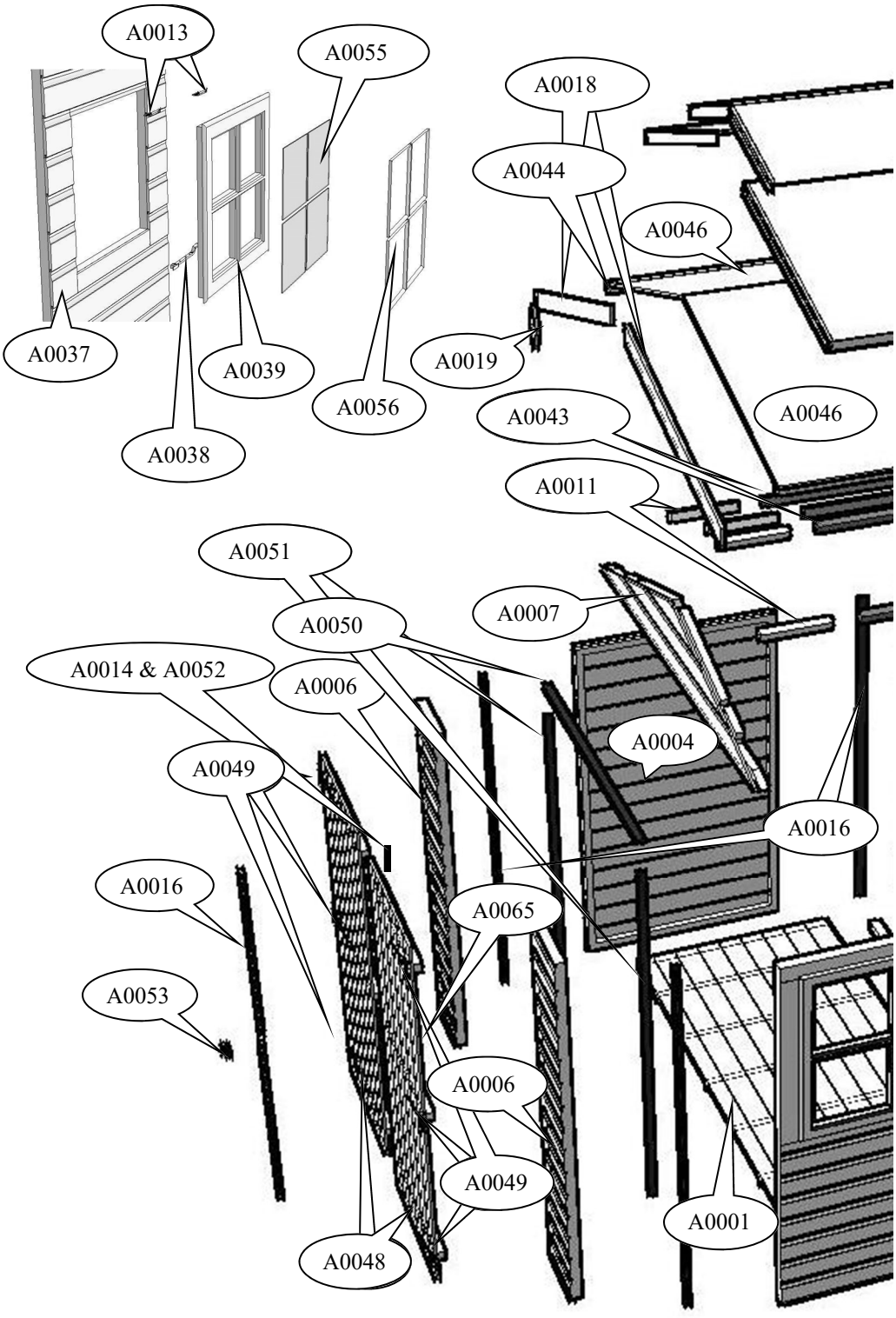

• Goggles


• A helper for some tasks

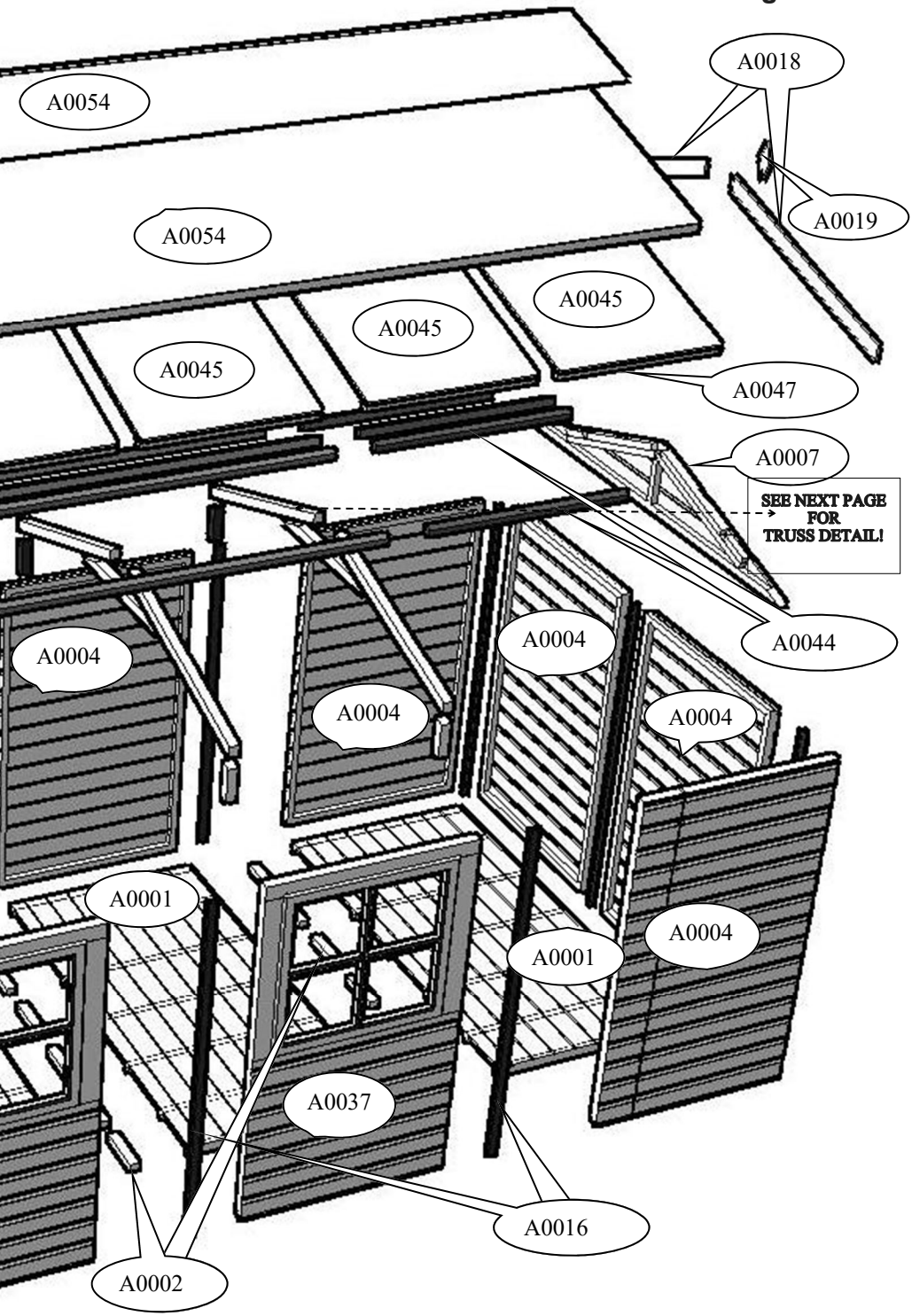

• Screwdriver


• Sharp knife

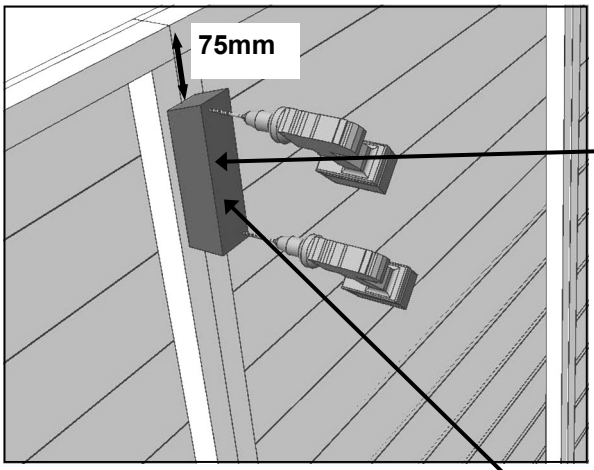
In more detail.....

