

BGS4.. Runn'n

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Operating instructions

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Please keep this instruction manual. When passing the vacuum cleaner on to a third party, please also pass on this instruction manual.

#### Intended use

This vacuum cleaner is intended for domestic use and not for commercial use. Only use this vacuum cleaner in accordance with the instructions in this instruction manual. The manufacturer will not accept any responsibility for damage caused by improper use or incorrect operation.

Therefore, please note the following points.

#### The vacuum cleaner must only be operated with:

Original replacement parts, accessories or special accessories

# In order to prevent injuries and damage, the vacuum cleaner must not be used for:

- Vacuum-cleaning persons or animals
- Vacuuming up:
  - insects or spiders.
  - hazardous, sharp-edged, hot or glowing substances.
  - damp or liquid substances.
  - highly flammable or explosive substances and gases.
  - ash, soot from tiled stoves and central heating systems.
  - toner dust from printers and copiers.

#### **Safety information**

This vacuum cleaner complies with the recognised rules of technology and the relevant safety regulations.

- The appliance may be used by children over the age of 8 years and by persons with reduced physical, sensory or mental capacity or by persons with a lack of experience or knowledge if they are supervised or have been instructed on the safe use of the appliance and the have understood the potential dangers of using the appliance.
- Children must never play with the appliance.
- Cleaning and user maintenance must never be carried out by children without supervision.
- Plastic bags and films must be kept out of the reach of children before disposal. => Risk of suffocation.

#### **Proper use**

- Only connect and use the vacuum cleaner in accordance with the specifications on the rating plate.
- Never vacuum without the dust bag or dust container, motor protection or exhaust filter.
  - => This may damage the vacuum cleaner.
- Always keep the vacuum cleaner away from your head when using nozzles and tubes.
  - => This could cause injury!
- When vacuuming stairs, the appliance must always be positioned below the user.
- Do not use the power cord or the hose to carry or transport the vacuum cleaner.
- For safety reasons, if this appliance's mains power cable becomes damaged, it must be replaced by the manufacturer, their after-sales service department or a similarly qualified person.

- If using the appliance for longer than 30 minutes, pull out the power cord completely.
- When disconnecting the appliance from the mains, pull on the plug itself to remove it; do not pull on the power cord.
- Do not pull the power cord over sharp edges or allow it to become trapped.
- When the cable is being automatically rewound, ensure that the mains plug is not thrown towards persons, body parts, animals or objects.
  - => Use the mains plug to guide the power cord.
- Pull out the mains plug before carrying out any work on the vacuum cleaner.
- Do not operate the vacuum cleaner if it is damaged. Unplug the appliance from the mains if a fault is detected.
- For safety reasons, only authorised after-sales service personnel are permitted to carry out repairs and fit replacement parts to the vacuum cleaner.
- Protect the vacuum cleaner from the weather, moisture and sources of heat.
- Do not pour flammable substances or substances containing alcohol onto the filters (dust bag, motor protection filter, exhaust filter, etc.).
- The vacuum cleaner is not suitable for use on construction sites. => Vacuuming up building rubble could damage the appliance.
- When not in use, switch off the appliance and pull out the mains plug.
- At the end of its life, the appliance should immediately be rendered unusable, then disposed of in an appropriate manner.

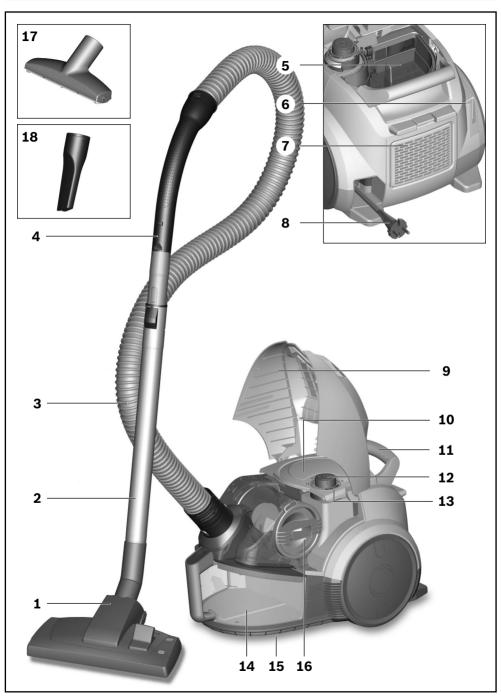
#### ! Please note

The mains socket must be protected by at least a 16 amp circuit breaker.

