

2 Door 3 Drawer Sideboard

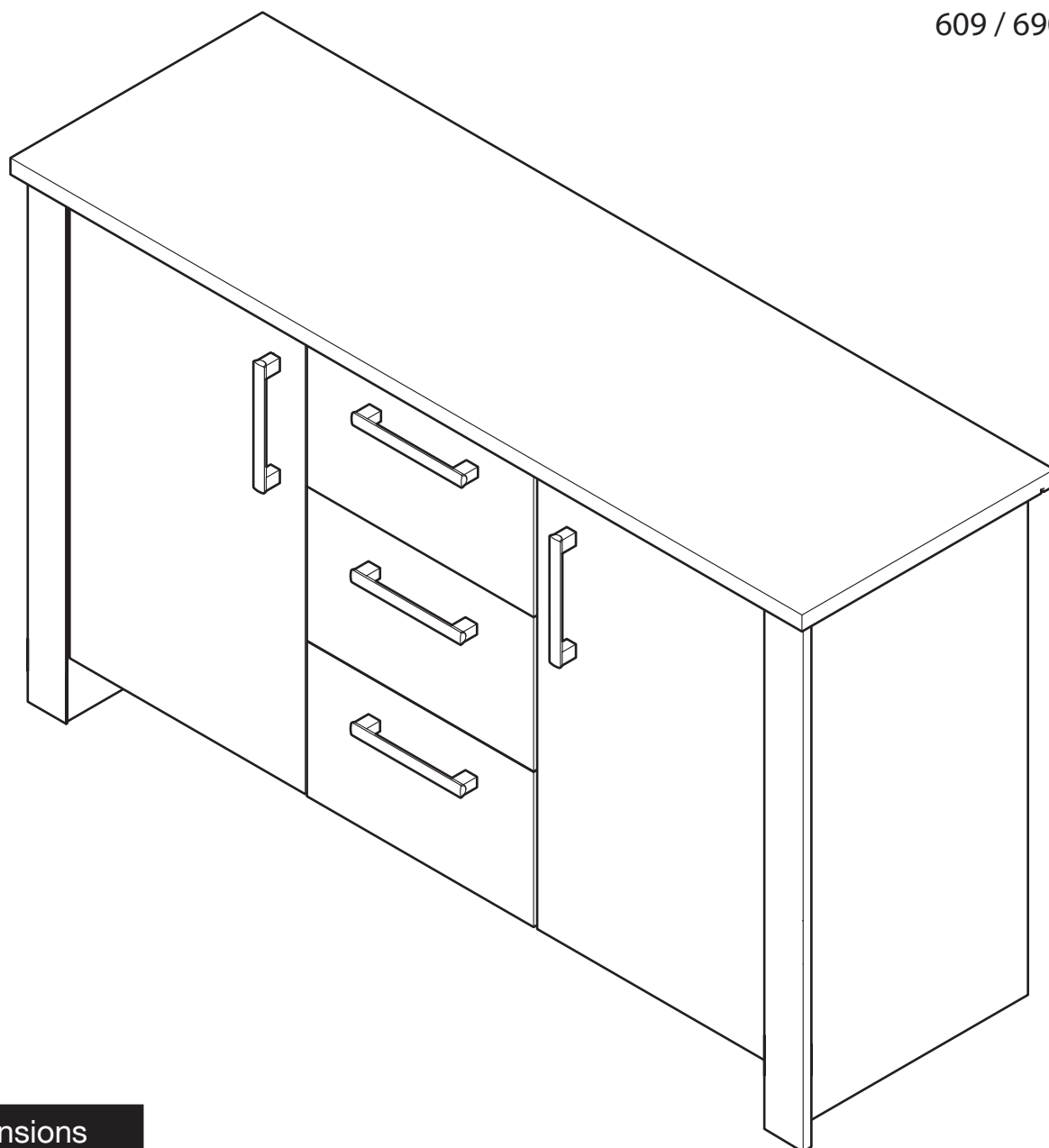
Assembly Instructions - Please keep for future reference

041 xx 3046

418 / 5134

427 / 2164

609 / 6908



Dimensions

Width - 121.8cm

Depth - 38.8cm

Height - 74.2cm



**MADE IN
GREAT BRITAIN**

Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: 01709 534123**
Please turn to back page for important information when contacting Customer Helpline.

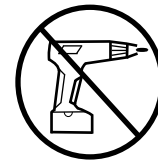


Safety and Care Advice

Important - Please read these instructions fully before starting assembly

- Check you have all the components and tools listed on pages 2 and 3.
- Remove all fittings from the plastic bags and separate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.

- Do not stand or put weight on the product, this could cause damage.
- Assemble the item as close to its final position (in the same room) as possible.
- Assemble on a soft level surface to avoid damaging the unit or your floor.
- Parts of the assembly will be easier with 2 people.



• We do not recommend the use of power drill/drivers **for inserting screws**, as this could damage the unit. Only use hand screwdrivers.

- **Do Not dispose of packaging until assembly complete.**
- Dispose of all packaging carefully and responsibly when assembly complete.

Care and maintenance

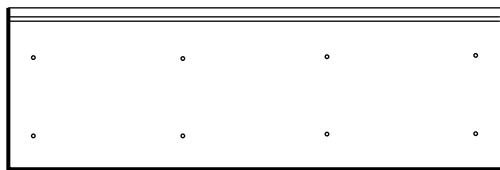
- To protect the furniture, position the furniture out of direct sunlight and away from direct heat sources such as radiators and fires.
- Do not place the furniture in excessively dry and humid conditions.
- From time to time check that there are no loose screws on this unit.
- Always lift furniture when moving it (do not drag) otherwise the joints may be damaged.
- Do not place hot or cold objects on the surface, always use protective mats to avoid marking the furniture.
- This product should not be discarded with household waste. Take to your local authority waste disposal centre.
- Clean spills up immediately
- Dust surfaces with a soft, dry, lint free cloth.
- More stubborn marks can be removed using a damp (not wet) cloth. Wipe the surface dry immediately using a soft lint free cloth.
- Do not use detergents, abrasive cleaning products or cleaning products that contain ammonia, solvents or silicone as these may damage the surface finish.

Components - Panels

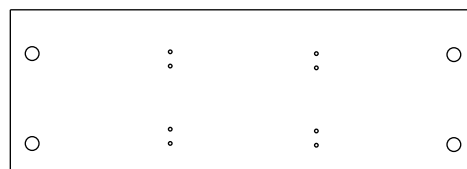
Please check you have all the panels listed below



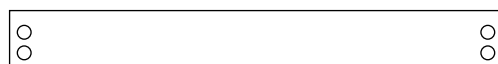
Important - Thick lines  indicate finished edges



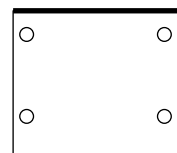
8823 Top (121.8x38.8cm)



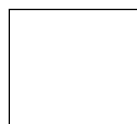
8824 Bottom (111.2x34cm)



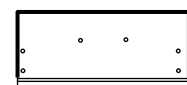
8825 Plinth (111.2x7.6cm)



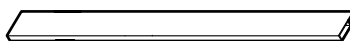
8821 Shelf Panel x2 (36x34cm)



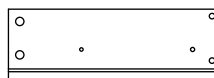
2601 Drawer Bottom x3 (33.8x29.8cm)



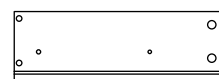
8819 Draw Front x3 (35.6x21cm)



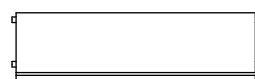
684xx2561 Trim x2 (72cm long)



622xx7000 Left drawer side x3 (30x15cm)



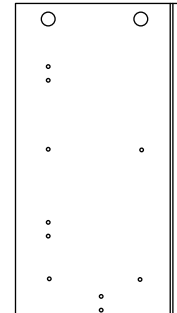
623xx7000 Right drawer side x3 (30x15cm)



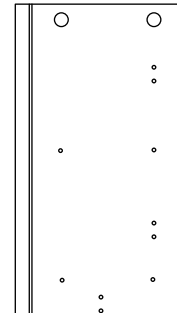
624xx7019 Drawer back x3 (32.7x15cm)



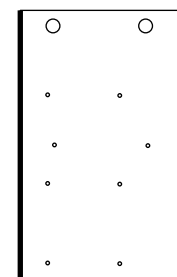
8827 Backpanel (112.2x64.4cm)



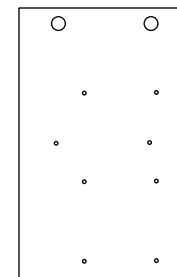
8810 Left End Panel (72x38.2cm)



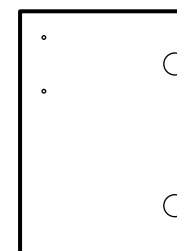
8811 Right End Panel (72x38.2cm)



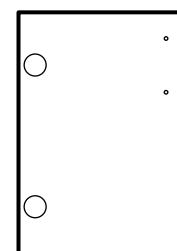
8820 Left Divider (62.7x34cm)



8826 Right Divider (62.7x34cm)



8818 Left Door (63.6x37.1cm)



8833 Right Door (63.6x37.1cm)




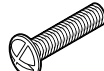
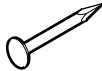


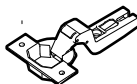
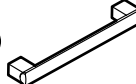
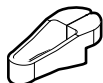
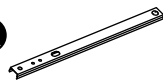



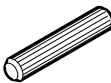


Components-Fittings

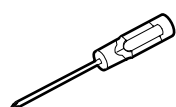
If you have damaged or missing components, call the **Customer Helpline: 01709 534123** Please turn to back page for important information when contacting Customer Helpline.

