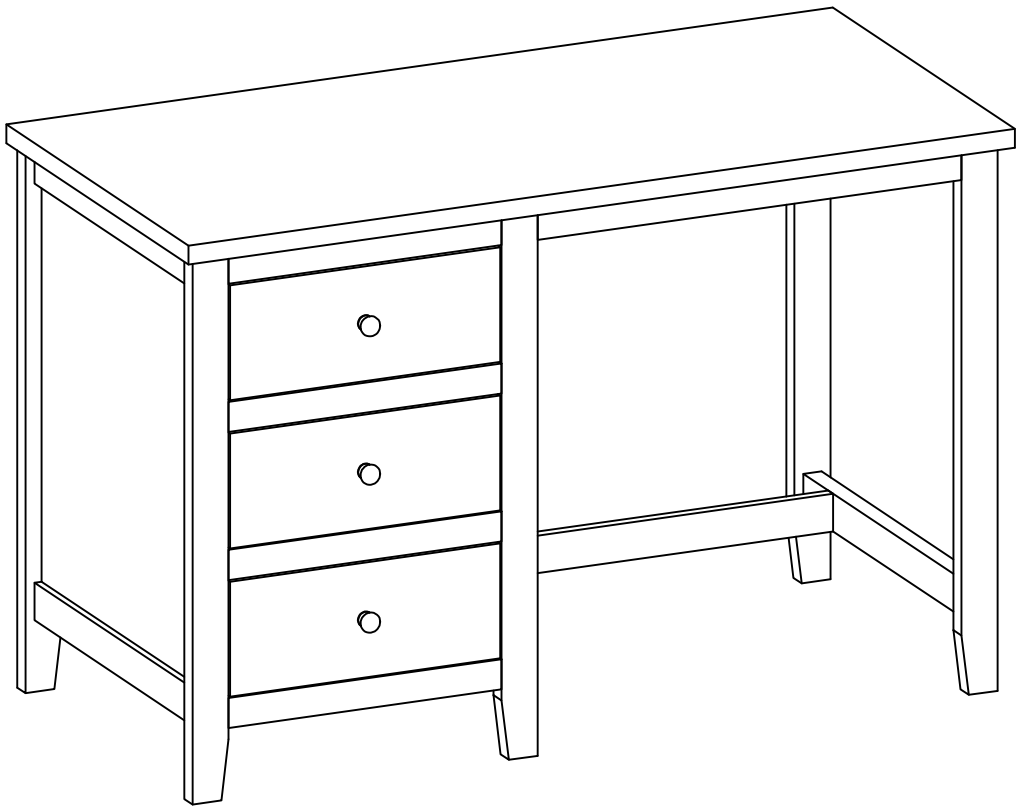
Henley Desk

Assembly Instructions - Please keep for future reference | 428/0369



Dimensions

Width - 115 cm
Depth - 55 cm
Height - 75 cm

Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline:** 0345 6400 800

Issue 1-22-05-15

Safety and Care Advice

Important – Please read these instructions fully before starting assembly

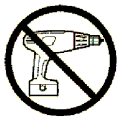
Check you have all the components and tools listed on pages 2 and 3.
Remove all fittings from the plastic bags and separate them into their groups.
Keep children and animals away from the work area, small parts could choke if swallowed.
Make sure you have enough space to layout the parts before starting.

Assemble the item as close to its final position (in the same room) as possible.

Assemble on a soft level surface to avoid damaging the unit or your floor.

Assembly requires 2 people.

Do not stand or put excessive weight on the product,this could cause damage.



We do not recommend the use of power drill/drivers ***for inserting screws,*** as this could damage the unit. Only use hand screwdrivers and Allen keys.

Dispose of all packaging carefully and responsibly.

Care and maintenance

Only clean using a damp cloth and mild detergent, do no use bleach or abrasive cleaners.

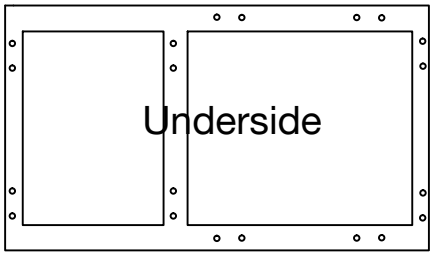
From time to time check that there are no loose screws on this unit.