If a circuit breaker is tripped when you switch on the vacuum cleaner, this may be because other electrical appliances which have a high current draw are connected to the same power circuit.

To prevent the circuit breaker from tripping, select the lowest power setting before switching the appliance on, and increase the power only once it is running.

# Your vacuum cleaner

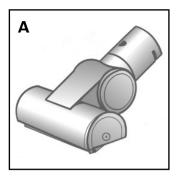


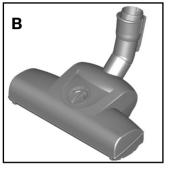
#### Your vacuum cleaner

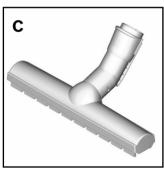
- 1 Adjustable floor tool
- 2 Telescopic tube with sliding switch but without accessory connection
- (3) Flexible hose
- 4 Handle
- (5) Foam filter
- 6 Parking aid on the back of the appliance
- (7) Exhaust filter lid
- 8 Power cord
- (9) Appliance lid
- 10 Foam filter lid

- (11) Carrying handle
- 12 On/Off button with electronic suction regulator
- 13 Filter control display (Sensor Control)
- 14) Dust container with carrying handle
- 15) Storage aid on the underside of the appliance
- (16) Fluff filter cover
- 17) Professional upholstery nozzle
- (18) Crevice nozzle

# Replacement parts and special accessories









# A TURBO-UNIVERSAL® brush for upholstery BBZ42TB

All-in-one brushing and vacuuming of upholstered furniture, mattresses, car seats, etc. Especially suitable for picking up pet hair. The brush roller is driven by the suction air flow through the vacuum cleaner.

No separate electrical connection is needed.

# B TURBO-UNIVERSAL® brush for floors

BBZ102TBB

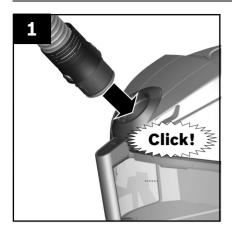
All-in-one brushing and vacuuming of rugs and carpets as well as all hard floor coverings.

Especially suitable for picking up pet hair. The brush roller is driven by the suction air flow of the vacuum cleaner. No separate electric connection is needed.

#### C Hard-floor nozzle BBZ123HD For vacuuming hard floors (parquet, tiles, terracotta, etc.)

# D Hard-floor nozzle BBZ124HD With 2 rotating brush rollers For caring for expensive hard floors and for the improved collection of coarse dirt.

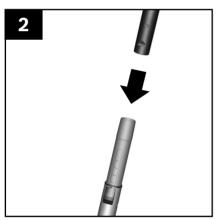
### **Initial** use



### **Connecting the flexible hose**

# Figure 1

 Push the flexible hose adapter into the air intake opening on the appliance and lock it in place. You will hear an audible 'click'.



# Putting the handle and the telescopic tube together

# Figure 2

• Push the handle into the telescopic tube.

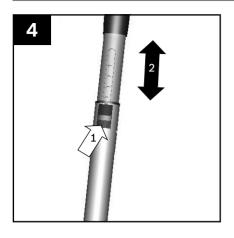


# Inserting the telescopic tube into the floor nozzle

# Figure 3

 Push the telescopic tube into the connecting piece of the floor nozzle.

#### **Initial** use



### Adjusting the telescopic tube

#### **Figure**

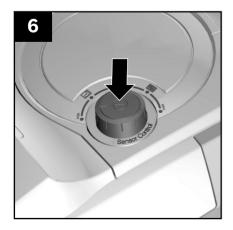
• Unlock the telescopic tube by moving the sliding switch in the direction of the arrow and adjust it to the desired length. The slide resistance on carpet is at its lowest when the telescopic tube has been completely pulled out.



#### **Connecting the appliance**

# Figure 5

 Holding the power cord by the plug, pull out to the required length and insert the plug into the mains socket.

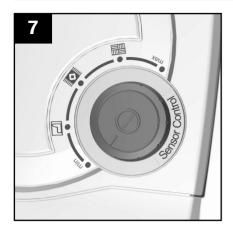


#### Switch on /off

# Figure 6

 To switch the vacuum cleaner on or off, press the ON/OFF button.