Please check you have all the fittings listed below

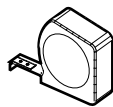
Note: The quantities below are the correct amount to complete the assembly, In some case more fittings may be supplied than are required.

| | | |
|--|---|--|
| A  Large cam x 24 Code 760001103 | B  Metal dowel x 36 Code 760003004 | C  Small cam x 12 Code 760003005 |
| D  20mm bolt x 10 Code 700002006 | E  Panel pin x 12 Code 760001012 | F  12mm screw x 8 Code 690001008 |
| G  Hingeplate x 4 Code 653006000 | H  Hinge x 4 Code 652001120 | I  Handle x 5 Code 644003512 |
| J  Panel Pin Locator Code 684004501 | K  Runner x 6 Code 760001040 | L  Assembly Screw x4 Code 690001075 |
| M  8mm screw x 12 Code 700003510 | N  9mm bolt x 6 Code 690001078 | O  Wooden dowel x 4 Code 770001006 |

Tools required



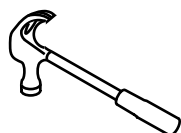
Cross headed screwdriver
(medium & large)



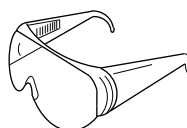
Tape Measure



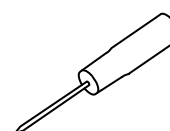
Drill



Small Hammer

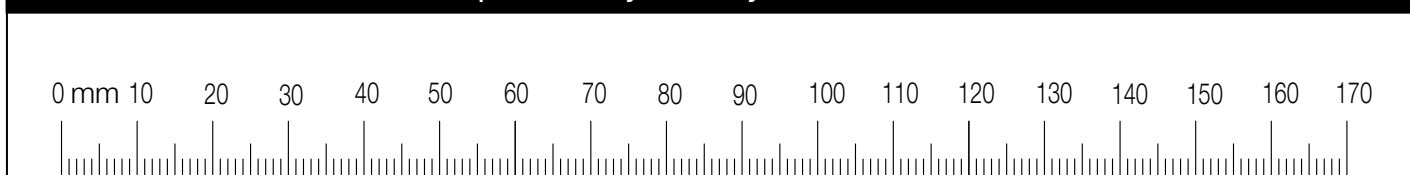


Eye protection
(when using a
hammer)

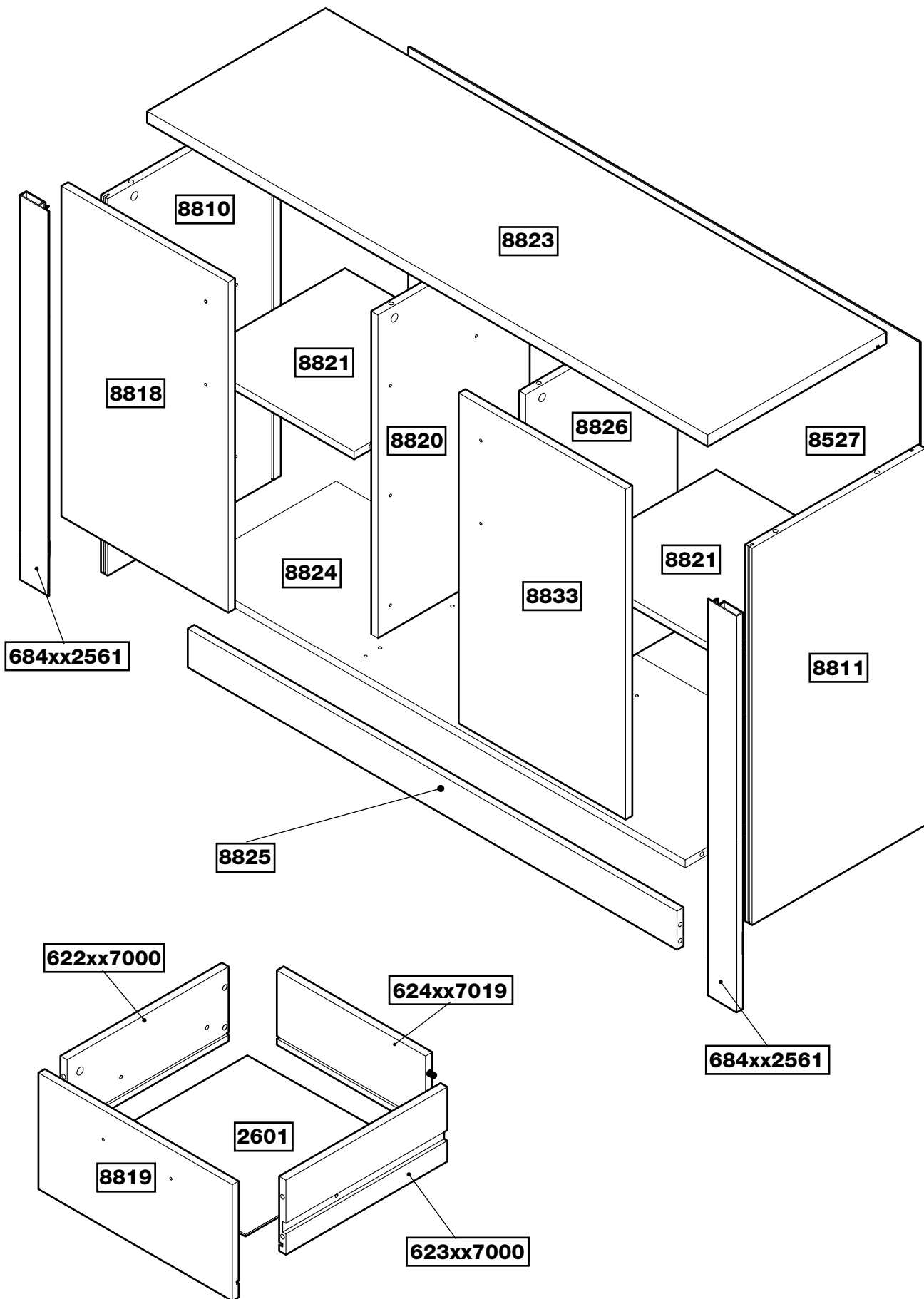


Bradawl

Ruler - Use this ruler to help correctly identify the screws



Exploded View



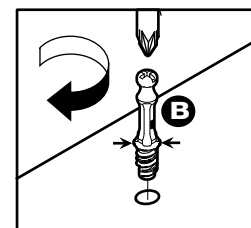
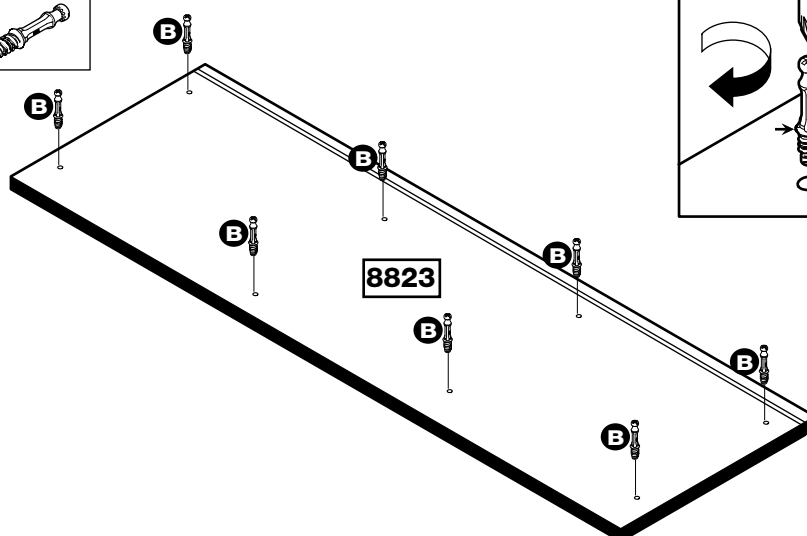
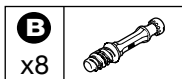
Assembly Instructions

Step 1

Fitting dowels to top panel.

Insert 8 metal dowels **B** into the top panel **8823**

Note: Tighten metal dowels up fully against the panel.
Do not over tighten.

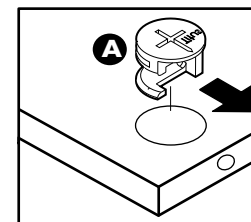
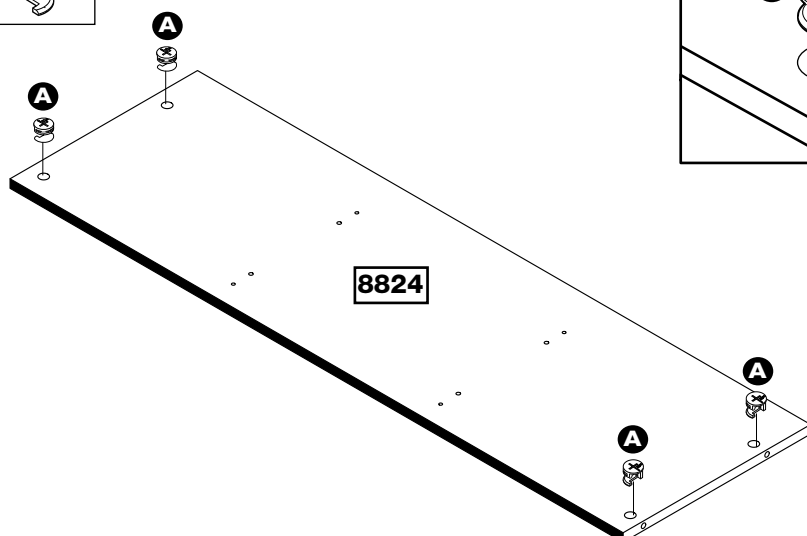
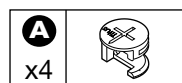


Step 2

Fitting cams to the bottom panel

Insert 4 cams **A** into the bottom panel **8824**

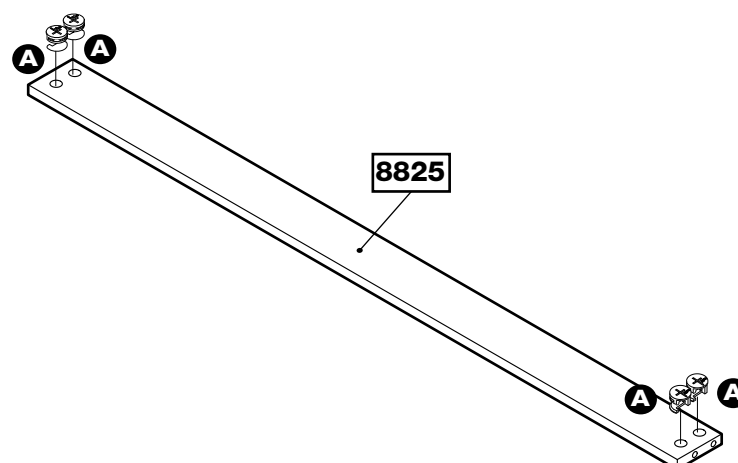
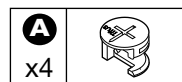
Note: Ensure cam arrow points towards the edge with hole.



Step 3

Fitting cams to the plinth panel.

Insert 4 cams **A** into the plinth panel **8825**



Assembly Instructions

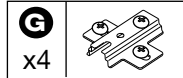
Step 4

Fitting hingeplates to the end panels.

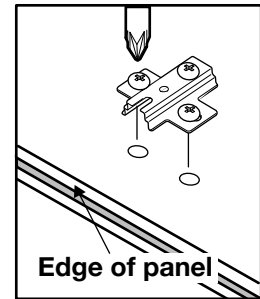
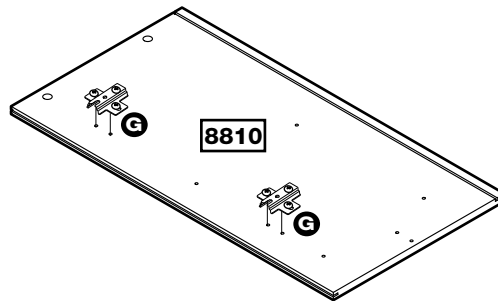
a: Insert 2 hinges **G** into left end panel **8810**

b: Insert 2 hinges **G** into right end panel **8811**

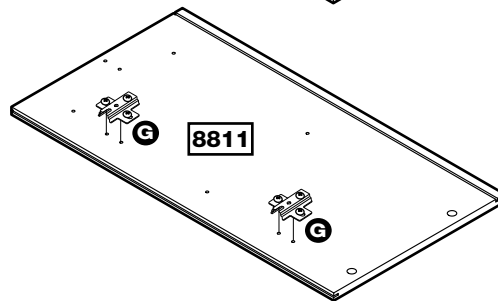
Note: Ensure that the hinge points towards the grooved edge of the panel.