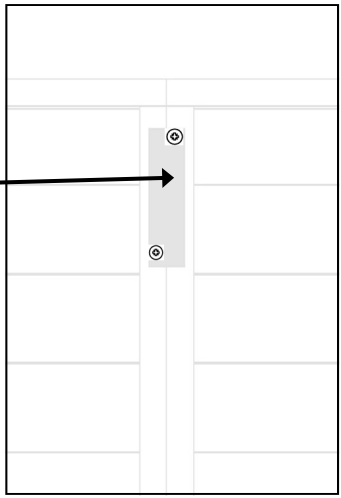


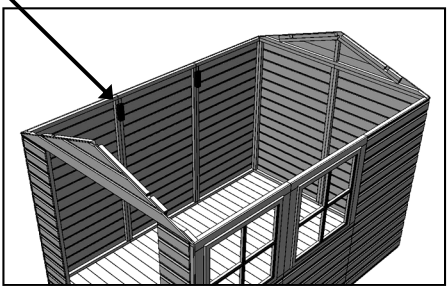
Detailed Technical drawing 1:30

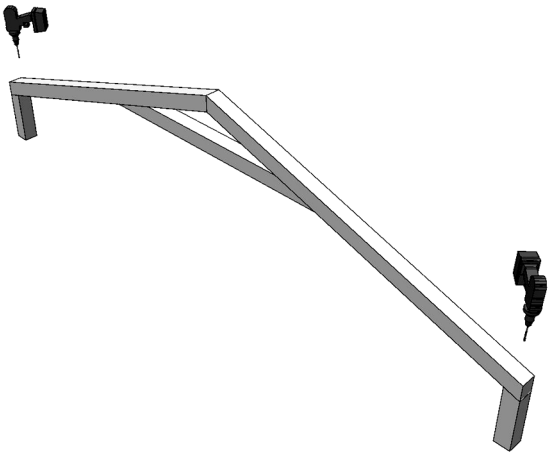


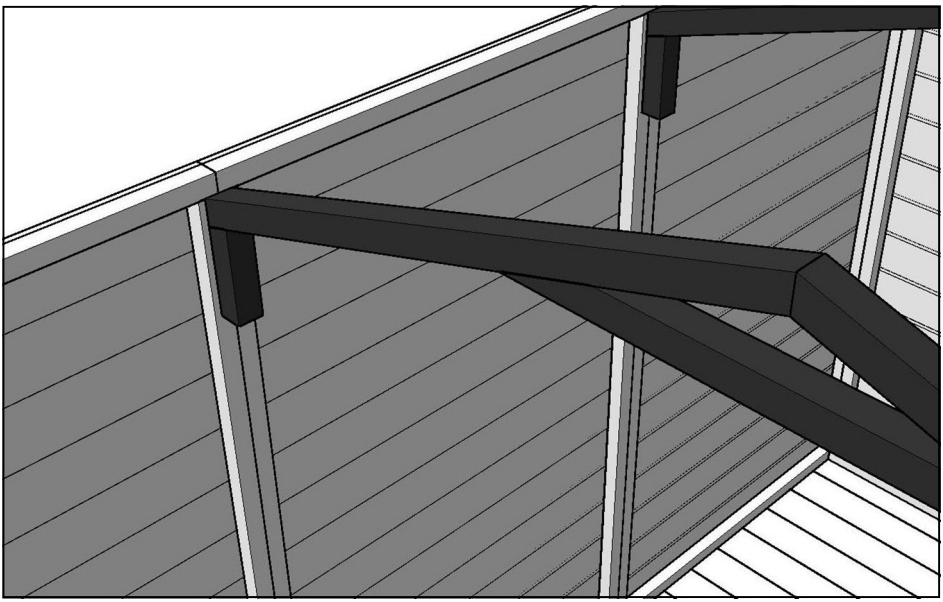
In more detail.....











Ongoing Photographic Opportunity:

We are always looking for additions to our library of photographs.

Please send us (preferably by e-mail, or in any way that suits) an image of your completed building.

If we use your image we will pay you a one off payment of £100.00 for the right to do so.

E-mail your pictures to: sales@shiregb.co.uk
Mail: Building photographs, Shire Brigstock Road
Wisbech Cambridgeshire PE13 3JJ

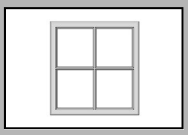
Assembly instructions:

These instructions are for your safety. Please read through them thoroughly before use.
Treat all the parts before assembly – see page 5!

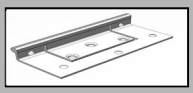
GB-IE

The hinges fit the top of the window. Try the window in position to check that you have it the correct way around.

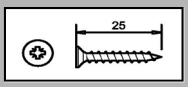
01



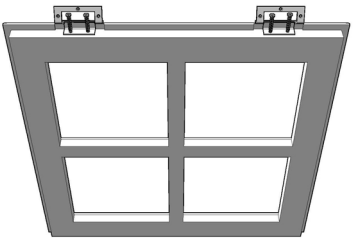
Window Insert (A0039)x02

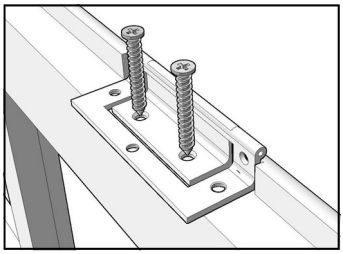


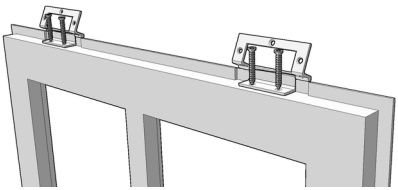
Window Hinges (A0013) x04



25mmScrews (A0032)x08



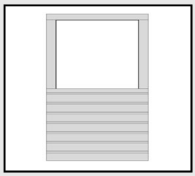




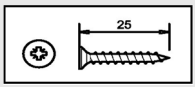
GB-IE

Get a helper to hold the window in the open position. Put one screw in each hinge first and check the window closes correctly before adding the remaining screws.

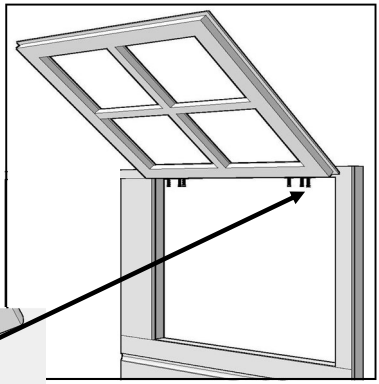
02

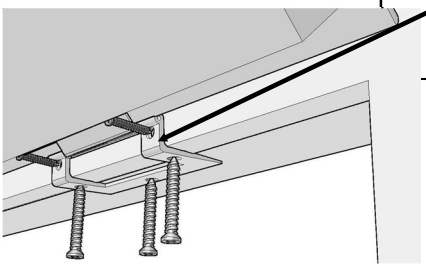


Window panel (A0037)x02



25mmScrews (A0032)x20

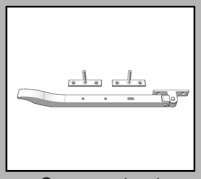




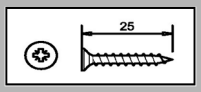
GB-IE

Casement stay and pins ”A0038” must fit together loosely. Position as shown.
Fix the casement stay to the window insert first.
Then mark and fix the pins as shown.

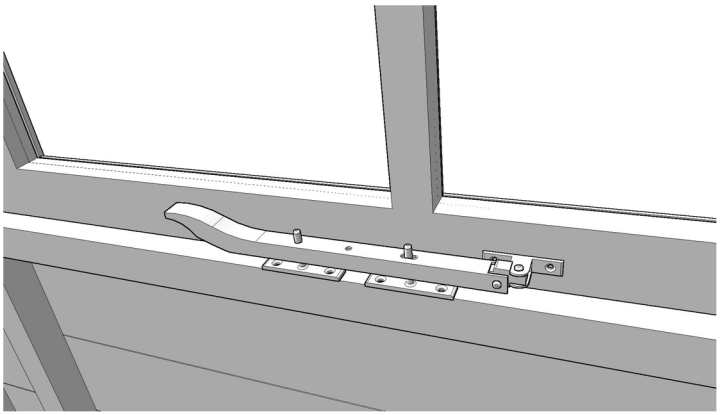
03



Casement set (A0038) x02



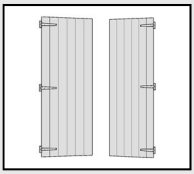
25mmScrew (A0032)x12



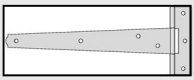
GB-IE

Fix the hinges as shown so the screws go into the horizontal framework on the back of the door.