This product should not be discarded with household waste. Take to your local authority waste disposal centre.

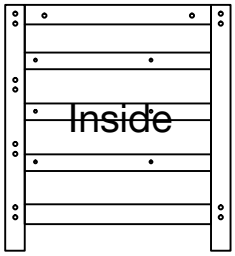
Components - Parts

If you have damaged or missing components.
call the **Customer Helpline**: 0345 6400 800

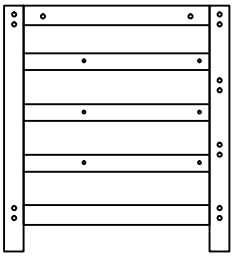
Please check you have all the parts listed below



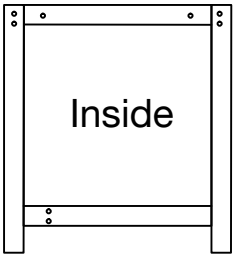
1 Top
(115.6 x 55.6 x 1.2cm)



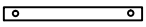
2 Side panel (right)
(53.3 x 72 x 2.5cm)



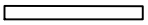
3 Divider
(53.3 x 72 x 2.5cm)



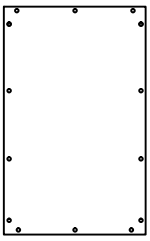
4 Side panel (left)
(53.3 x 72 x 2.5cm)



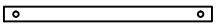
5 Support x 4
(37.9 x 4.1 x1.5cm)



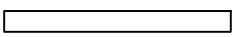
6 Drawer support x 2
(37.9 x 4.1 x 1.5cm)



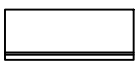
7 Back panel
(38 x 54 x 0.3cm)



8 Upper stretcher x 2
(57.4 x 4.1 x 1.5cm)



9 Lower stretcher
(60 x 5.1 x 2.5cm)



10 Drawer back panel x 3
(34.4 x 12 x 1.2cm)

Components - Parts

If you have damaged or missing components.
call the **Customer Helpline**: 0345 6400 800

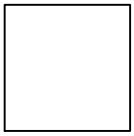
Please check you have all the parts listed below



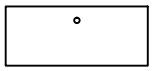
11 Drawer side panel (left) x 3
(35 x 12 x 1.2cm)



12 Drawer side panel (right) x 3
(35 x 12 x 1.2cm)



13 Drawer base panel x 3
(34.4 x 34.4 x 0.3cm)



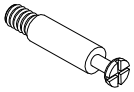
14 Drawer front x 3
(37.5 x 14.7 x 1.5cm)

Components - Fittings

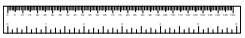
If you have damaged or missing components, call the **Customer Helpline: 0345 6400 800**

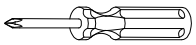
Please check you have all the fittings listed below

Note: The quantities below are the correct amount to complete the assembly. In some cases more fittings may be supplied than are required.

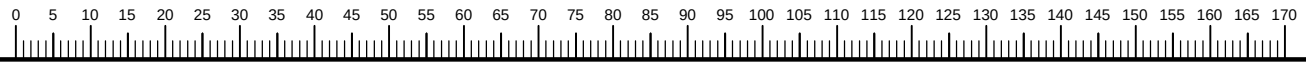
A  Wooden dowel x 32	**B**  Metal dowel x 32	**C**  Small locking nut x 12
D  Large locking nut x 20	**E**  3x12mm screw x 12	**F**  2.2x10mm screw x 14
G  4x25mm screw x 12	**H**  Drawer runner x 6	**J**  Screw x 6
K  Serew x 3	**L**  Drawer handle x 3	**M**  4x40mm screw x 4

Tools required

 Ruler/tape measure

 Phillips screwdriver (Not supplied)