A



B

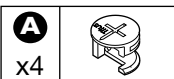
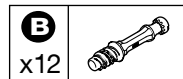


Step 5

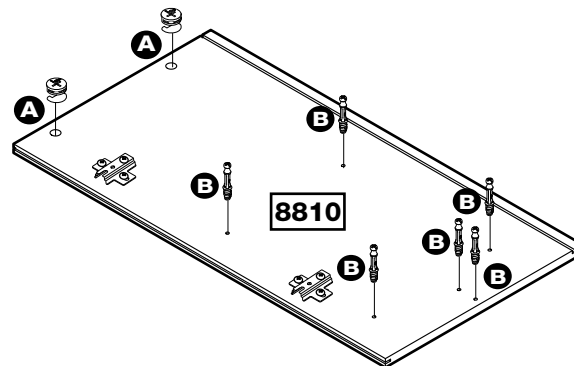
Fitting cams & dowels to the end panels.

a: Insert 6 metal dowels **B** and 2 cams **A** into left end panel **8810**

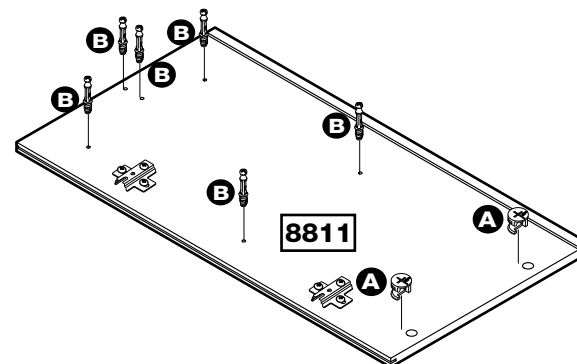
b: Insert 6 metal dowels **B** and 2 cams **A** into right end panel **8811**



A



B

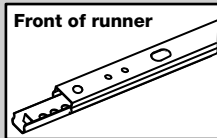


Assembly Instructions

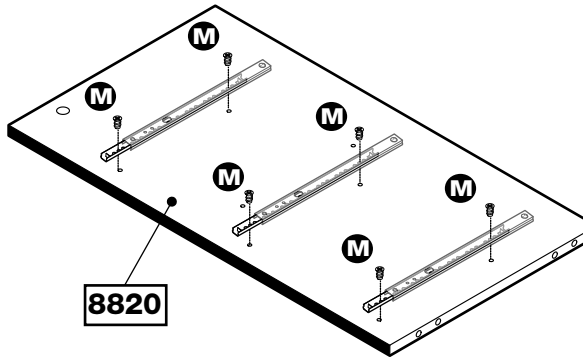
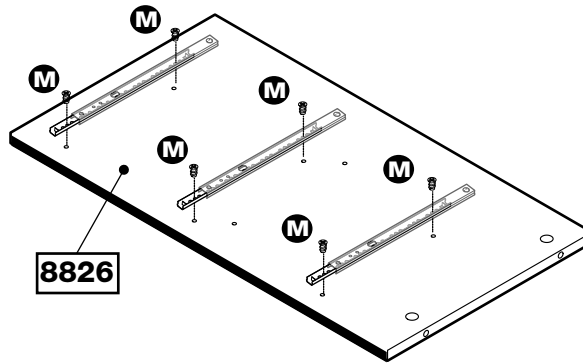
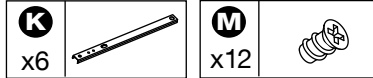
Step 6

Attaching runners to the division panels.

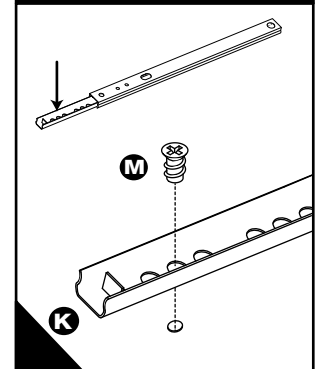
Position the runner so that the second hole from the front of the runner lines up with the pre-drilled hole nearest to the edge of the panel. Use screws **M** to secure the runner.



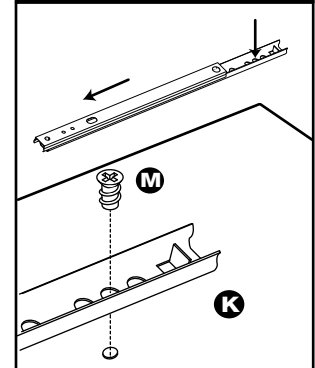
Slide the runner forward revealing the back of the runner. The second hole to the back of the runner should now line up with the second pre-drilled hole.



Front of Runner



Back of Runner

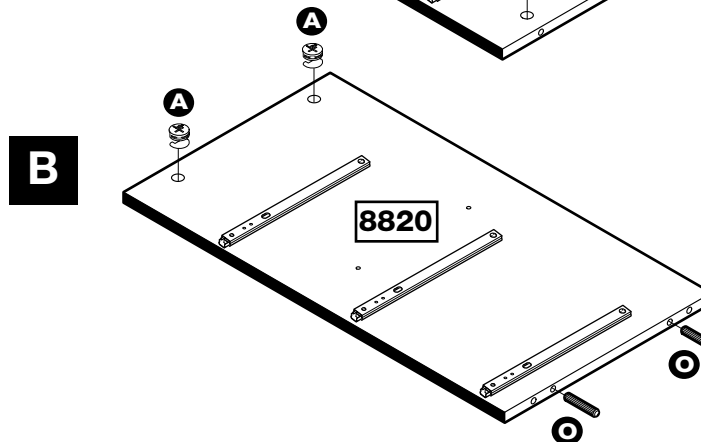
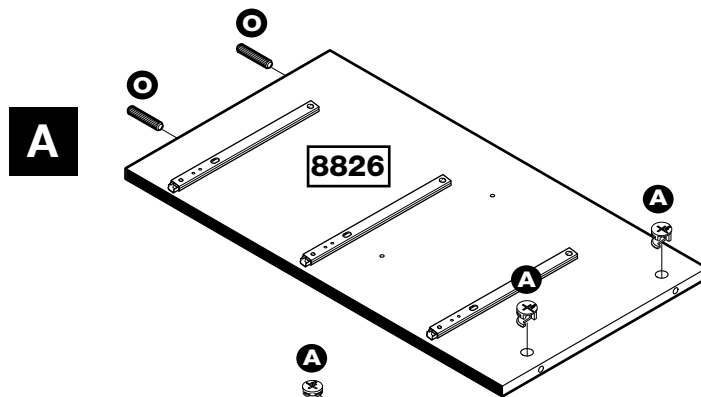


Step 7

Fitting cams and wooden dowels to the division panels.

a: Insert 2 wooden dowels **O** into the two inner holes at the bottom of panel **8826**. Insert 2 cams **A**.

b: Insert 2 wooden dowels **O** into the two inner holes at the bottom of panel **8820**. Insert 2 cams **A**.



Assembly Instructions

Step 8

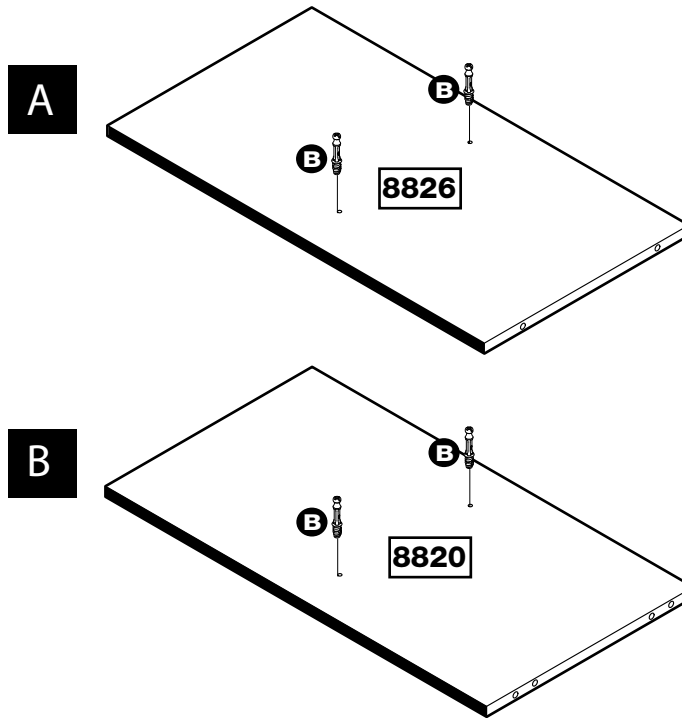
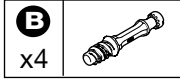
Turn dividers over to insert fittings.

⚠ CAUTION!

We recommend that you place the packaging underneath the panel to prevent damage to the floor.

a: Insert 2 metal dowels **B** into divider **8826**

b: Insert 2 metal dowels **B** into divider **8820**

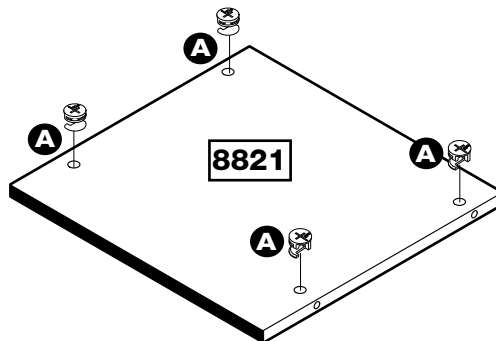
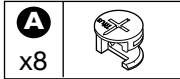


Step 9

Insert cams into both shelf panels.

Insert 4 cams **A** into the shelf panel **8821**

Repeat this process on the remaining shelf.



Assembly Instructions

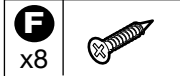
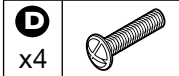
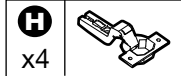
Step 10

Attach hinges and handles to 2 doors

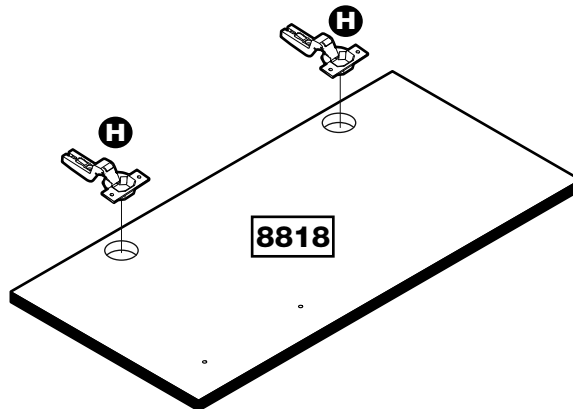


Important:

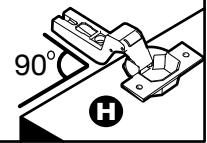
a: Insert hinges **H** into holes, ensure the hinge is straight (90 degree angle).