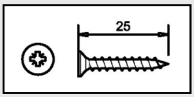
04



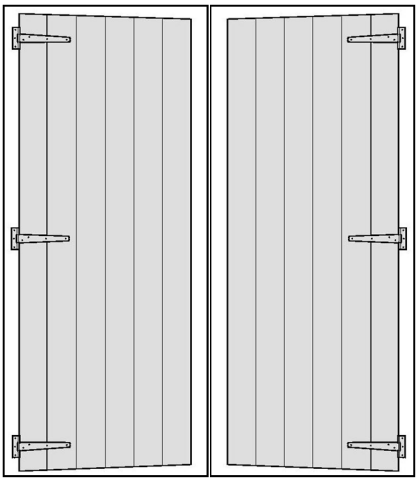
Doors (A0048)x 02

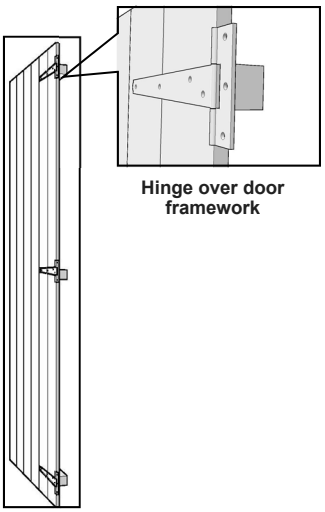


Tee hinge (A0049)x06



25mm Screws (A0032)x24





Hinge over door framework

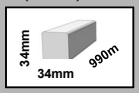
GB-IE

Position the roof edging under the short edge of the roof panels "A0045 & A0046" and fix as shown.

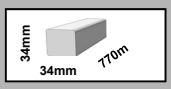
05

Roof Panel
(A0045)x06

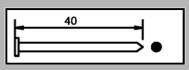
Roof Panel
(A0046)x02



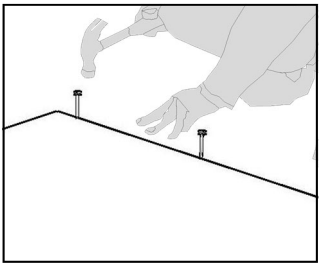
Roof Edging
(A0044)x02

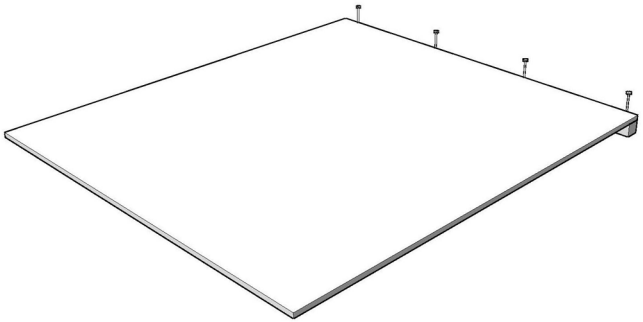


Roof Edging
(A0047)x06



40mm Nails
((A0025)x32

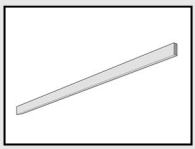




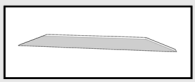
GB-IE

Read Section ahead. See pages 12/13 for detailed drawing.
Drill the truss components as shown in steps 6, and use the gable panel "A0007" as a template to align the truss parts.
Do not fix to the gable panel"A1403"!

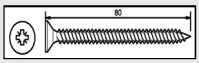
06



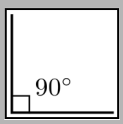
Truss Frame
(A0040)x04

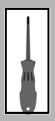


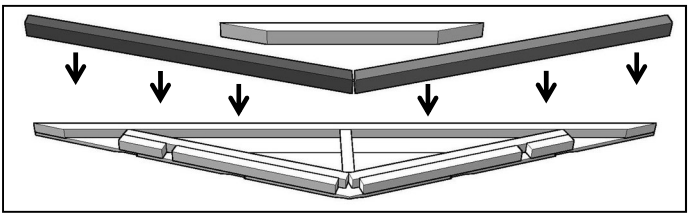
Truss Brace
(A0041)x02

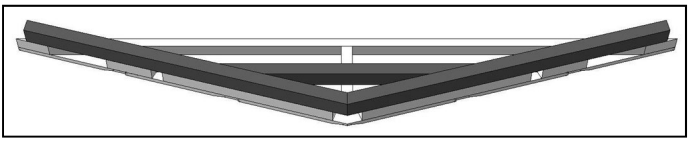


80mm Screw
(A0036)x12



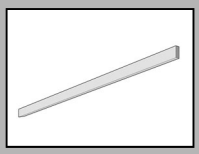






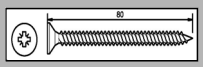
2 truss assemblies required.
Drill positions for step 6.

07

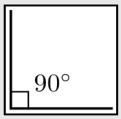


Truss Frame (A0040)x04

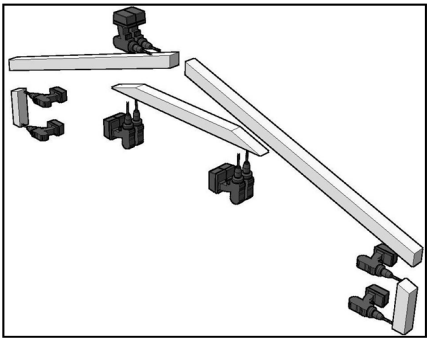
Truss Brace (A0041)x02

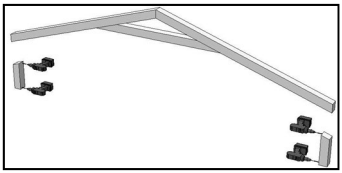


80mm Screw (A0036)x12



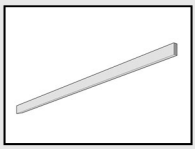
X2



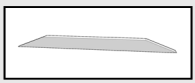


GB-IE

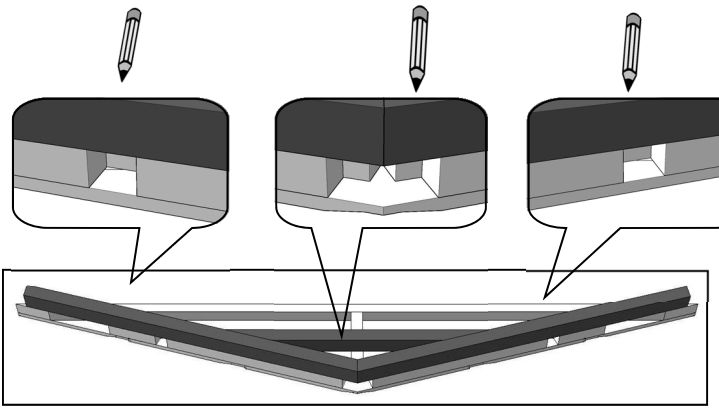
08



Truss Frame (A0040)x04



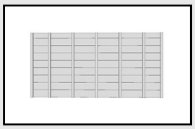
Truss Brace (A0041)x02



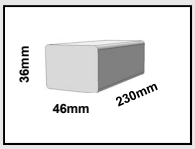
GB-IE

Position the floor joiners “A0002” widest side down so they protrude half out from 1 floor, and fix with 3x40mm nails. Push the next floor over the joiners and flush with the first floor then attach as before. Repeat with the last floor.

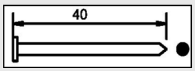
09



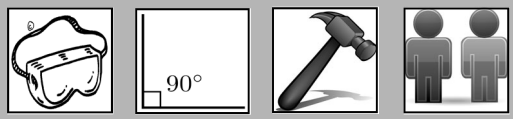
Floor panel (A0001)x03

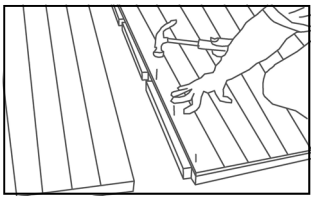


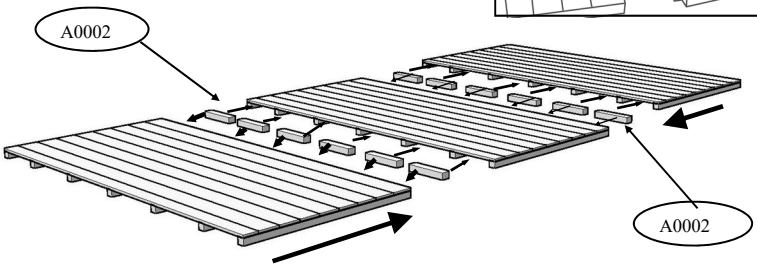
Floor Joiners (A0002)x12



40mmNails (A0025)x72



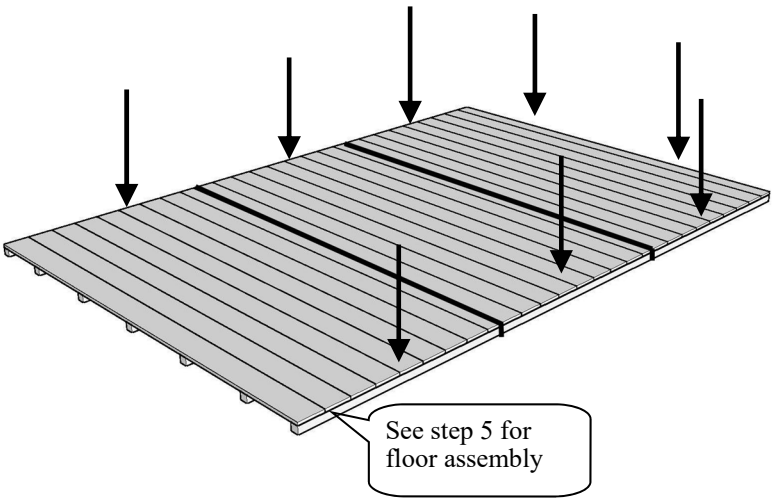




GB-IE

Before you start decide where you want the two window panels “A0037” (8 choices).
You can swap them around with any plain panel “A0004”!