Ruler - Use this ruler to help correctly identify the screws



Assembly Instructions

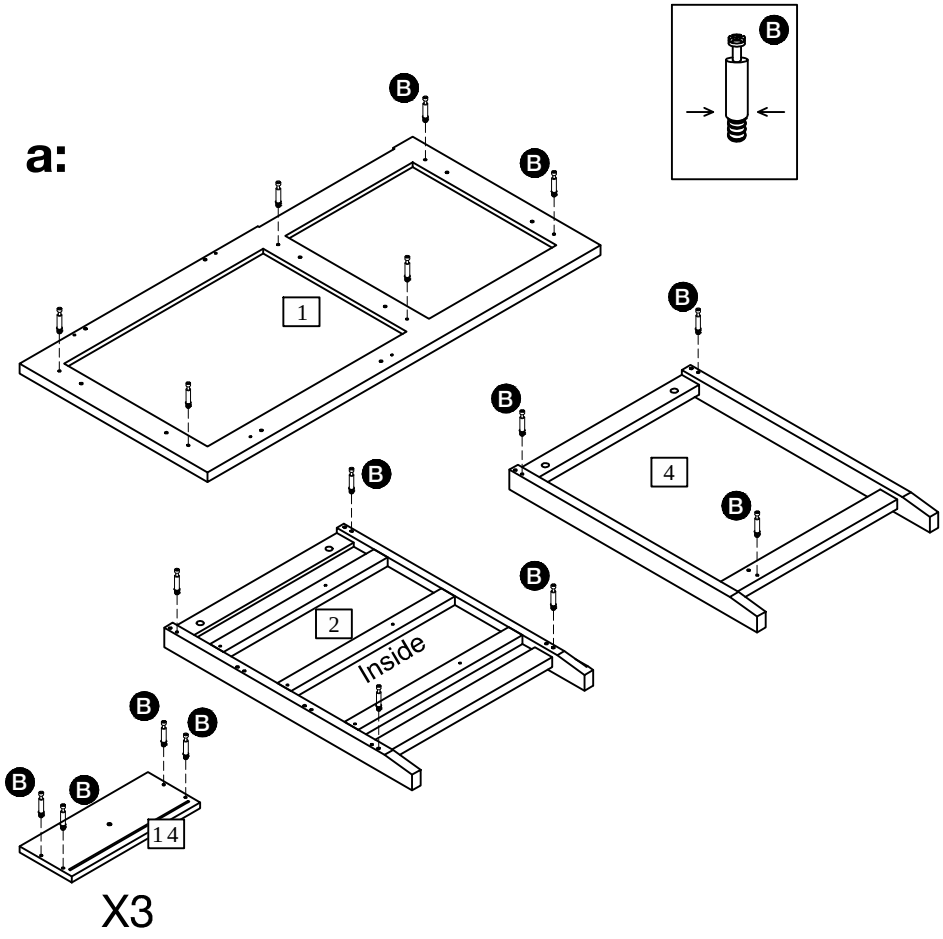
Step 1

Preparing panels

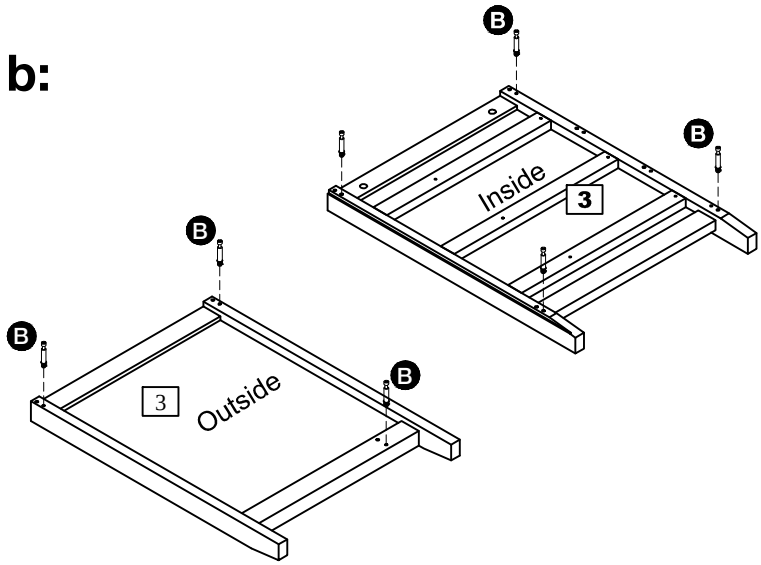
a: Carefully place desk panel 1, 2 and 4 and drawer fronts 14 down onto a clean flat surface with the fixing holes facing up.