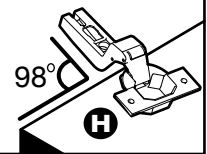
A



Correct

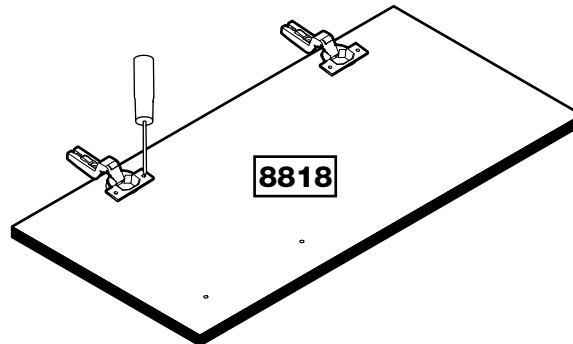


Incorrect

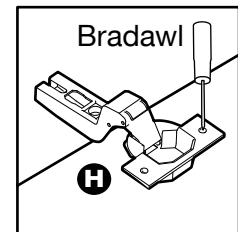


b: Before securing the hinges **H**, we recommend you pre - mark the doors using a bradawl.

B

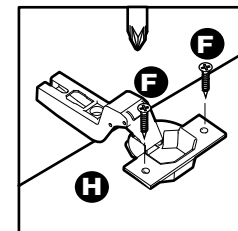
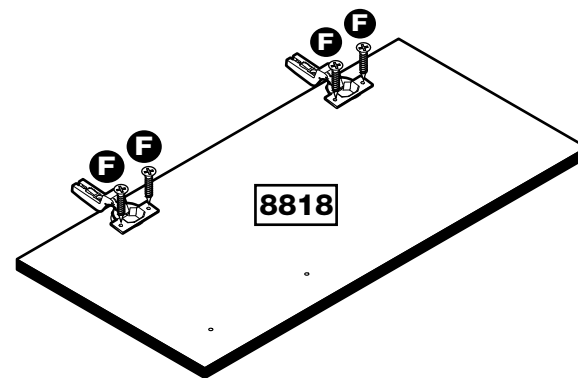


Bradawl



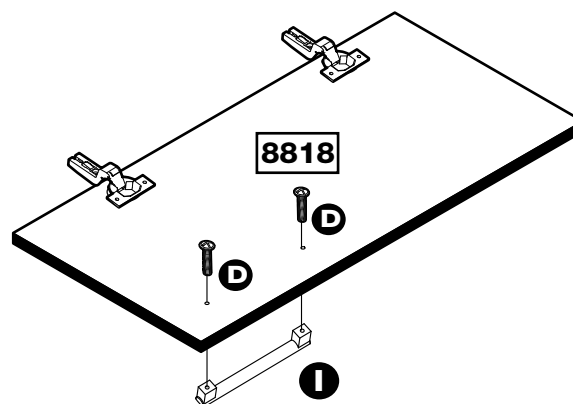
c: Secure hinges **H** to doors using screws **F**.

C



d: Secure handle **I** to doors using bolts **D**.

D



Repeat on the second door **8833**

Assembly Instructions

Step 11

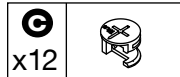
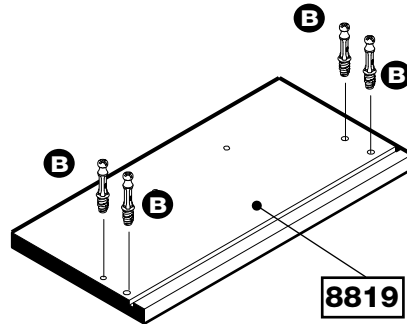
Drawer assembly

a: Insert dowels into drawer front.

Note: Insert metal dowels as far as shown by arrows.
Do not over tighten.



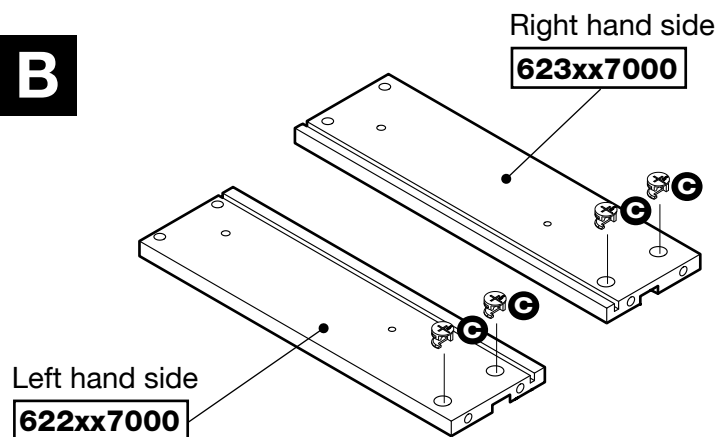
A



b: Insert small cams into left **622xx7000** and right **623xx7000** drawer sides.

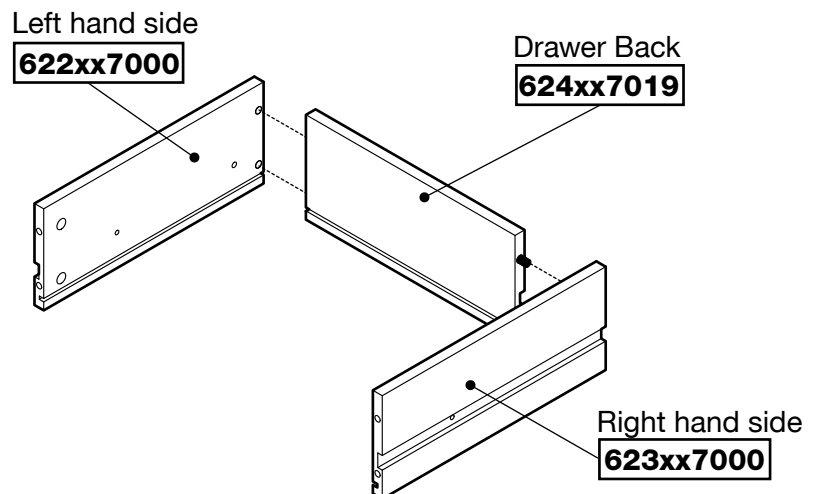
Note: Ensure cam arrow points towards the edge with hole.

B



c: Insert wooden dowels in drawer back **624xx7019** into holes in left **622xx7000** right **623xx7000** hand drawer sides.

C



Continued on next page.

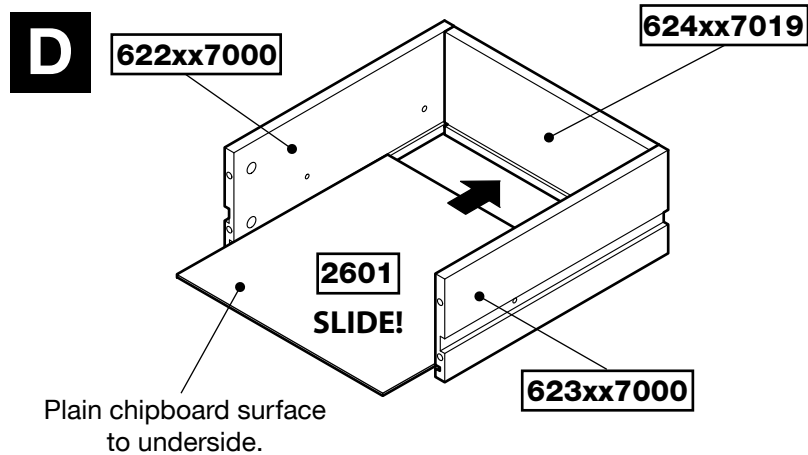
Assembly Instructions

Step 11 - Continued

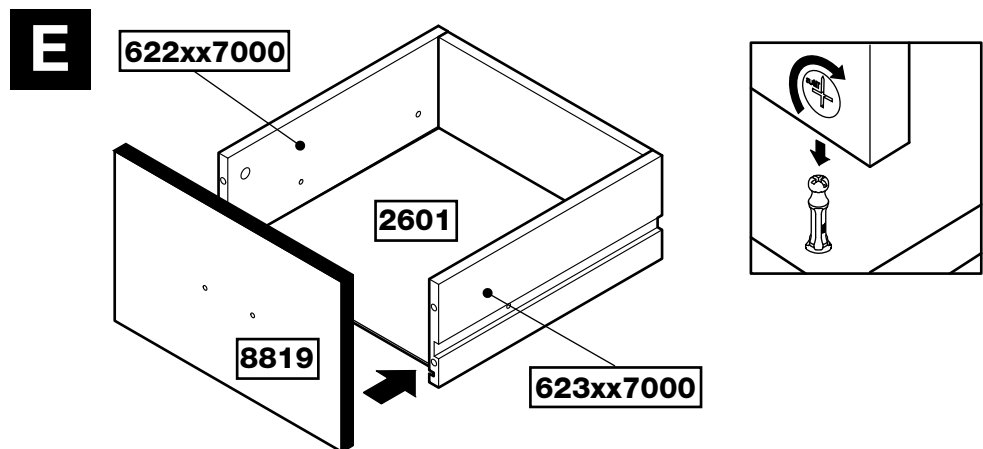
Drawer assembly Continued...

d: Slide drawer bottom into grooves in the left and right drawer sides and the drawer back.

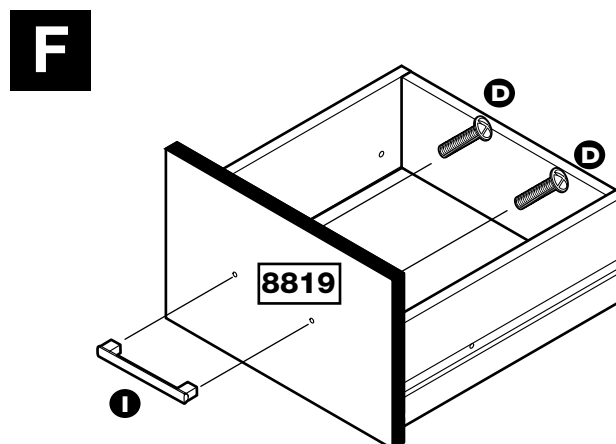
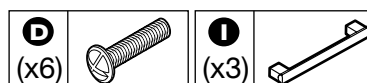
Ensure foil on the drawer bottom is facing upwards.



e: Locate the metal dowels (already inserted) in the drawer front into the small cams in the left and right hand drawer sides.



f: Secure handles to the drawer front.



Complete this process on the remaining drawers.