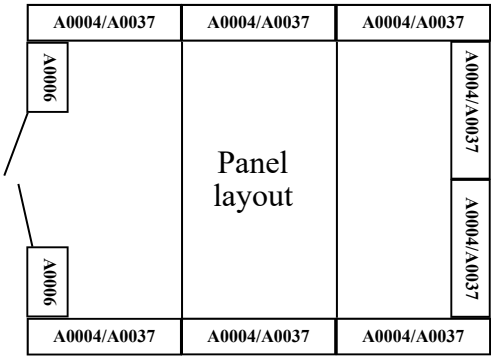
10



GB-IE

Note: the end panels to be fix inside the side panel!
Doors go at the open end of the floor .
The **door end panels** and the **opposite end panels FIT INSIDE THE SIDE PANELS!**

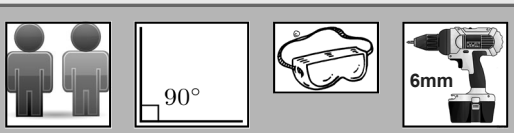
11

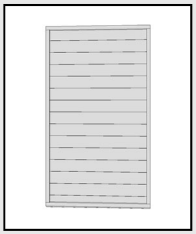


GB-IE

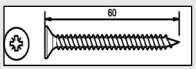
A panel "A0004" for the side goes into the corner, the cladding overlaps the floor, push another panel "A0004" for the end up to it.

12

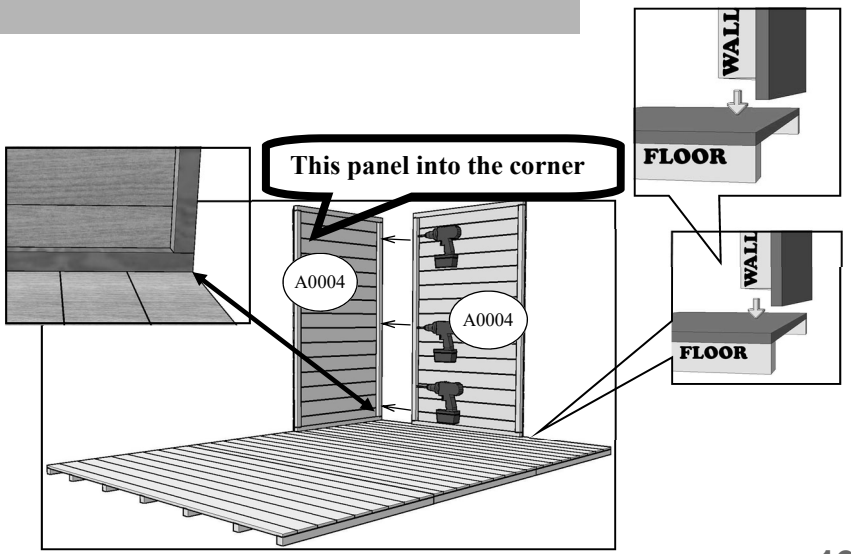




Plain Panel
(A0004) x02

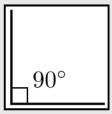


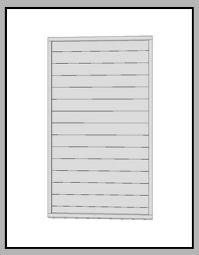
60mmScrew
(A0035)x03



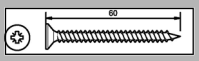
A panel "A0004" for the side goes into the corner, the cladding overlaps the floor, push another panel"A0004" for the end up to it. Drill 3 places and fix with 60mm screws.
Fix the walls to the floor with 1x60mm screw x panel.

13

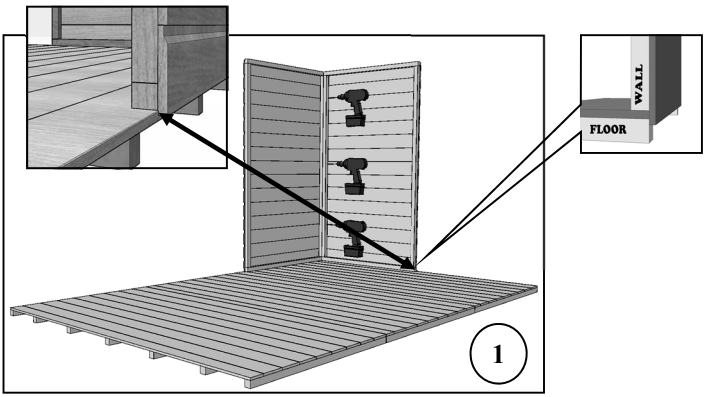


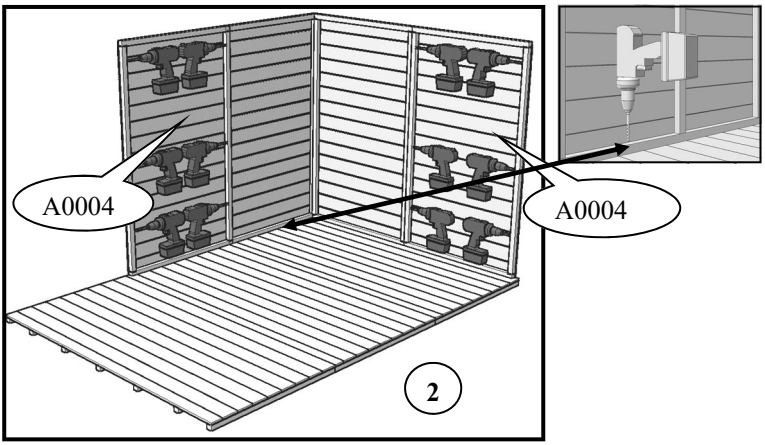


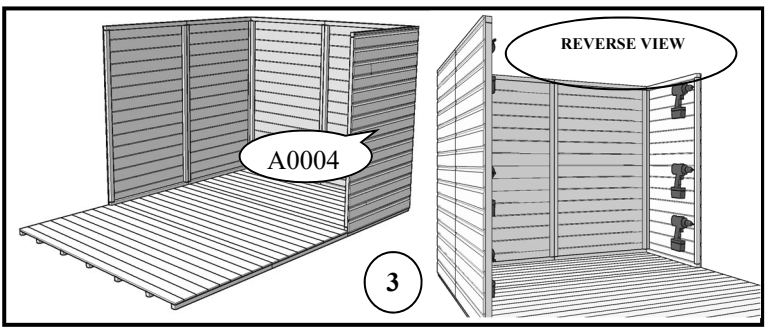
Plain panels (A0004) x05



60mm Screws (A0035)x24??

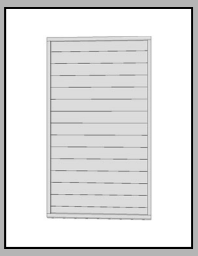




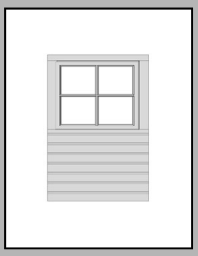


Continue adding and fixing the walls as before.