Screw metal dowels B into all panels as shown.

Note: Insert metal dowels as far as shown. Do not overtighten.



b: Screw metal dowels B into both sides of divider 3 as shown.

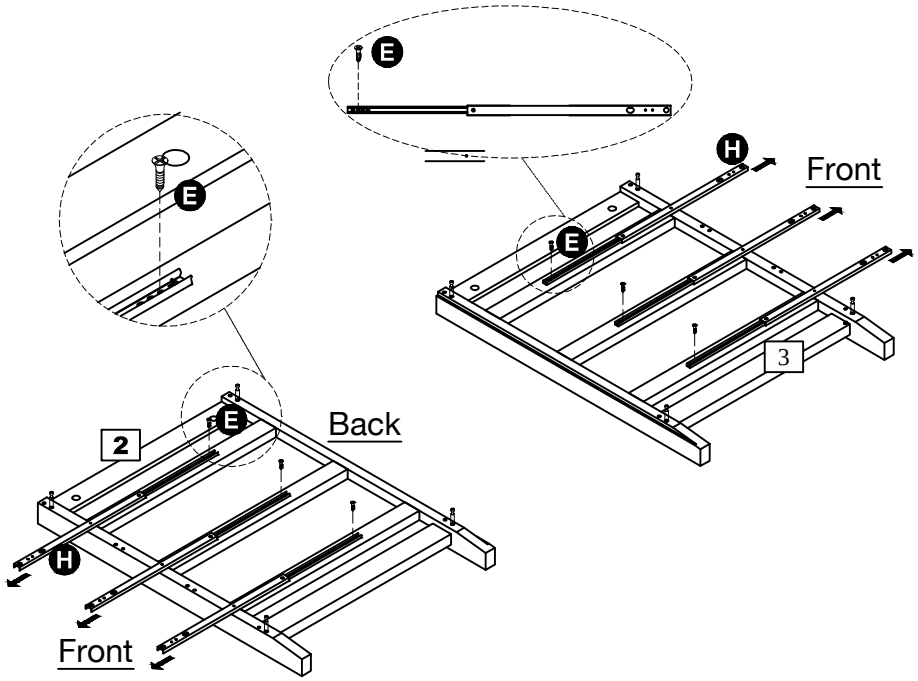


Step 2

Assembling drawer runners

With the drawer runners H extended as shown, secure drawer runners to left side panel 2 and divider 3 using screws E.