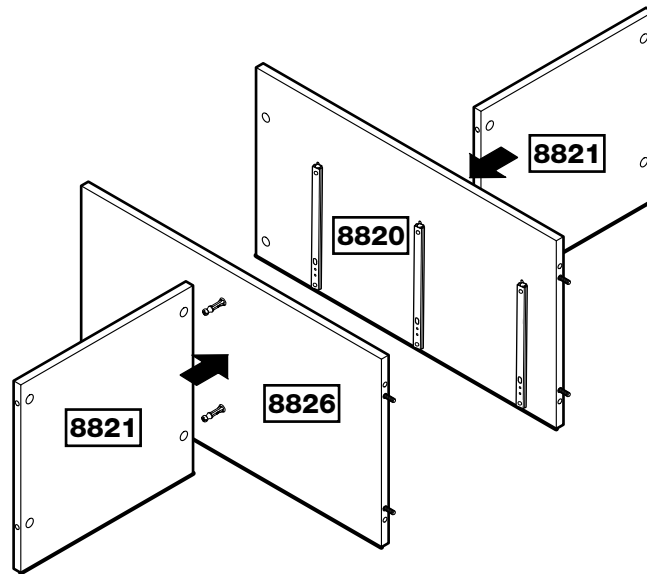
Assembly Instructions

Step 12

Connect divisions to the shelf panels.

Connect the dowels in the division **8820** to the cams in the shelf **8821**

Connect the dowels in the division **8826** to the cams in the shelf **8821**

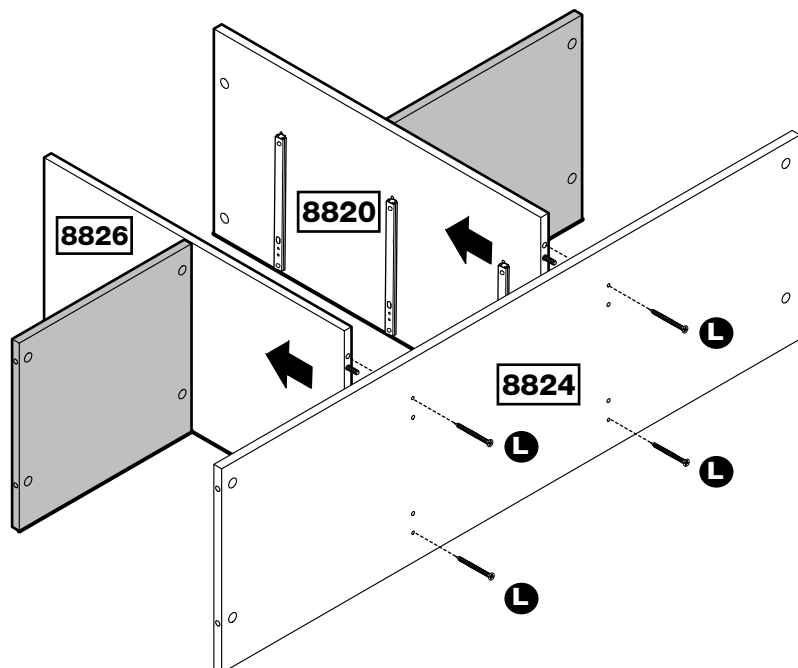
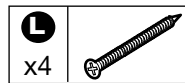


Finished edges to floor.

Step 13

Connect divisions to bottom panel.

Insert screws **L** into the outside holes on panel **8824** and connect to the division panels **8820** and **8826**

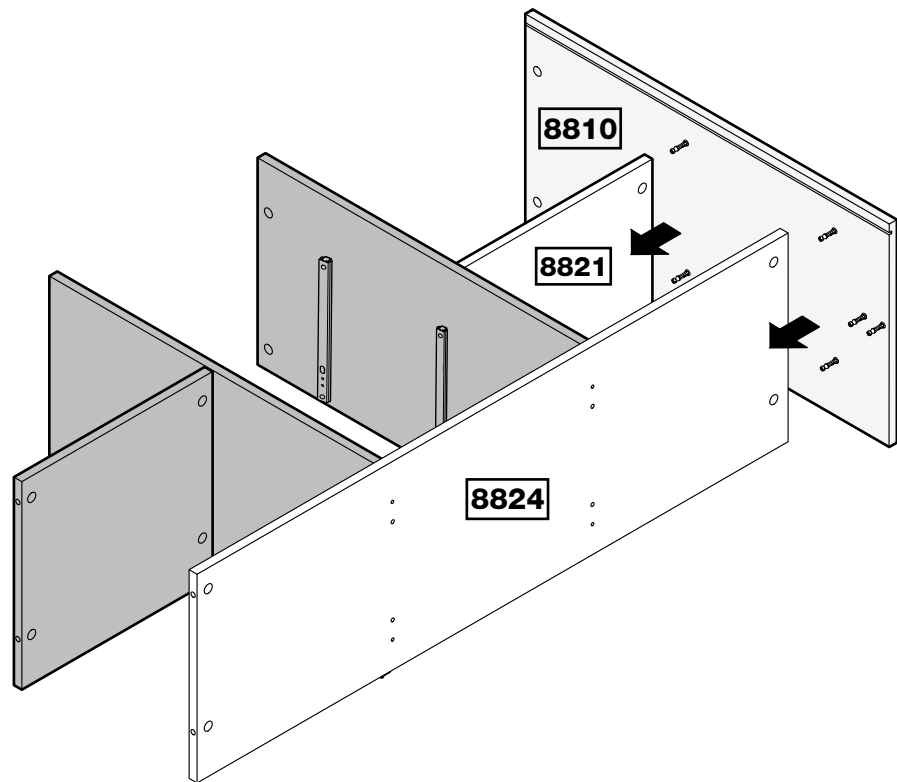


Assembly Instructions

Step 14

Connect left end panel to shelf and bottom.

Connect the dowels in left end panel **8810** into the cams in the bottom panel **8824** and the shelf panel **8821**

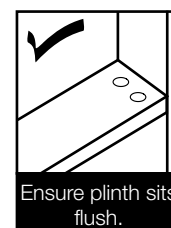
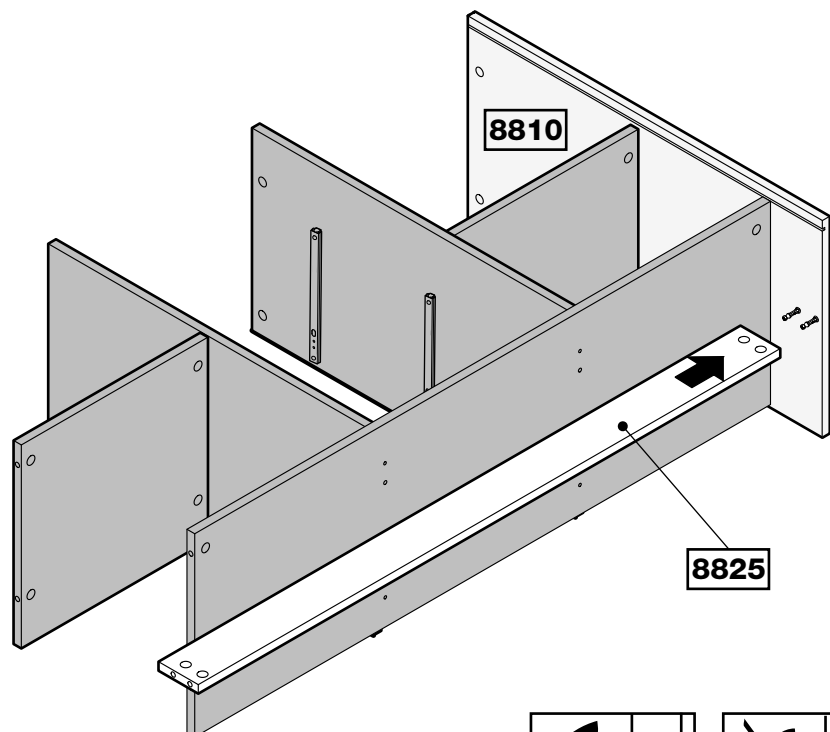


Step 15

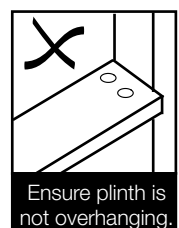
Connect left end panel to plinth.

Connect the dowels in the left end panel **8810** into the cams in the plinth **8825**

An additional person will be required to support the plinth panel.



Ensure plinth sits flush.



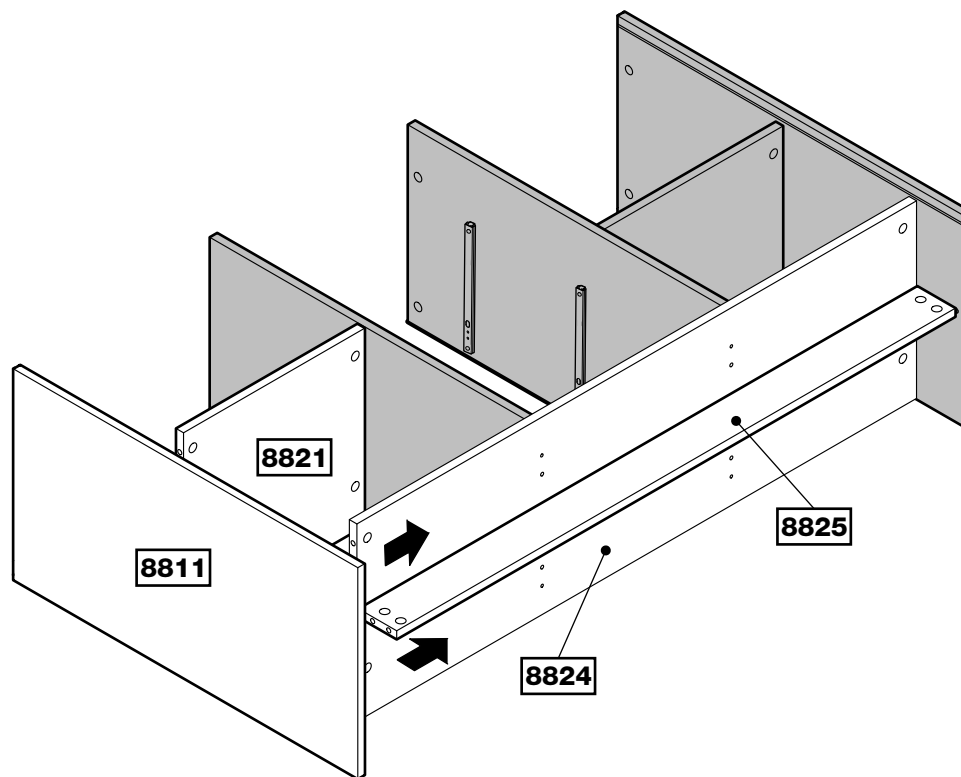
Ensure plinth is not overhanging.

Assembly Instructions

Step 16

Connect the right end to bottom, shelf and plinth.