# Initial use



# Controlling the suction level Figure 7

Turn the control knob to infinitely adjust the suction level to the level required.

- Low power range => ☐ For vacuuming delicate materials, e.g. delicate upholstery, curtains, etc.
- For vacuuming durable floor coverings, hard floors and heavily soiled surfaces.

# **Vacuuming**



# Set the adjustable floor nozzle

# Figure 8

Rugs and carpets



Hard floors/parquet



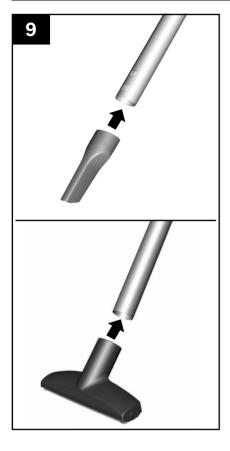
If you are vacuuming up large particles, make sure that you vacuum them up successively and carefully to ensure that the vacuum channel of the floor nozzle does not become blocked.

If necessary, you should raise the nozzle in order to better vacuum up the dirt particles.

#### **!** Caution

Floor nozzles are subject to a certain amount of wear, depending on the type of hard floors you have (e.g. rough, rustic tiles). You must there-fore check the underside of the floor nozzle at regular intervals. Worn undersides of floor nozzles may have sharp edges that can damage sensitive hard floors, such as parquet or li-noleum. The manufacturer does not accept any responsibility for damage caused by worn floor nozzles.

# **Vacuuming**



### **Vacuuming with accessories**

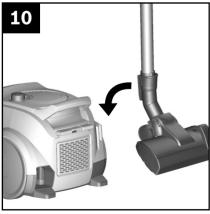
Attach the nozzles to the suction pipe or handle as required:

# Figure 9

- Crevice nozzle for vacuuming crevices and corners, etc.
- Upholstery nozzle for vacuuming upholstered furniture, curtains, etc.

#### **Turbo Brush**

If your appliance is equipped with a turbo brush, refer to the accompanying instruction manual for instructions on its use and maintenance.



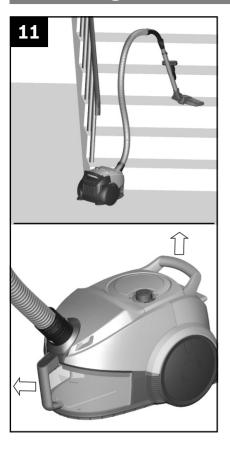
#### Parking aid

### Figure 10

You can use the parking aid on the back of the vacuum cleaner if you want to stop vacuuming for a short time.

 After switching off the appliance, slide the hook on the floor nozzle into the parking aid.

# **Vacuuming**



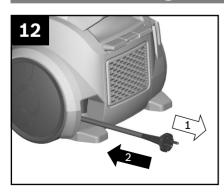
#### **Vacuuming stairs**

### Figure 111

When vacuuming stairs, the appliance must be positioned at the bottom of the stairs.

If it does not reach far enough, the appliance can also be carried using the carrying handle or the handle on the dust container.

# After vacuuming

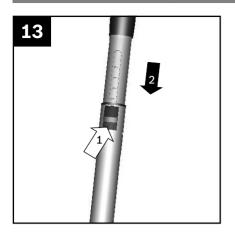


### Disconneting the appliance

# Figure 12

- Switch off the appliance.
- Remove the main plug.
- Briefly pull on the power cord and then let go. (The power cord retracts automatically).

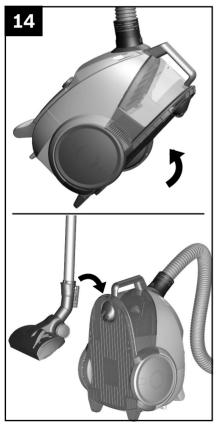
# After vacuuming



# Sliding the telescopic tube

# Figure 13

 Unlock the telescopic tube by moving the sliding switch in the direction of the arrow and slide one tube into the other.



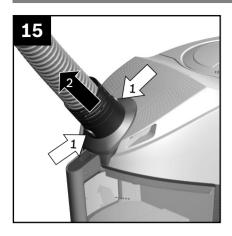
# Storing and transporting

# Figure 14

To store the appliance, use the storage aid on the underside.