Runners extended

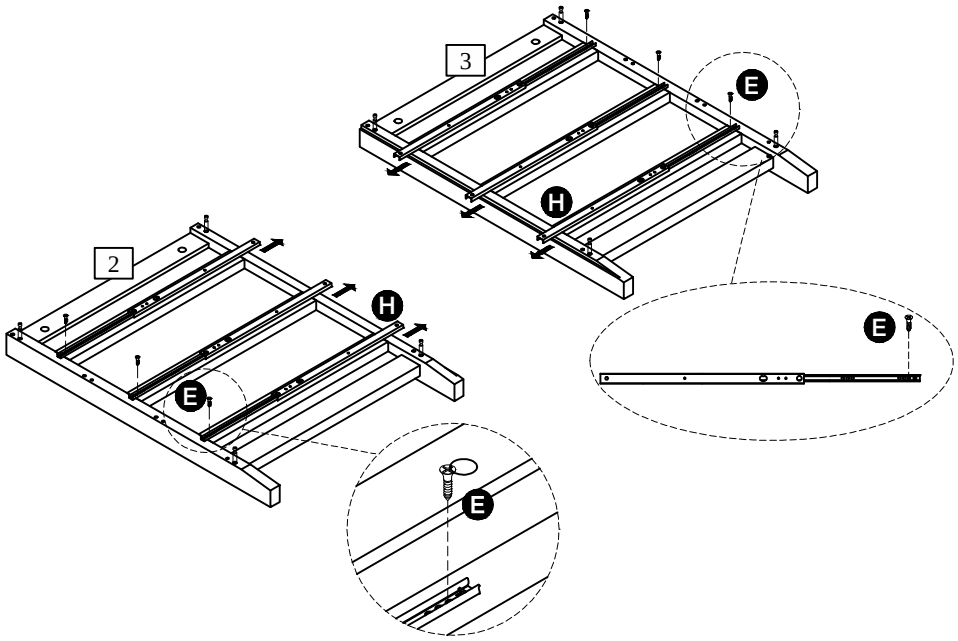


Step 3

Assembling drawer runners

Push drawer runners H back in and further secure using screws E as shown.

Runners closed



Assembly Instructions

Step 4

Assembling supports

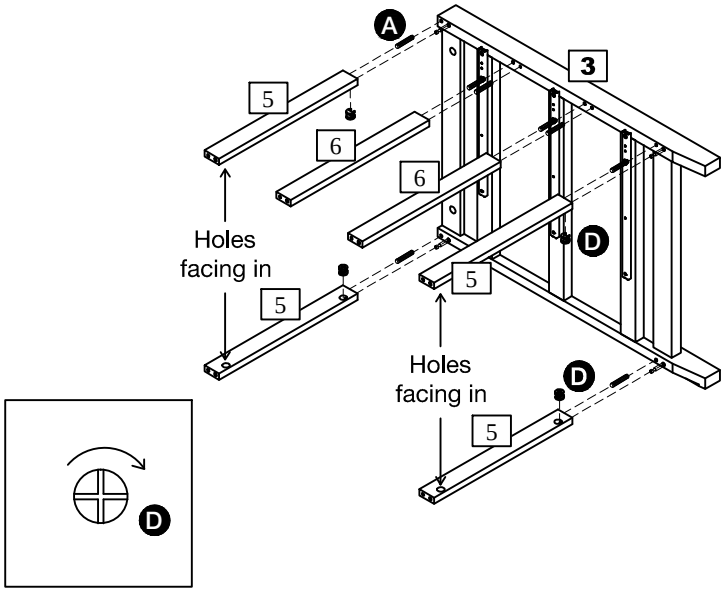
Fit wood dowels (A) into the holes in the ends of supports [5] and drawer supports [6] as shown.

With help,assemble supports [5] and [6] onto divider [3] in the locations shown.

Note: Ensure the holes in supports [5] are facing inside as shown.

Insert large locking nuts (D) into stretchers [5] .

Turn locking nuts clockwise to secure.



Step 5

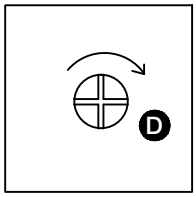
Assembling right side panel

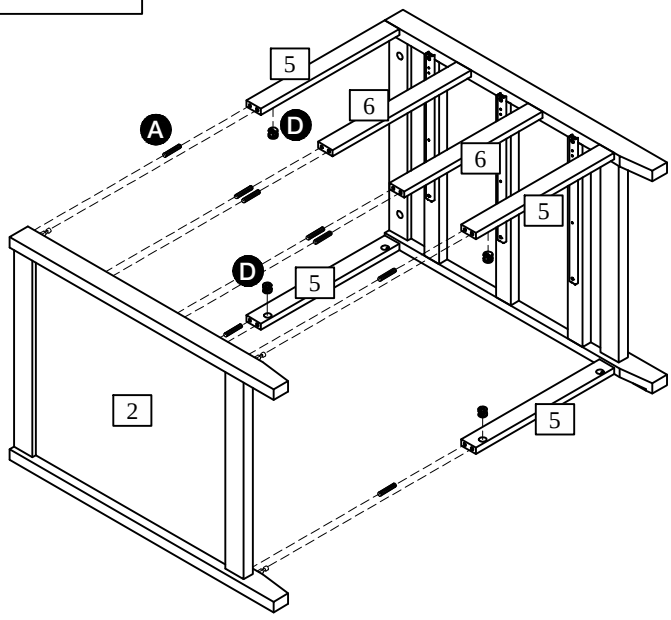
Fit wood dowels (A) into the holes in the opposite ends of supports [5] and [6] as shown.