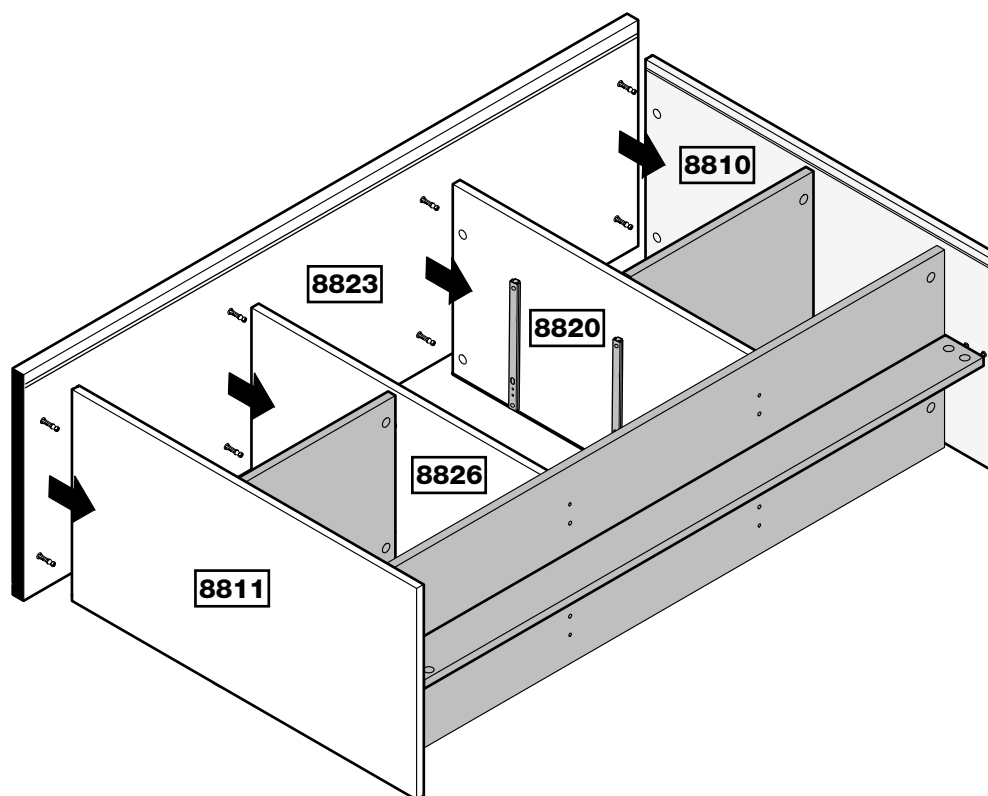
Connect the dowels in the right end **8811** to the plinth **8825**, bottom **8824** and the shelf **8821**



Step 17

Connect the top panel to the division and end panels.

Connect the dowels in the top panel **8823** with divisions **8820**, **8826**, left end **8810** and right end **8811**



Assembly Instructions

Step 18

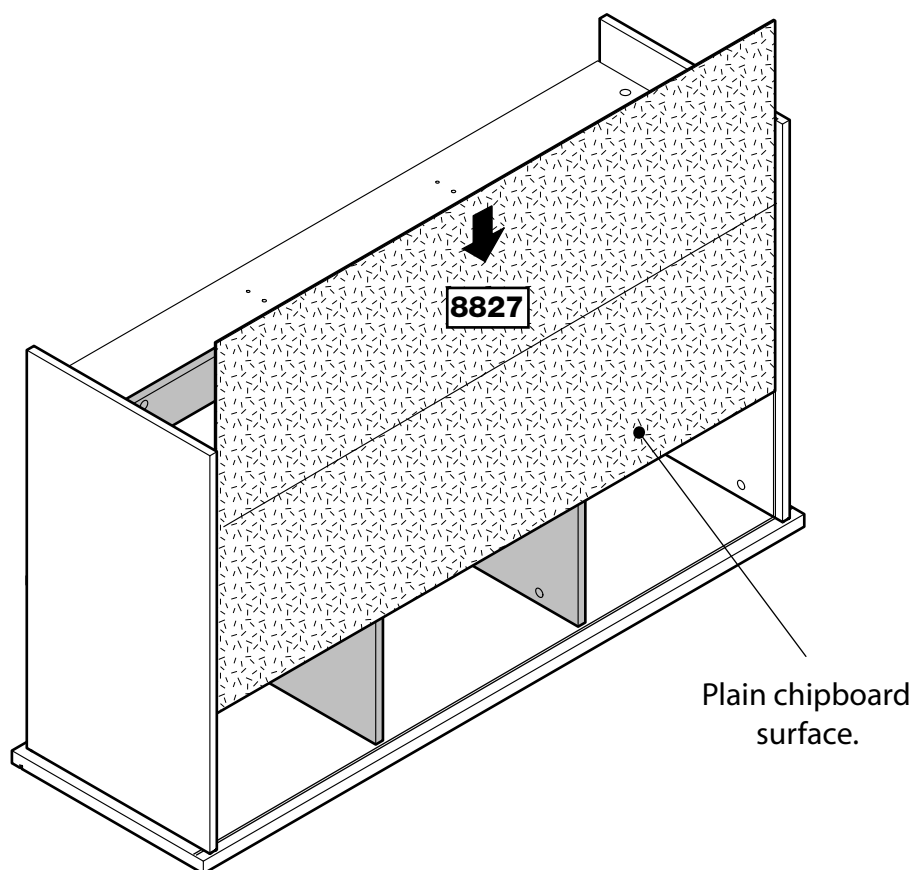
Inserting back panel.

⚠ CAUTION!

Two people required to lift the unit up.

Stand the unit on its top to slide the back panel **8827** into the grooves.

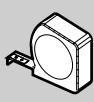
Note: Ensure that the back panel is sitting firmly inside the grooves before continuing to step 19.



Step 19

Squaring up the unit.

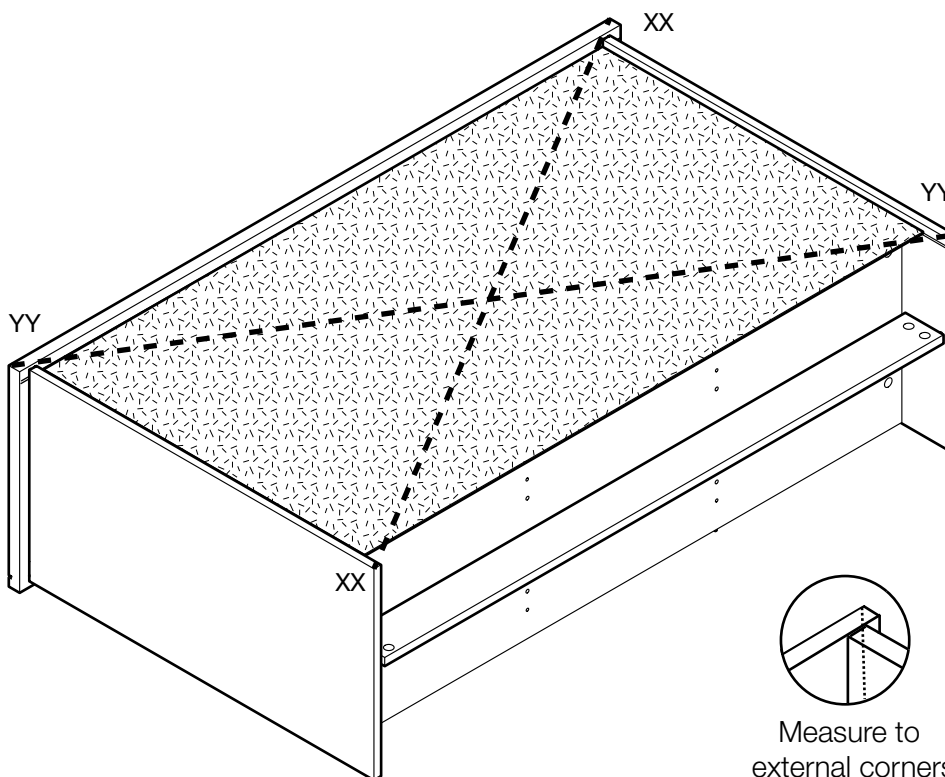
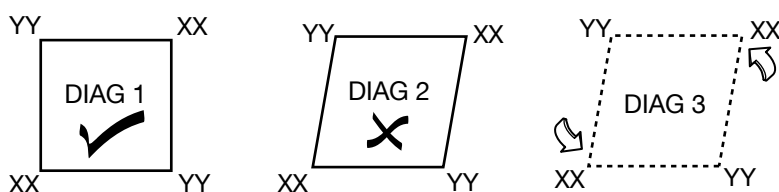
Important:

 Ensure a **tape measure** is used to **square up** unit!

Before securing the back it is necessary to square up the unit.

You can do this by measuring between XX - XX and YY - YY ensuring these are the same (DIAG 1).

If they are not (DIAG 2) Apply slight pressure as indicated (DIAG 3) until they are the same.

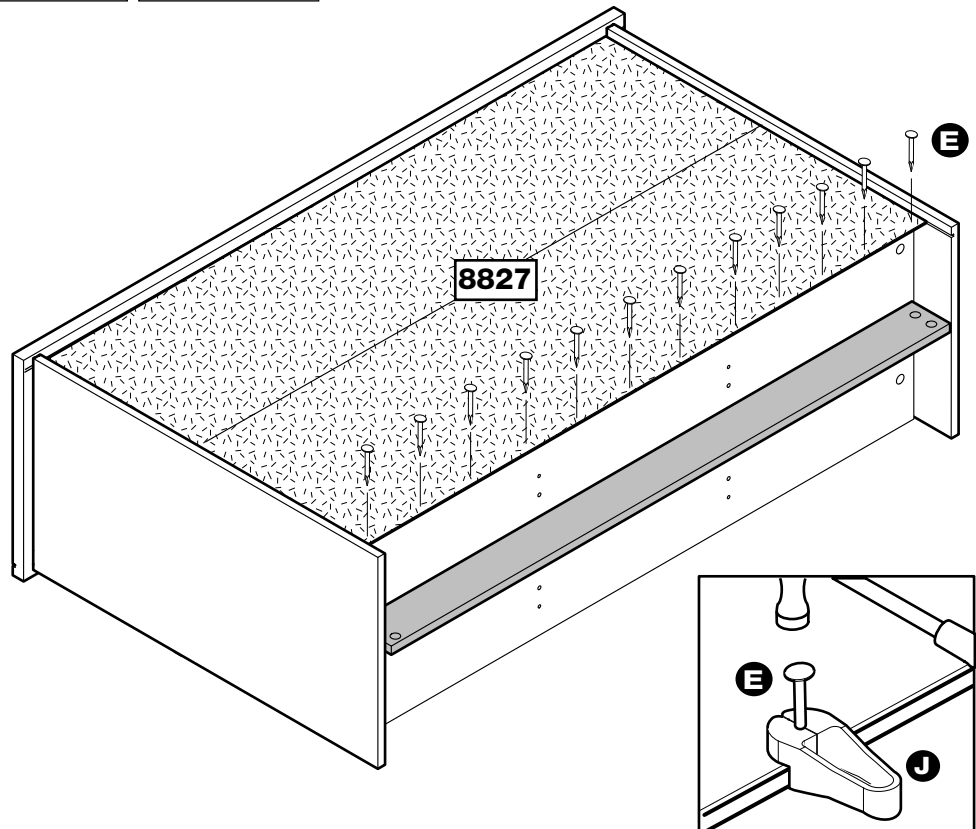


Assembly Instructions

Step 20

Attach backpanel to bottom

Use the panel pin guide when locating the panel pins. This will hold the panel pins vertical and ensure the correct distance from the edge.