- Prop up the appliance with the hose or dust container handle.
- Slide the hook on the floor nozzle into the storage aid.

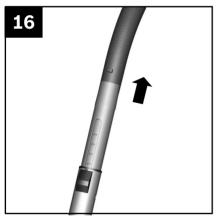
# **Disassembly**



#### Removing the flexible hose

# Figure 15

•To remove the flexible hose, press the two catches together and pull out the hose from the appliance's suction opening.



#### Removing the telescopic tube

# Figure 16

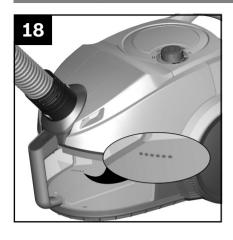
• To release the connection, turn the handle slightly and pull it out of the telescopic tool.



#### Removing the floor nozzle

# Figure 17

• To release the connection, turn the telescopic tube slightly and pull it out of the floor nozzle.



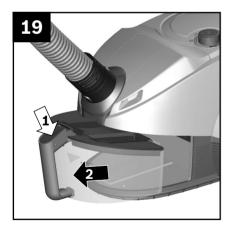
#### **Emptying the dust container**

# Figure 18

In order to achieve the best possible vacuuming results, the dust container should be emptied after every use or, at the latest, when dust in the dust container has reached the marking at any point.

#### Caution

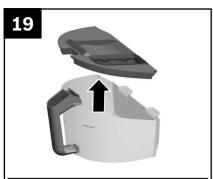
The dust container can only be removed when the appliance is in a horizontal position. Therefore, place the appliance on the floor to unlock the release button.



#### Removing the dust container

# Figure 19

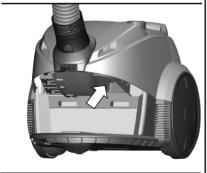
 Press the release button and pull the dust container out of the appliance using the handle.



 Remove the lid from the dust container and empty the dust container.



Put the lid back on the dust container.



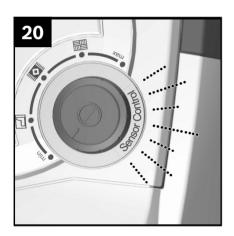
• Remove any dirt which may have been lodged underneath the container ejector opening.



• Insert the dust container in the appliance, so that it 'clicks' audibly into place.

# Maintaining the dust separation system

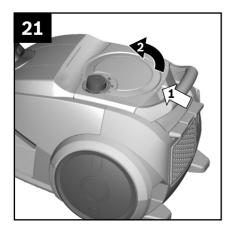
Your appliance is equipped with a Sensor Control indicator. This function constantly monitors whether your vacuum cleaner is working at its optimum power level. Fig. 20



#### In normal operation

# Figure <sup>20</sup>

The indicator (blue ring) flashes red when the foam filter needs to be cleaned. The appliance is automatically adjusted to the lowest power level.

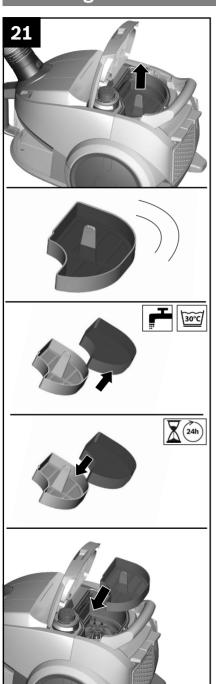


#### **Cleaning the foam filter**

Switch off the appliance.

# Figure 21

 Open the lid of the foam filter by pulling on the locking lever.



- Remove the filter cartridge with foam filter using the tab.
- Remove the foam filter from the filter cartridge and tap out both parts.
- If they are very dirty, the foam filter and filter cartridge should be cleaned under running water.

  Alternatively, the unit can be cleaned in the washing machine at max. 30 °C using a gentle programme and the lowest spin speed.
  - **TIP** To protect other laundry items, put the filter unit into a laundry bag.
- Allow the foam filter and filter cartridge to dry completely (at least 24 hours) and then reinsert the foam filter into the filter cartridge.
- Insert the filter cartridge with foam filter back into the appliance. Close the lid of the foam filter.

#### !Caution

The lid will only close if a filter has been inserted.