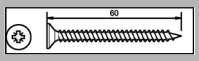
14



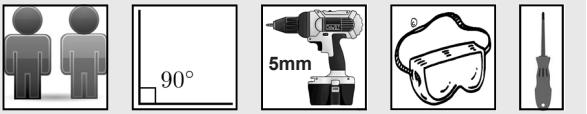
Plain panels (A0004) x01

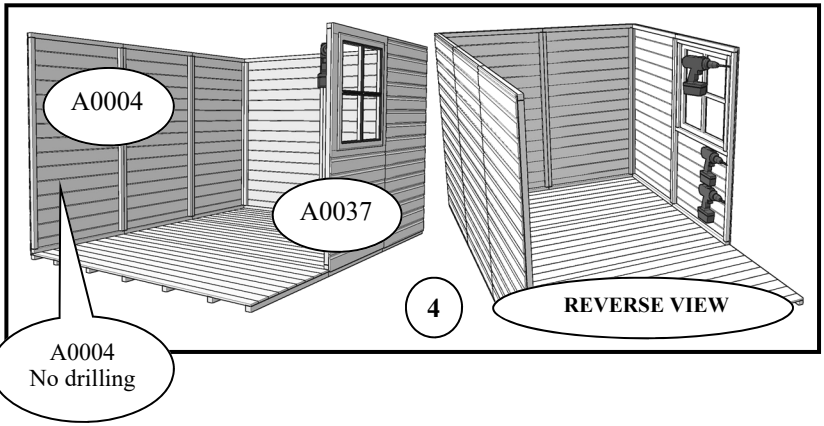


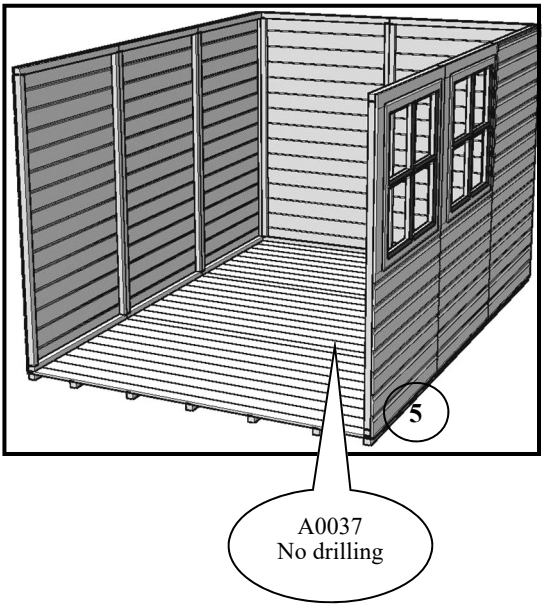
Window panel (A0037)x02



60mm Screws (A0035)x24????

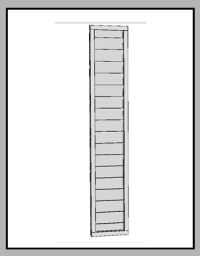




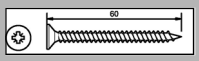


Continue adding and fixing the walls as before.

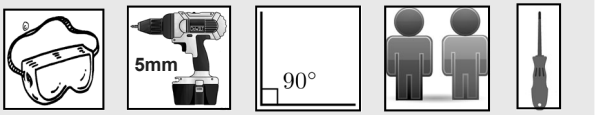
15

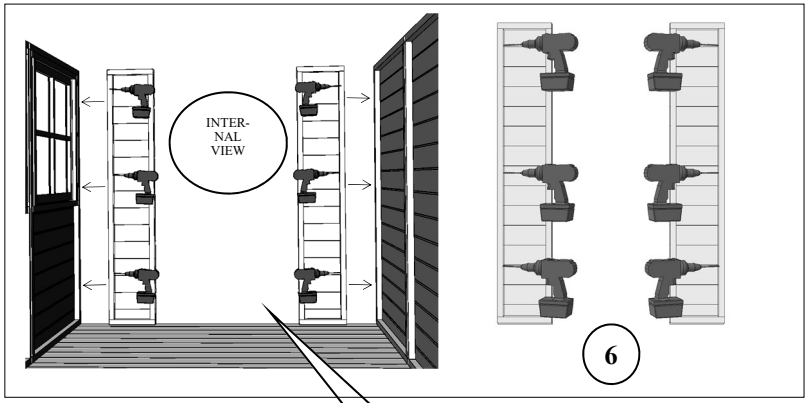


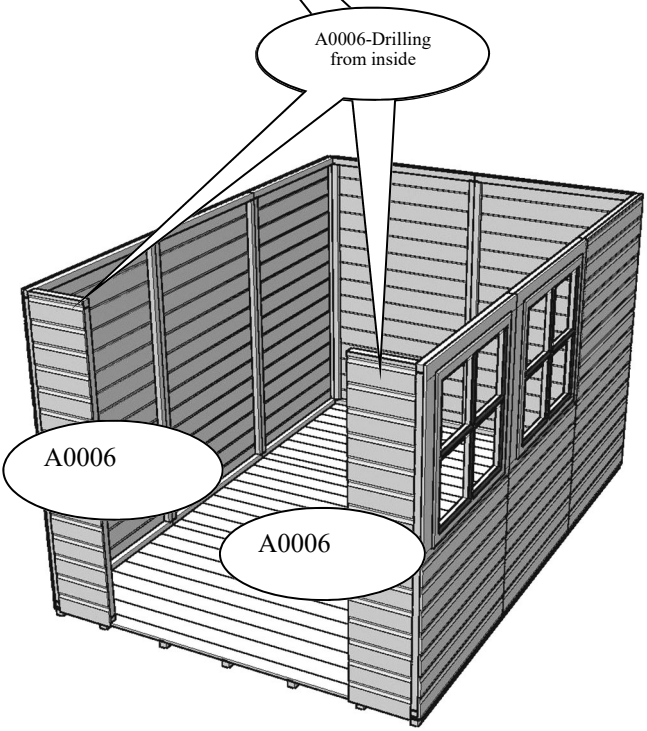
Plain Panel (A0006)x02



60mm Screws (A0035)x24???

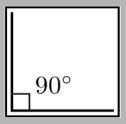




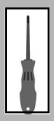


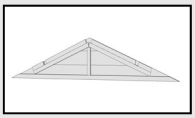
Align the Gable framework with the panels below.
Drill 4 holes in each gable and fix with 60mm screws.
Make sure that the gap for the door is: 1360mm!

16

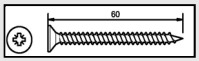





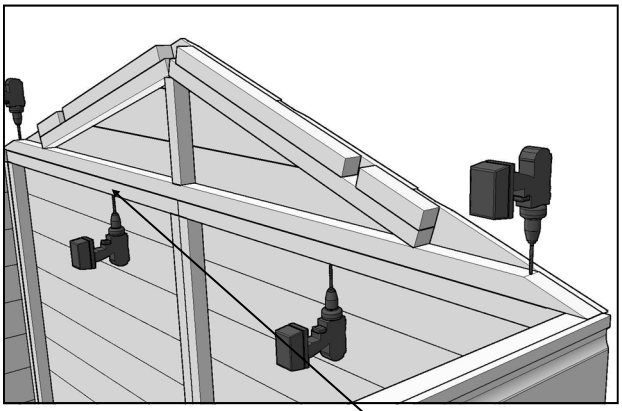


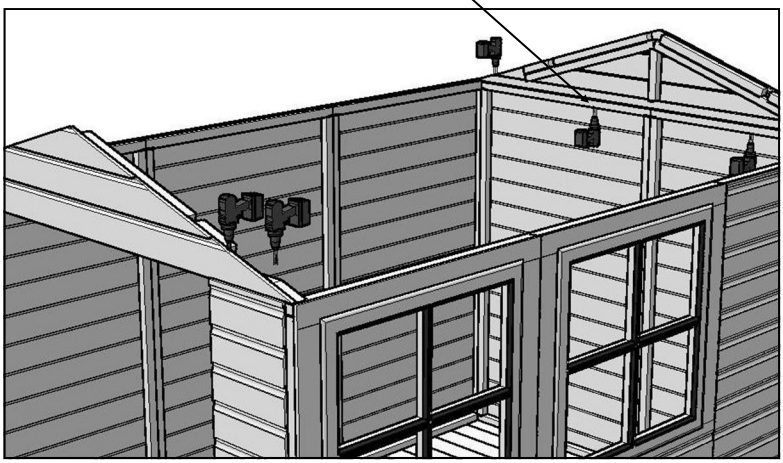


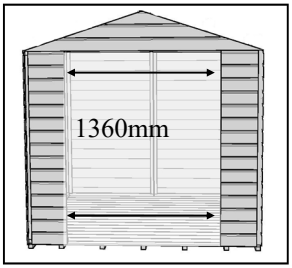
Gable panels (A0007) x02



60mm Screws (A0035)x08



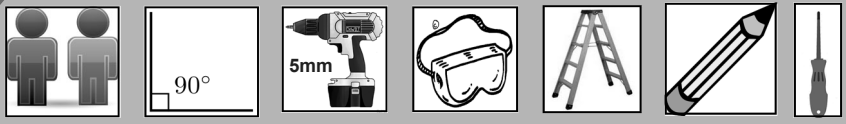


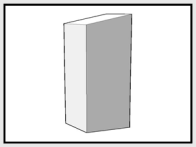


GB-IE

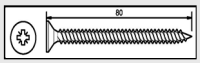
Mark 75mm down from the top, fix the truss block"A0042" central to the 2 panels ensuring the fixing screws go diagonally with one in each panel framework (four places).