With help, carefully locate right side frame [2] into position.

Insert large locking nuts (D) into stretchers [5] .

Turn locking nuts clockwise to secure.





Step 6

Assembling left side panel

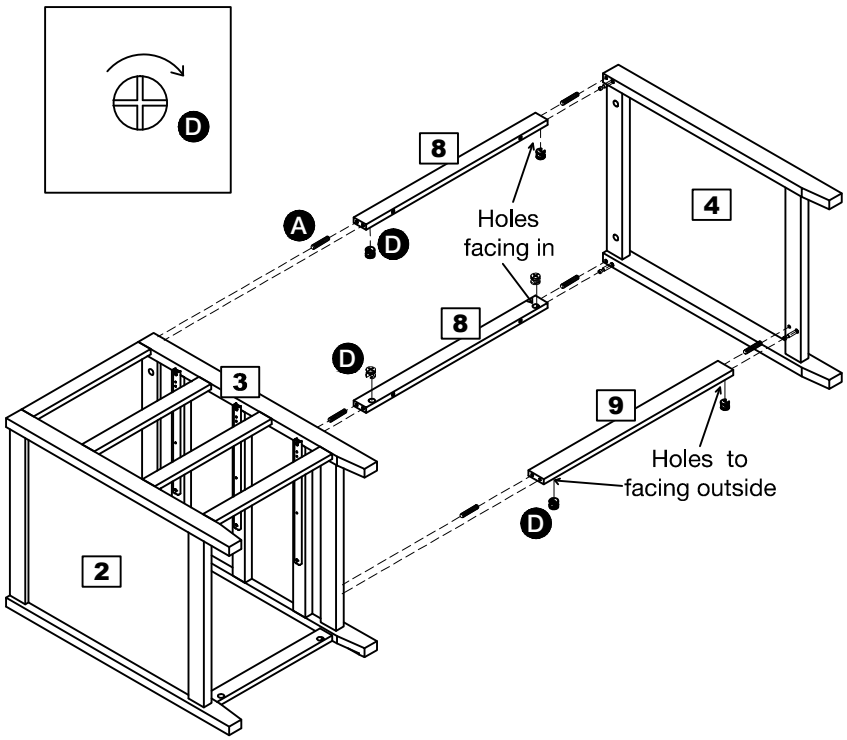
Fit wood dowels (A) into the holes in each end of upper and lower stretchers [8] and [9] as shown.

With help, assemble stretchers [8] and [9] in between divider [3] and left side frame [4] in the locations shown.

Note: Ensure the holes in upper stretchers [8] are facing inside and the holes in lower stretcher [9] are facing outside as shown.

Insert large locking nuts (D) into stretchers [8] and [9] as shown.

Turn locking nuts clockwise to secure.



Step 7

Assembling top panel

With help, curefully stand the desk upright.