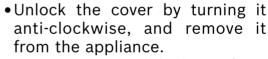
#### In the event of a fault

The Sensor Control indicator also flashes after the foam filter has been cleaned:

# Removing a blockage from the dust separation unit

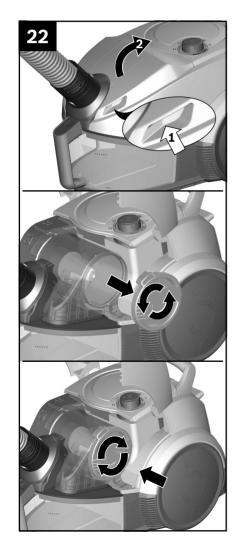
# Figure 22

- Switch off the appliance.
- Hold the appliance lid by the recessed handle and open it.



- => Remove the blockage from the collecting unit.
- Put the cover back on and lock it in place by turning it clockwise.
  =>Close the appliance lid.

If the Sensor Control indicator continues to flash red, check whether the nozzle, suction pipe or flexible hose are blocked. This can also trigger the Sensor Control indicator.



Depending on the model, your appliance is equipped with either a HEPA filter Fig. 23 or a micro filter Fig. 25.

Depending on the model, your appliance has additional sound insulation behind the HEPA or micro filter. This does not have to be cleaned.

#### **HEPA** filter

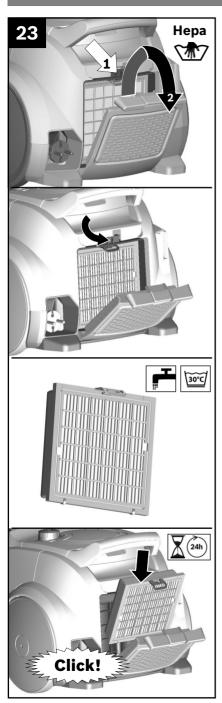
You can determine with which HEPA filter your appliance is equipped by looking at the imprint on the filter frame next to the reference number:

- "washable" the filter can be washed.
- No additional imprint the filter must be replaced.

#### Cleaning a washable HEPA filter

The HEPA filter with the "washable" imprint is designed so that it does not need to be replaced, provided the appliance is used as intended in the household.

To ensure that the vacuum cleaner is working at its optimum power level, the exhaust filter should be rinsed out after one year. The filtering action of the filter remains intact, even if the filter surface becomes discoloured.



# Figure 23

 Open the lid of the exhaust filter by pushing and pulling on the locking tab.

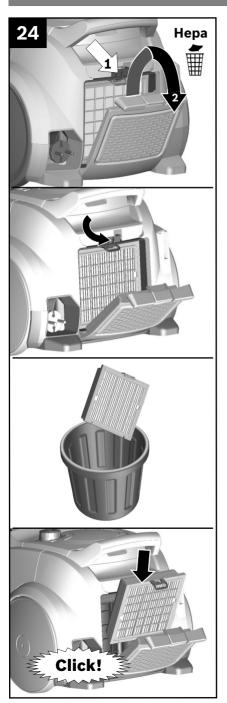
• Unlock the HEPA filter and remove it from the appliance.

• Tap out the filter unit and rinse it under running water.

Alternatively, the unit can be cleaned in a washing machine at max. 30 °C using a gentle programme and the lowest spin speed.

TIP: To protect other laundry items, put the filter unit into a laundry bag.

- Once the HEPA filter has dried completely (at least 24 hours), insert it back into the appliance and lock it in place.
  - => Close the exhaust filter lid. In doing so, push the lock bar upwards until it audibly clicks into place.



#### Replacing the HEPA filter

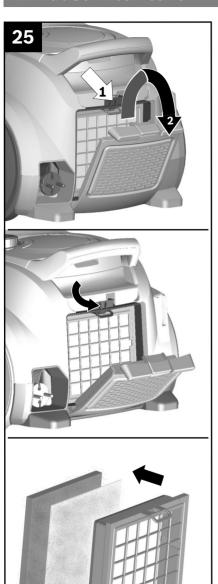
(only for appliances without a washable HEPA filter)

To ensure that the vacuum cleaner can work at its optimum power level, the HEPA filter should be replaced after one year.