17

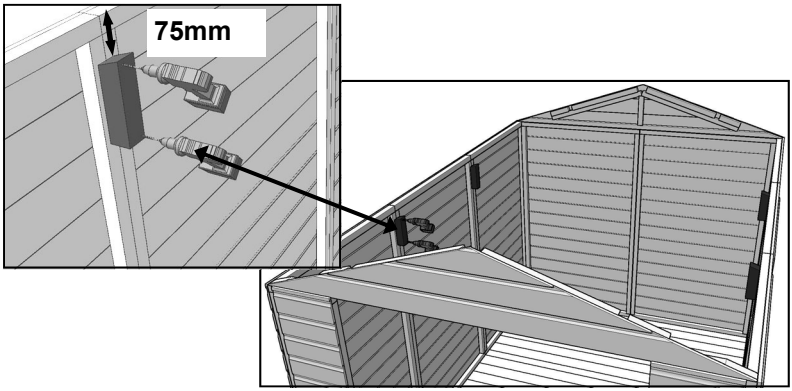




Truss block (A0042)x04



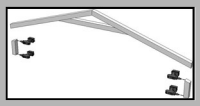
80mmScrew (A0036)x08



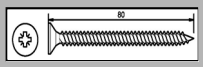
GB-IE

Drill 2 holes in each truss and fix into the truss blocks “A0042” with 80mm screws.

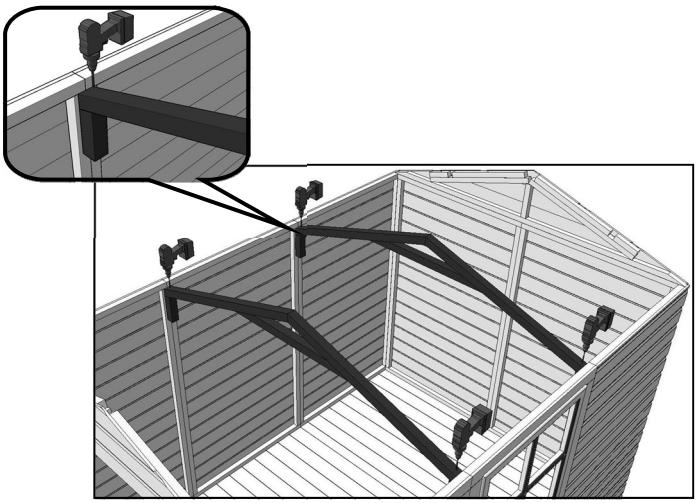
18



STEP 8 x2

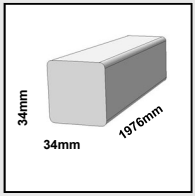


80mmScrew (A0036)x04

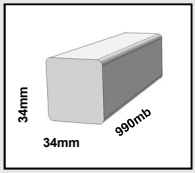


Drill and fix the roof bearers into the trusses and gables at each end with 60mm screws.

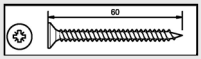
19



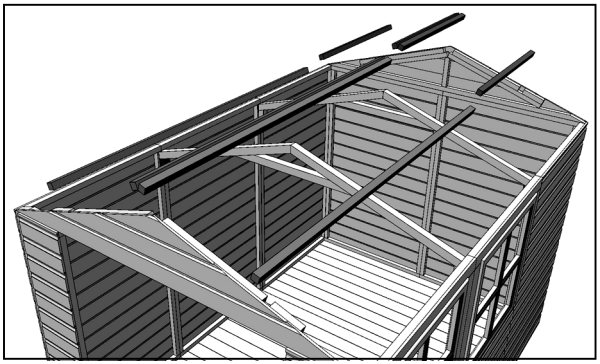
Roof bearers (A0043)x04

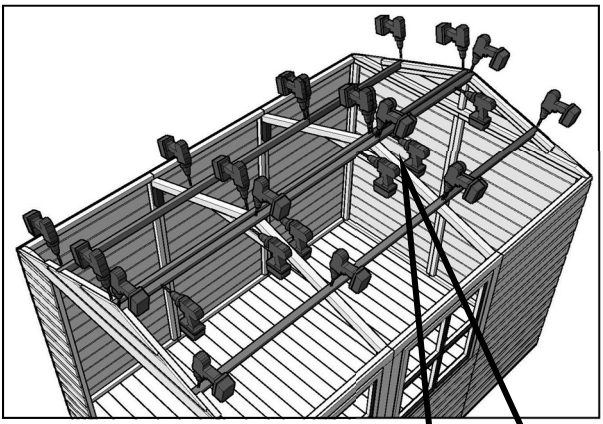


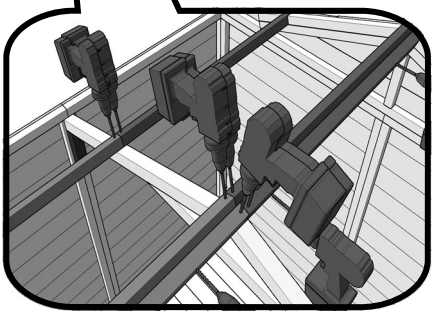
Roof edging (A0044)x04



60mm Screws (A0035)22????





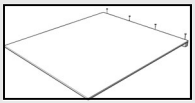


Use the marks from step 08 to help align the roof timbers.
Also drill and screw the top pair of bearers together (4 places).

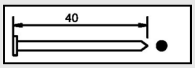
GB-IE

Fix the first pair of roof panels “A0045” flush with the back With 3 nails per roof bearer/ wall.
The “A0046” roof panels must be at the front.

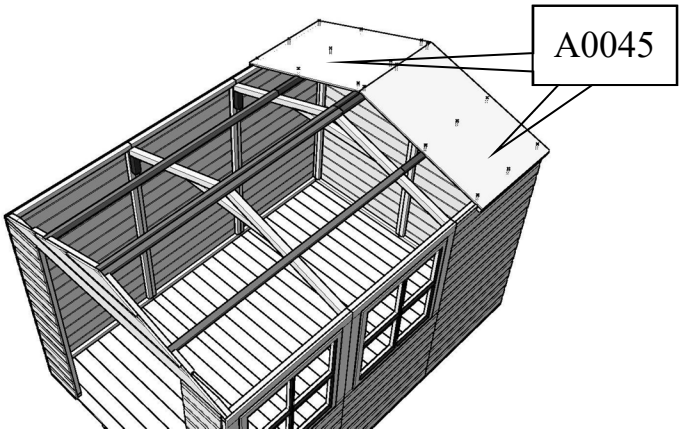
20



Roof Panel Step 5: (A0045) x 02



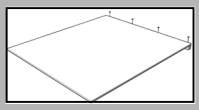
40mm Nail (A0025)x18



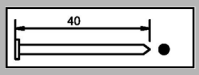
GB-IE

Continue fitting the remaining roof sheets as before working forwards.

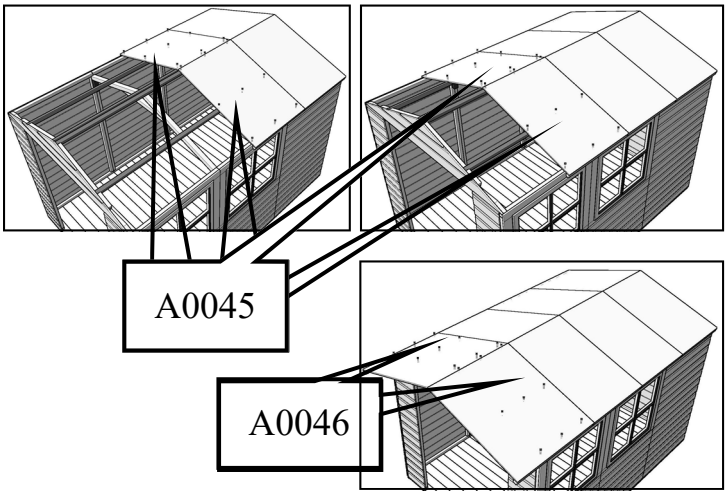
21



Roof Panel Step 5: (A0045) x 04 (A0046) x 02



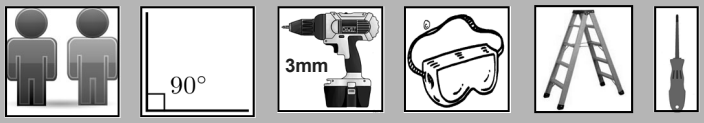
40mm Nail (A0025)x54

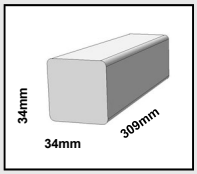


GB-IE

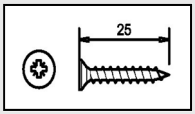
Screw the two short roof bearers in position from above.
Make sure that the gap for the door is: 1360mm!