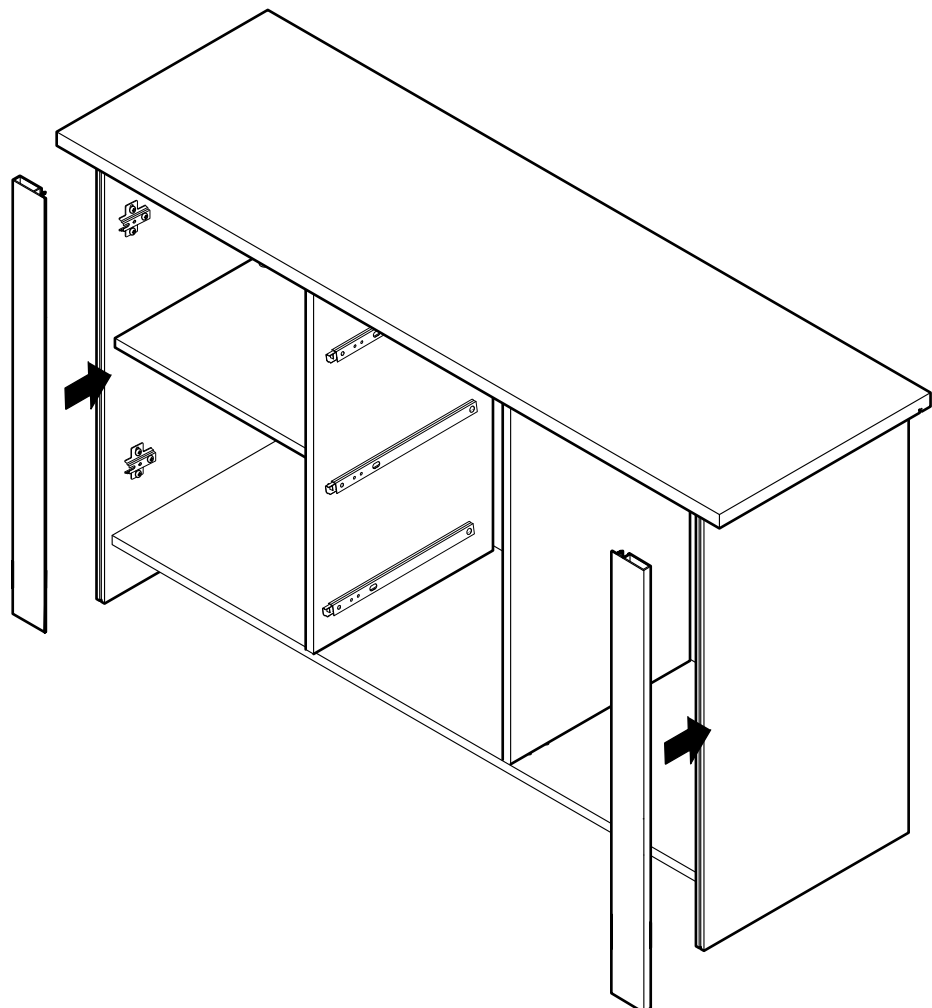
Step 21

Stand unit upright to attach the trims

Locate the notch on the trim into the grooves in the end panels.

To insert trims use a hammer, place a cardboard packing piece between the hammer and trims to protect the trims.

Ensure that the trims are inserted fully.



Assembly Instructions

Step 22

Hanging doors

a: With help, slot door hinges onto hinge plates. Ensure screw on hinge slides into the slot on hingeplate.

See Diagrams 1, 2 and 3.

b: Tighten screw shown to lock hinges in position.

See '**Hinge adjustment**' page if the doors need adjusting.

Repeat on door **8833**

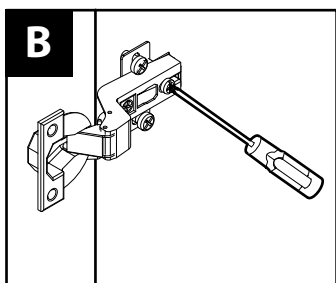
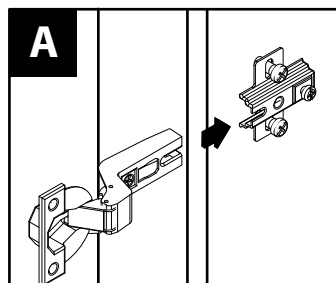
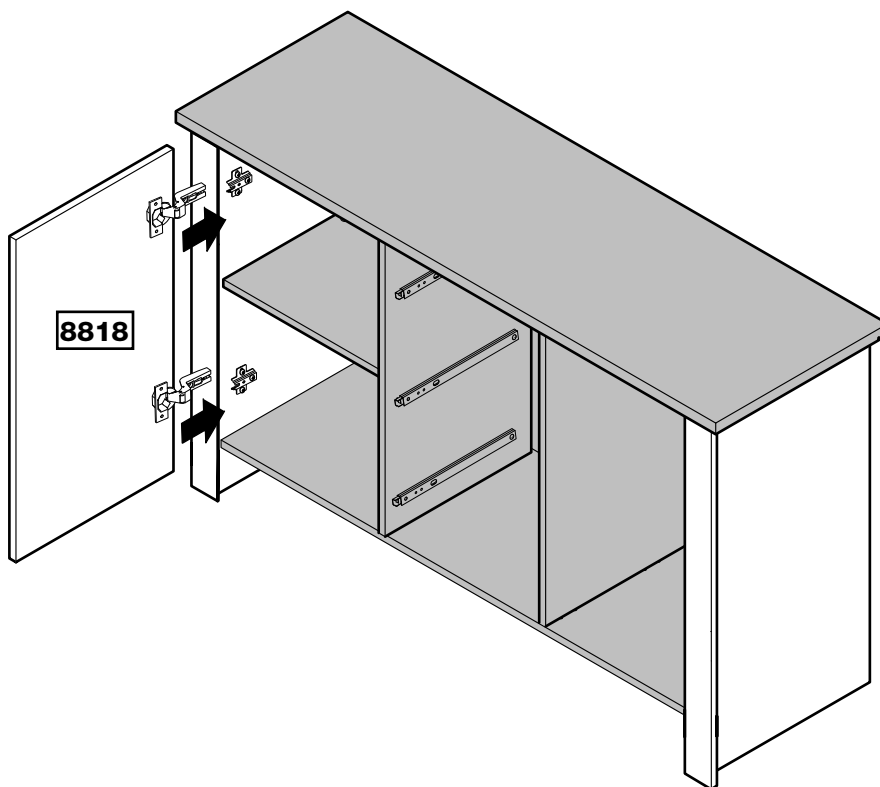
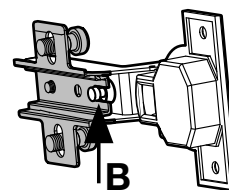


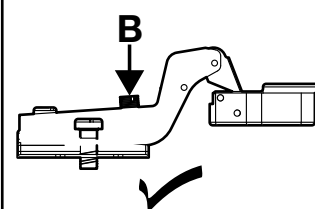
Diagram 1

Underside view



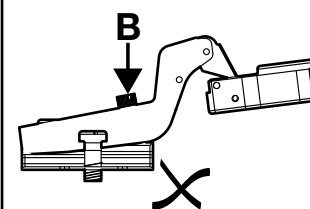
Ensure the underside of screw B slides into slot on hingeplate.

Diagram 2



Hinge correctly attached to hingeplate.

Diagram 3



Hinge incorrectly attached to hingeplate.

Assembly Instructions

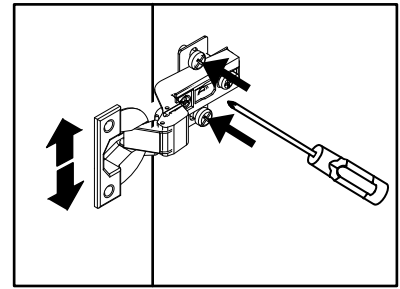
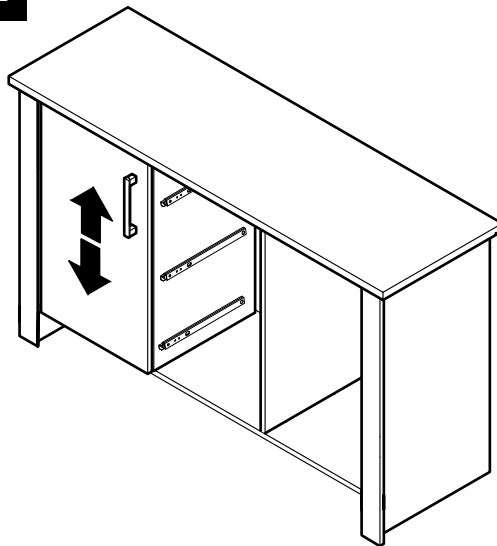
Step 23

Hinge adjustment

a: To move doors up or down: loosen screws shown and move doors to suit.

Re-tighten screws.

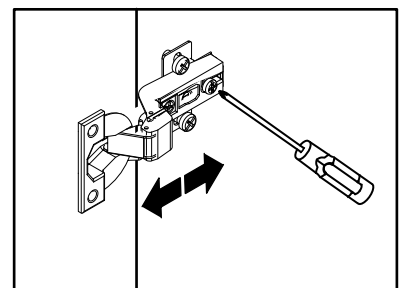
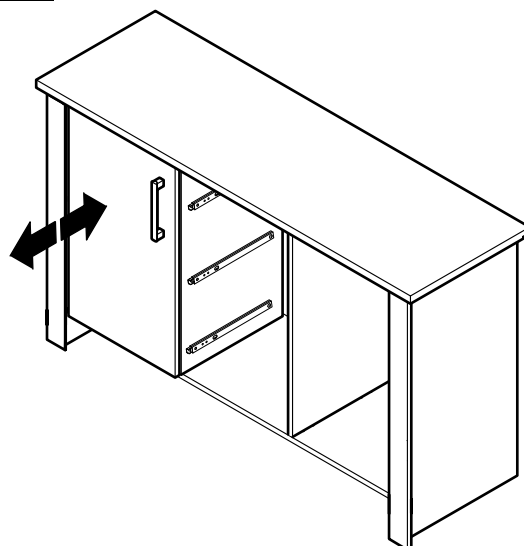
A



b: To move doors in or out: loosen screw shown and move doors to suit.

Re-tighten screws.

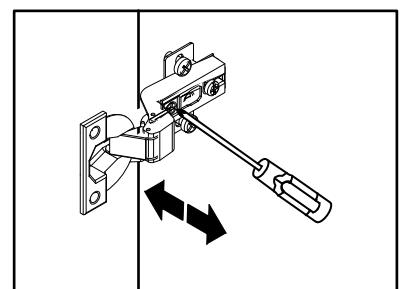
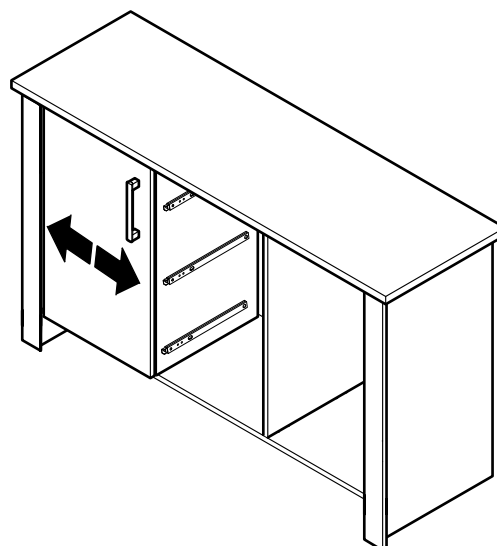
B



c: To move doors left or right: loosen or tighten screw as shown.