# Figure 24

- Open the lid of the exhaust filter by pushing and pulling on the locking tab.
- Unlock the HEPA filter and remove it from the appliance.
- Dispose of the old HEPA filter with your household waste.

- •Insert the new HEPA filter into the appliance and lock it in place.
  - => Close the exhaust filter lid. In doing so, push the lock bar upwards until it audibly clicks into place.



#### Micro filter

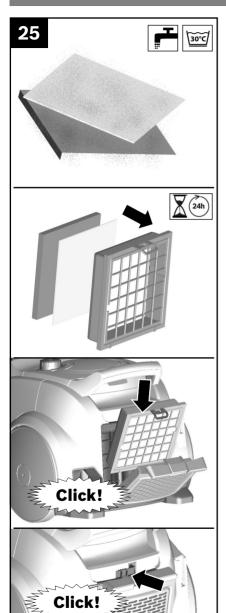
#### Cleaning the micro filter

The micro filter is designed so that it does not need to be replaced, provided the appliance is used as intended in the household.

To ensure that the vacuum cleaner is working at its optimum power level, the exhaust filter should be rinsed out after one year. The filtering action of the filter remains intact, even if the filter surface becomes discoloured.

### Figure 25

- Open the lid of the exhaust filter by pushing and pulling on the locking tab.
- Pull the locking tab to unlock the filter unit with foam filter and microfilter and remove it from the appliance.
- Remove the foam filter and microfilter from the filter frame.



 Rinse the foam filter and micro filter under running water.
 Alternatively, they can be cleaned in the washing machine at max. 30 °C using a gentle programme and the lowest spin speed.

TIP: To protect other laundry items, put the unit into a laundry bag.

- Once the foam filter and microfilter have dried completely (at least 24 hours), insert them back into the filter frame.
- Insert the filter unit in the appliance and ensure that the locking tabs audibly click into place.
- Close the exhaust filter lid. In doing so, push the lock bar upwards until it audibly clicks into place.

# **Cleaning instructions**

Always switch off the vacuum cleaner and disconnect the power cord from the mains before cleaning the vacuum cleaner. The vacuum cleaner and plastic accessories can be cleaned with an ordinary plastic cleaner.



Caution: do not use a scourer, glass-cleaning agent or multipurpose cleaning product. Never immerse the vacuum cleaner in water.

Subject to technical modifications.

# Notes on the energy label

This vacuum cleaner is a general purpose vacuum cleaner. To achieve the declared energy efficiency and cleaning performance class on carpet and hard floor, please use the interchangeable universal nozzle.

The values provided on the energy label have been determined according to the prescribed measuring process (in accordance with EN60312-1).

### **Disposal**



"This appliance is labelled in accordance with European Directive 2012/19/EU concerning used electrical and electronic appliances (waste electrical and electronic equipment - WEEE). The guideline determines the framework for the return and recycling of used appliances as applicable throughout the EU."

#### **Disposal information**

#### Packaging

The packaging is designed to protect the vacuum cleaner from being damaged during transportation. It is made of environmentally friendly materials and can therefore be recycled.

Dispose of packaging that is no longer required at an appropriate recycling point.

#### Old appliances

Old appliances still contain many valuable materials. Therefore, please take appliances that have reached the end of their service to your retailer or recycling centre so that they can be recycled.

For current disposal methods, please enquire at a retailer or your local council.

#### Disposal of filters and dust bags

Filters and dust bags are manufactured from environmentally friendly materials. Provided they do not contain substances that are not permitted in household waste, you can dispose of them with your normal household waste.

#### **Costumer service**

GB Great Britain
BSH Home Appliances Ltd.
Grand Union House
Old Wolverton Road
Wolverton
Milton Keynes MK12 5PT

To arrange an engineer visit, to order spare parts and accessories or for product advice please visit:

www.bosch-home.co.uk

or call

Tel.: 0844 892 8979\*

#### **Conditions of guarantee**

For this appliance the guarantee conditions as set out by our representatives in the country of sale apply. Details regarding same may be obtained from the dealer from whom the appliance was purchased. For claims under guarantee the sales receipt must be produced.

<sup>\*</sup>Calls from a BT landline will be charged at up to 3 pence per minute. A call set-up fee of up to 6 pence may apply.

Robert Bosch Hausgeräte GmbH

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www.bosch-home.com