22

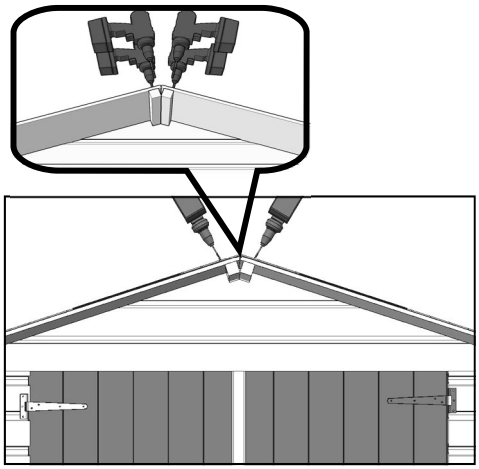


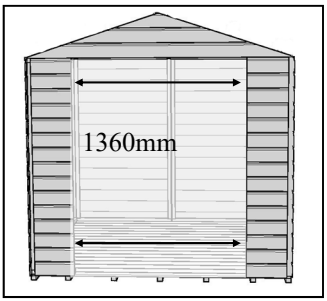


Roof support (A0011) x02



25mmScrews (A0032)x04

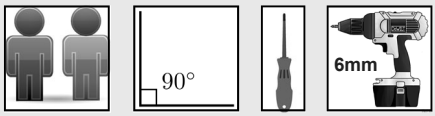


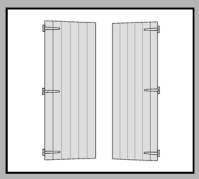


GB-IE

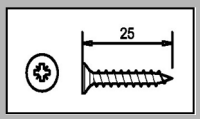
Carefully hang the doors using 1 screw per hinge to ensure they are square first.
Fix the panels to the floor with 1x60mm screw x panel.

23

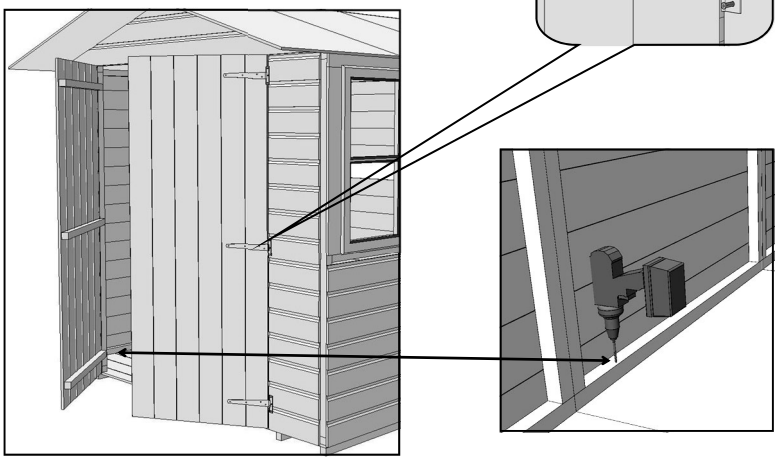




Door (A0048) x02



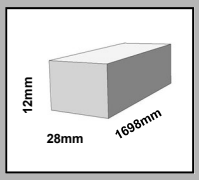
25mm Screws (A0032)x18



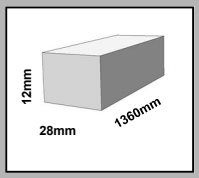
GB-IE

Fit the door stop strip flush with the outside edge of the framework not the cladding.

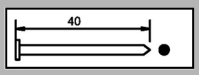
24



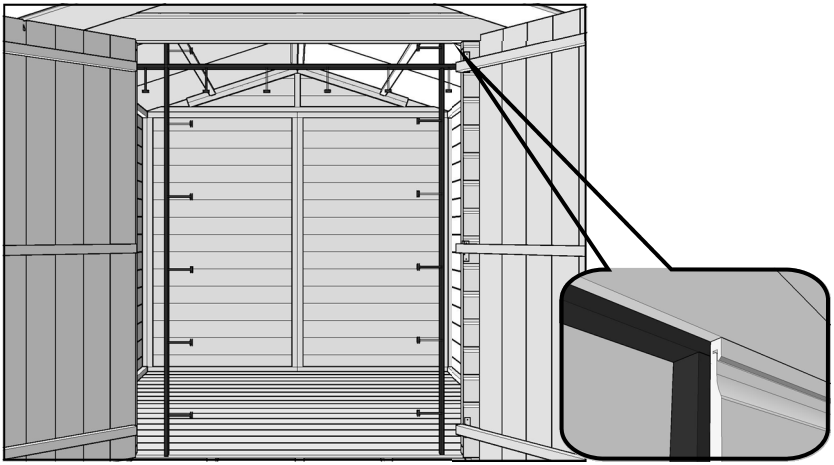
Door stop (A0051)x 02



Door stop (A0050)x01



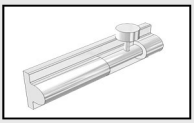
40mm Nail (A0025)x18



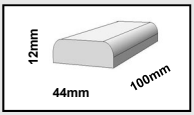
GB-IE

Fit a bolt to the top and bottom of the secondary door with a bolt shim between the bolt and the door and then drill a hole for the bolt shaft.

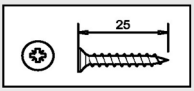
25



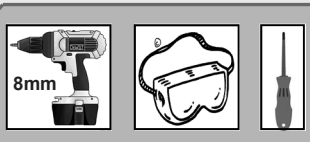
Door bolt (A0014)x 02

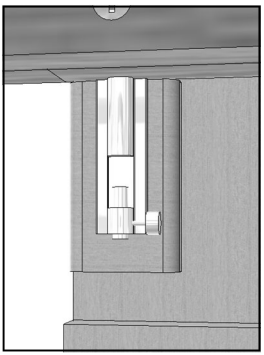


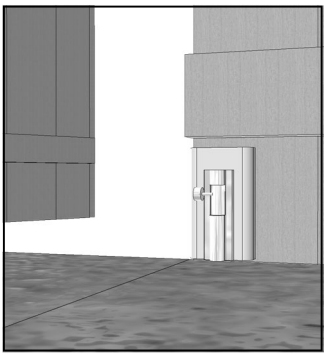
Bolt shim (A0052)x 02



25mmScrew (A0032)x08



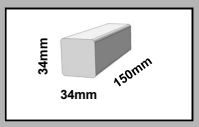




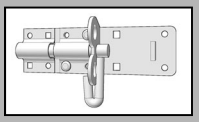
GB-IE

To hold the pad bolt, fix a door block “A0065” to the end of the middle framework piece of each door where it meets the other door. Fix the pad bolt so the screws go into both the horizontal framework and door blocks on the back of the doors.

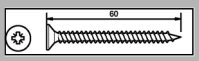
26



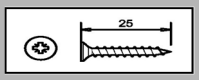
Door block (A0065)x02



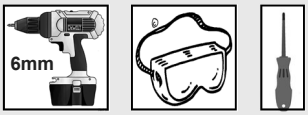
Pad bolt (A0053) x01

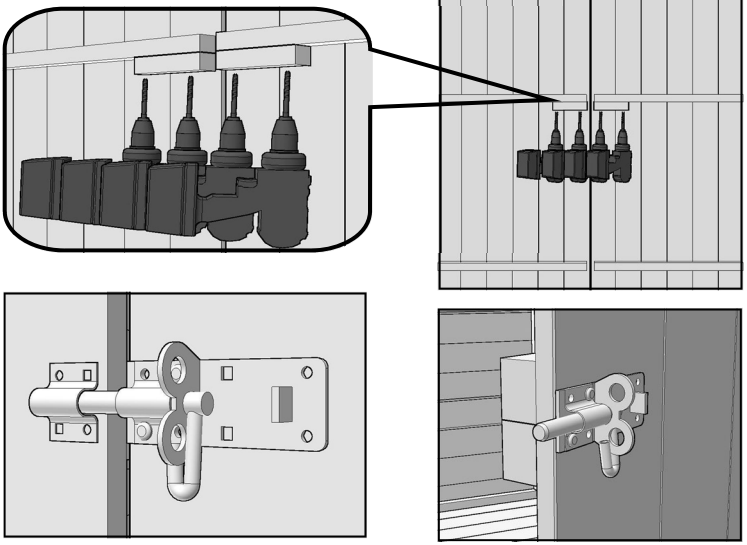


60mm Screws (A0035)x04



25mm Screw (A0032)x06

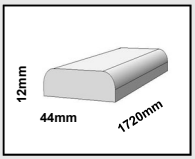




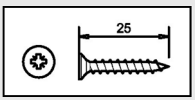
GB-IE

Mark a cover strip either side of the pad bolt, cut, over lap the other door and only screw it to the door that opens first (primary door).