Be careful not to fully unscrew.

C

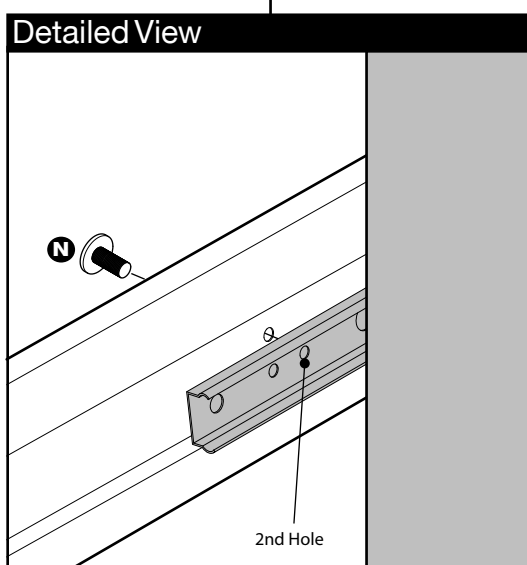
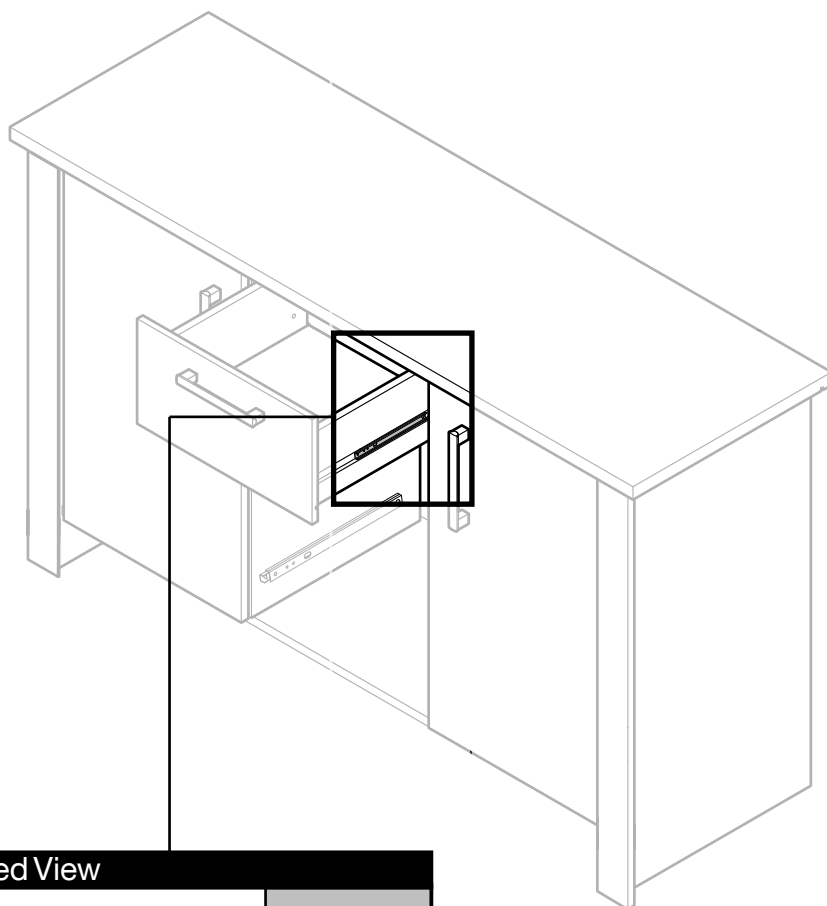
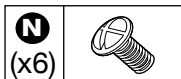


Assembly Instructions

Step 24

Locate drawers

For this step we recommend you follow the helpful hints page.



Assembly Instructions

Step 25

Locate drawers helpful hints

a: Pull sliding part of drawer runners **K** out so they are fully extended.

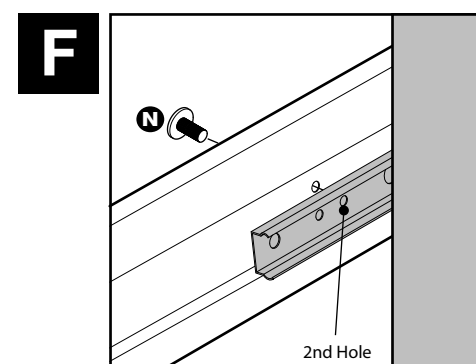
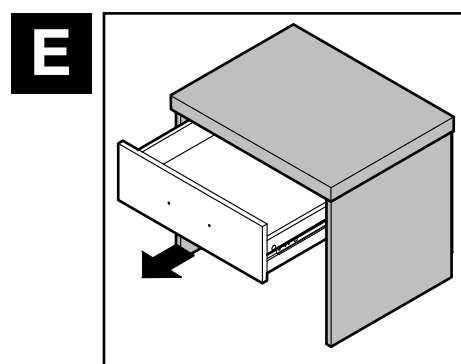
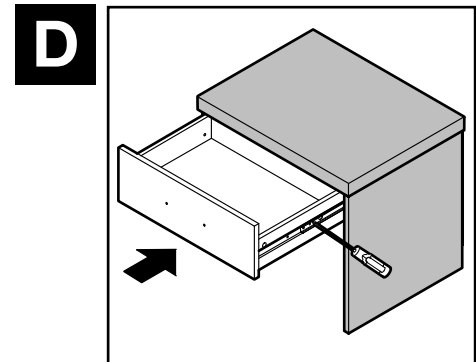
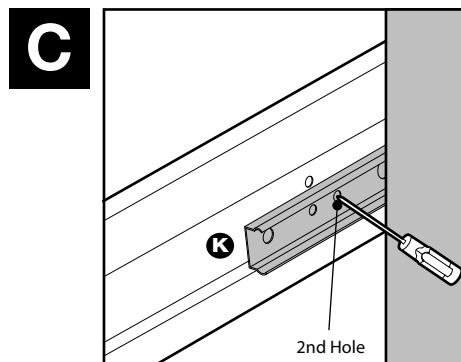
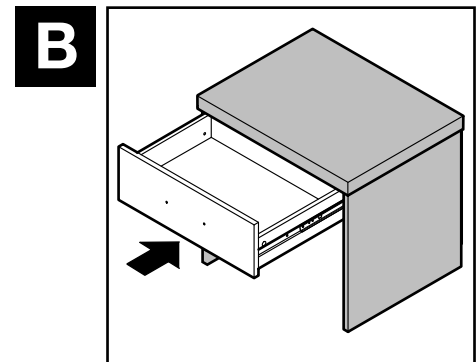
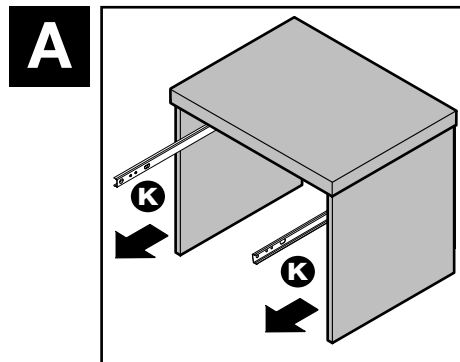
b: Locate drawer onto runners.

c: Locate screwdriver into second threaded hole in drawer runner **K**.

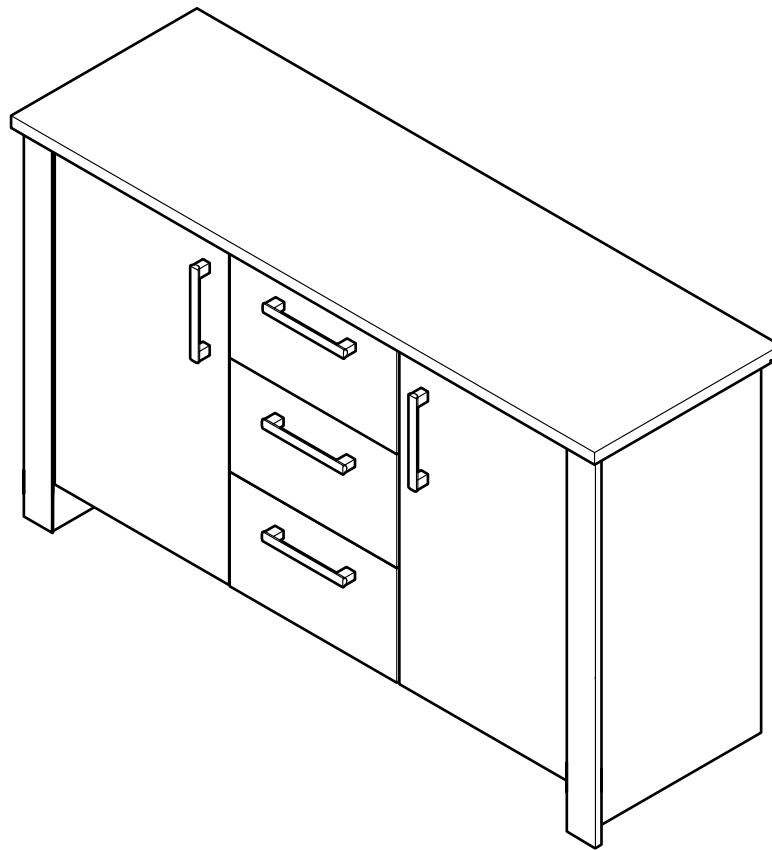
d: Keeping screwdriver in place push the drawer closed. The screwdriver will push against the end panel and extend the drawer runner **K**.

e: Pull drawer out slowly and line the hole in the drawer side with the 2nd threaded hole in the runner **K**. Now insert bolts **N** through the drawer side and into threaded hole in runner **K**.

f: Now insert bolts **N** through the drawer side and into threaded hole in runner **K**.



Congratulations! Your unit is complete.



Important Information

If you need help or have damaged or missing parts, call the **Customer Helpline**:

01709 534123 8am - 4.30pm (Monday to Thursday)
8am - 2.30pm (Fridays)

(by contacting the customer service line your statutory rights are not affected)

Please have the following information to hand:

- >> Unit Description
- >> Product Code
- >> Product Colour
- >> Place of Purchase
- >> Catalogue Ref. No.
- >> Item Code
- >> Assembly Instructions

We do have an answer machine should you contact us out of office hours, so in addition to the above information could you leave your name, address, daytime telephone number and the nature of your call on the answerphone. All calls will be actioned asap.

You can also e-mail your requests to us at:

customer.helpdesk@addspacefl.co.uk

Alternatively, you can write to us at: **Customer Service Department, Addspace Furniture Limited, Braithwell Way, Hellaby Industrial Estate, Hellaby, Rotherham, South Yorkshire, S66 8QY.**

Notes

Notes