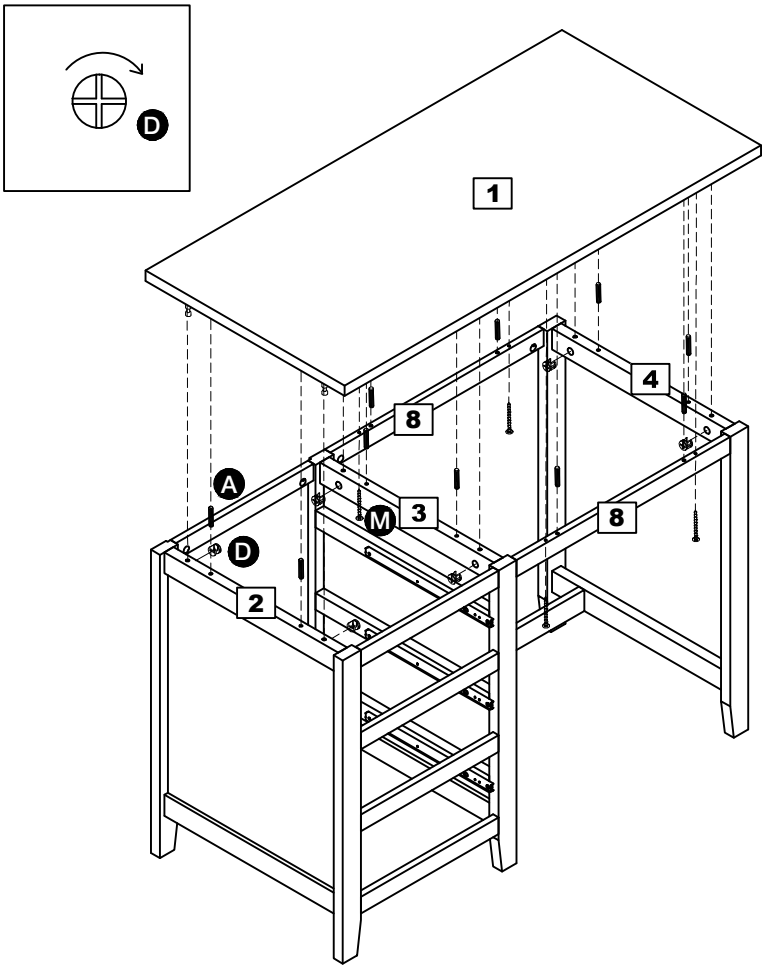
Fit wood dowels (A) into the holes in the top of panels [2], [3] and [4] and upper stretchers [8] as shown.

With help, carefully locate top panel [1] into position.

Insert large locking nuts (D) into panels [2], [3] and [4] as shown.

Turn locking nuts clockwise to secure.

Further secure the top using screws (M) through upper stretchers [8].



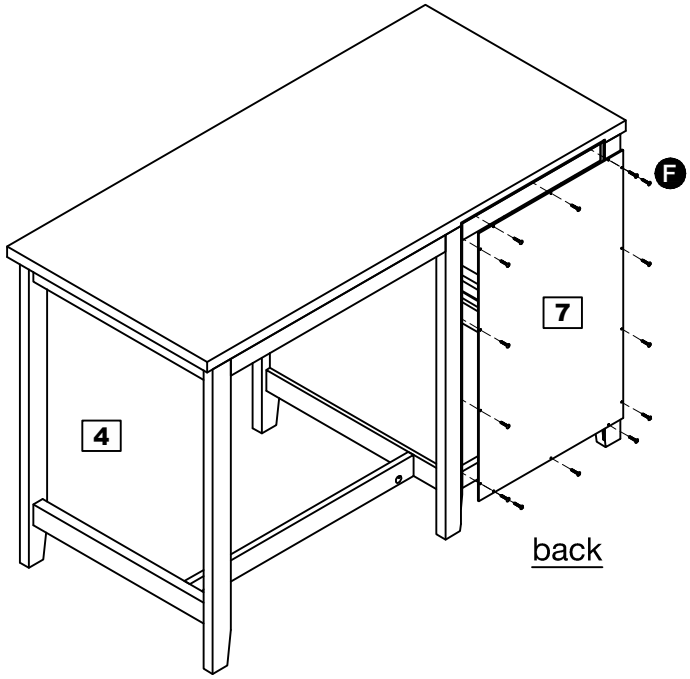
Assembly Instructions

Step 8

Assembling back panel

With help, carefully locate back panel 7 into position.

Secure using screws F.



Step 9

Assembling drawers

a: Carefully locate drawer side panels 11 and 12 onto drawer front panel 14 .

Note: Ensure the grooves are correctly aligned together.

Insert small locking nuts C into the holes in side panels 11 and 12.

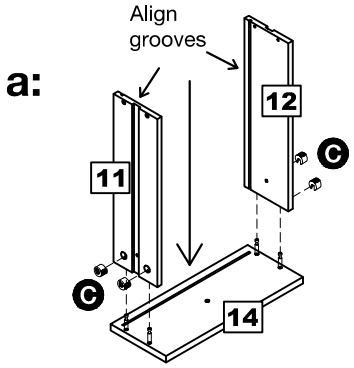
Turn locking nuts clockwise to secure.