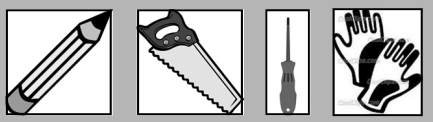
27

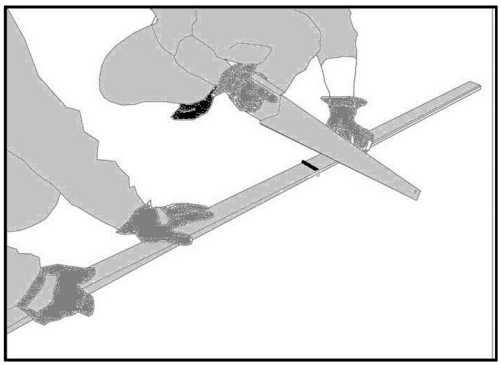


Cover strip (A0016) x01



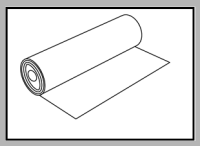
25mm Screw (A0032)x10???



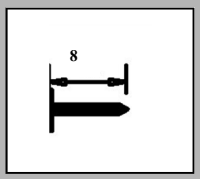


3 Strips of felt have been supplied. Fit the 2 lower strips first folding the felt over the roof edging, with an even overhang front and back then secure with a couple of nails at the top to hold the felt in position and at the bottom nail at approximately 100mm centres. The third piece overlaps the lower pair and goes over the ridge. Nail at approximately 100mm centres.

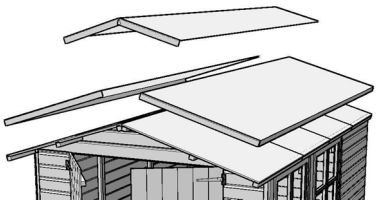
28

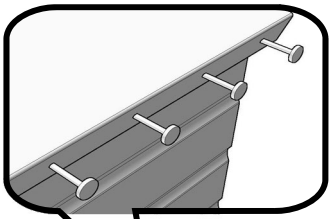


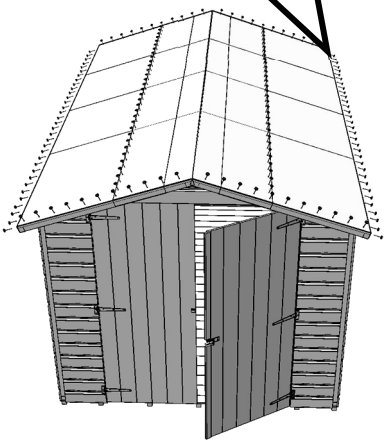
3.5m Felt strip (A0054)x03

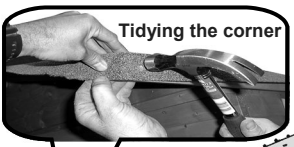


08mm Felt Nails (A0266) x170



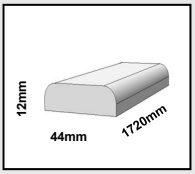




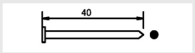


Fit cover strips at each corner and across the joins with 4 nails each.

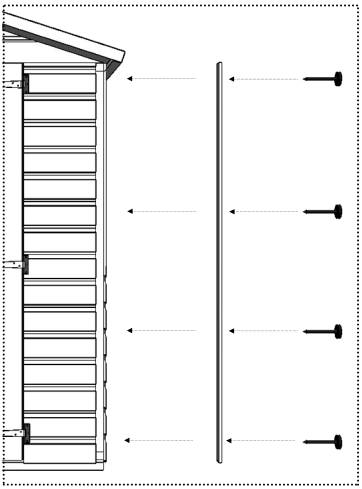
29



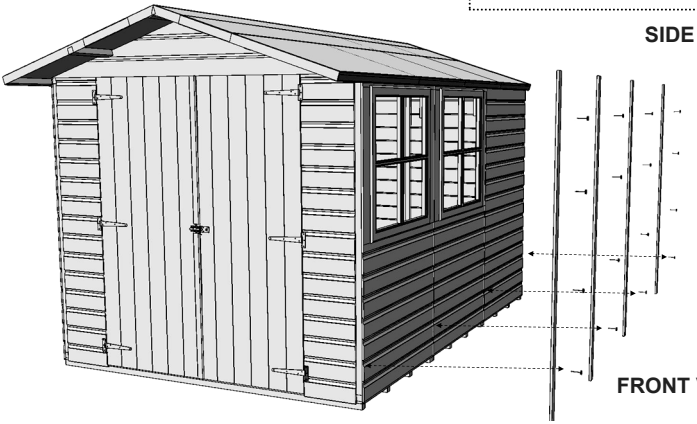
Cover strip (A0016) x09



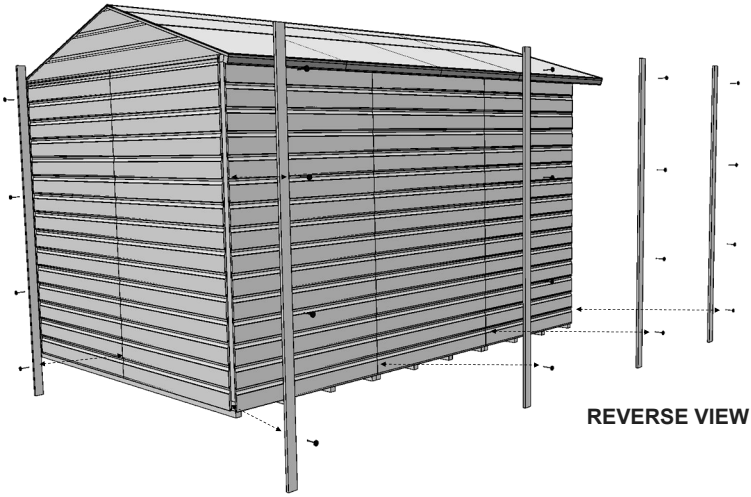
40mm Nail (A0025) x36



SIDE VIEW



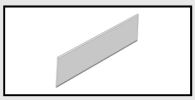
FRONT VIEW



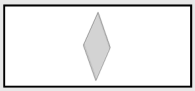
REVERSE VIEW

Drill and fix the Fascia's with 3 nails each and the diamonds with 2 nails each.

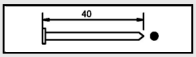
30



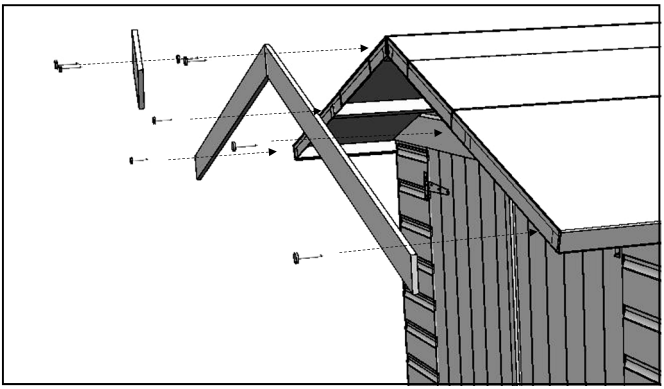
Fascia (A0018)x04



Diamond (A0019)x02



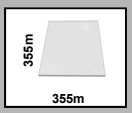
40mm Nail (A0025) x16



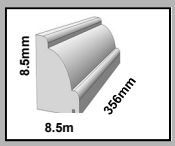
GLASS HANDLE WITH CARE DANGER OF CUTTING
USE GLOVES, SUITABLE SHOES AND CLOTHING.

Swap the beading around to get the best fit. Fit with 2 panel pins each
Get a helper to hold the glass whilst you fit the beading.

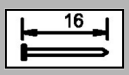
31



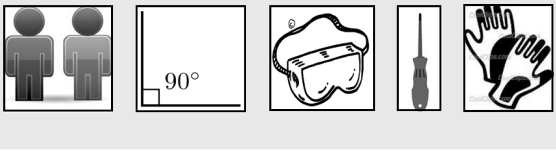
Glazing (A0055) x08

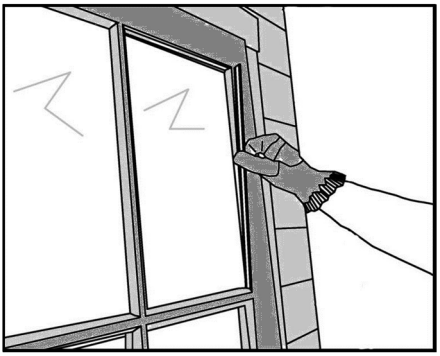


Beading (A0056) x32



16mm Panel pin (A0024) x64





WEAR CORRECT SAFETY EQUIPMENT!