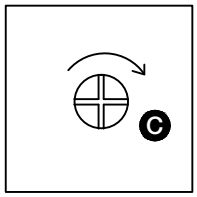
b: Slide drawer base 13 into the grooves as shown.

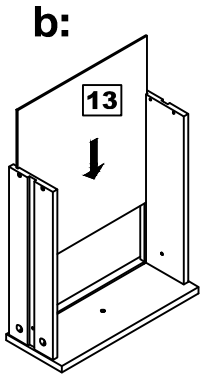
c: Secure drawer back panel 10 in between side panels 11 and 12 using screws G .

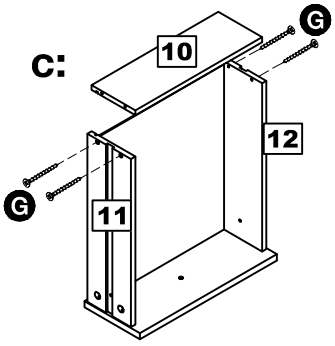
d: Attach drawer handles L to drawer front 14 using screws K.

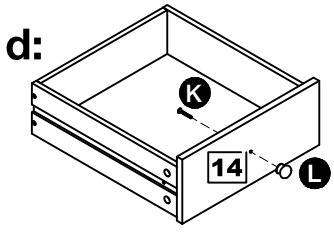
Repeat for all 3 drawers.











X3

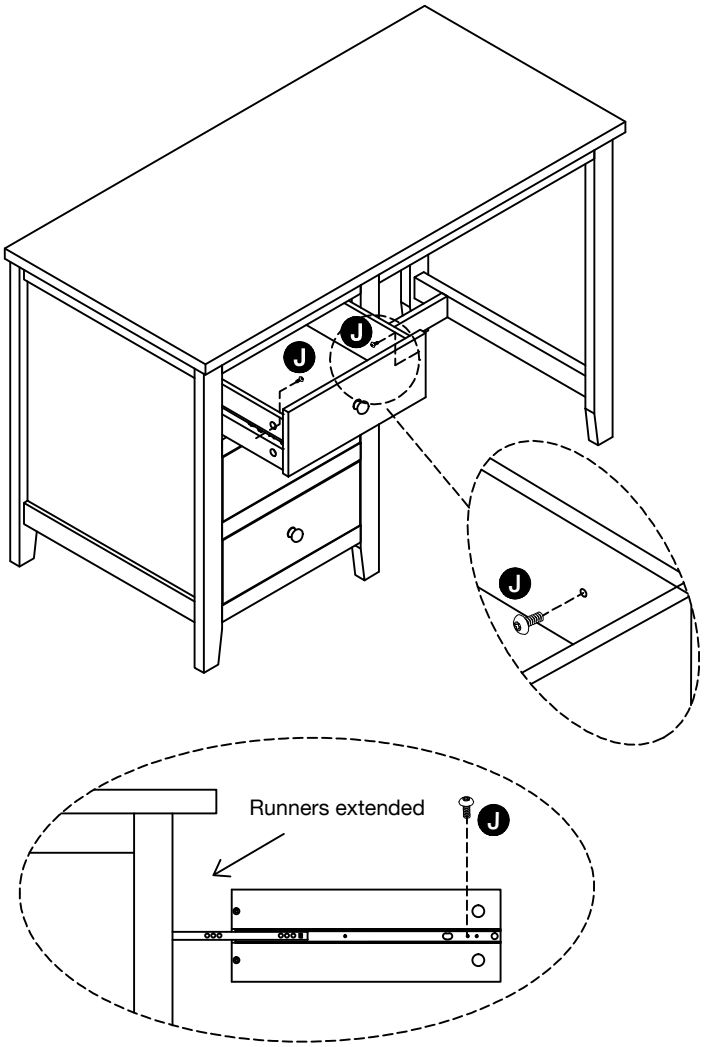
Assembly Instructions

Step 10

Locating drawers

With the drawer runners extended, carefully locate drawers onto the runners.

Secure drawers using screws J on the inside of the drawers as shown.



Assembly is complete.