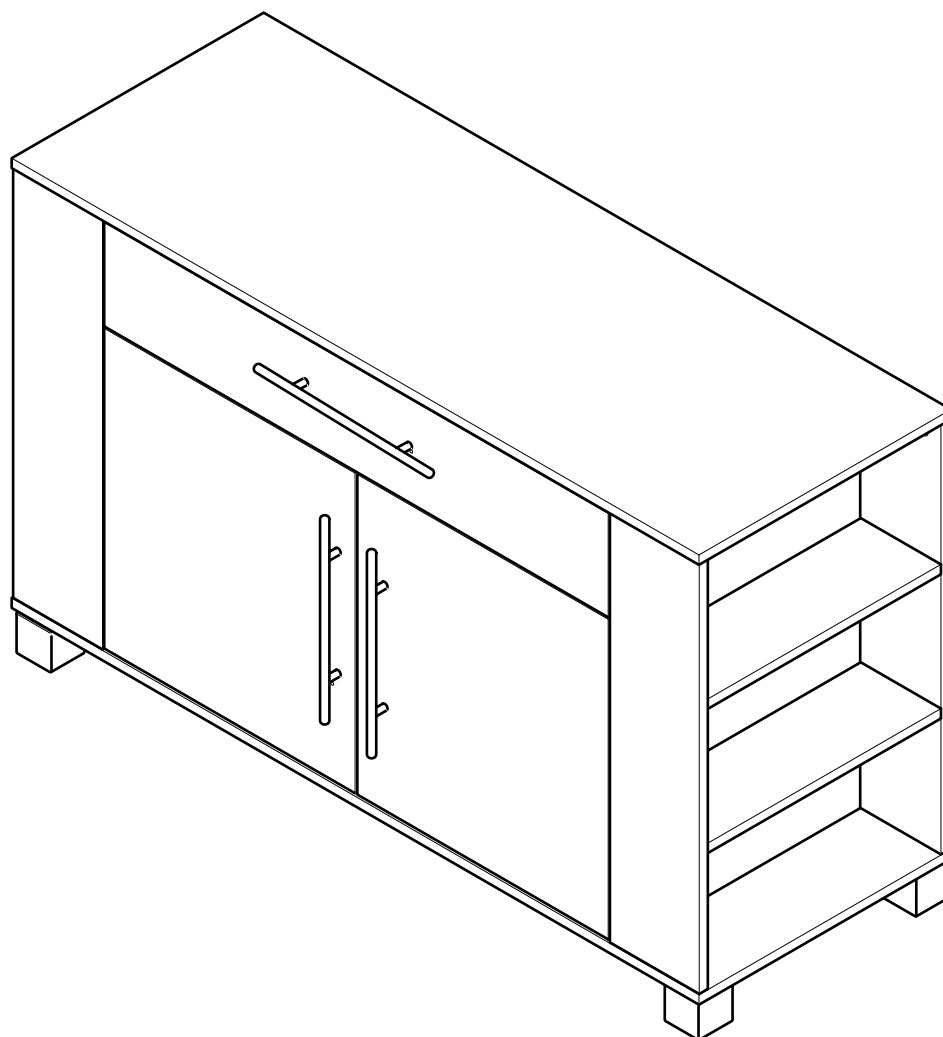


Sideboard

Assembly Instructions - Please keep for future reference

041 xx 5500



Dimensions

Width - 116cm

Depth - 39cm

Height - 73cm

Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: 01709 534123**
Please turn to back page for important information when contacting Customer Helpline.

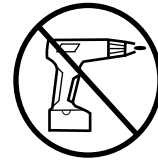


Safety and Care Advice

Important - Please read these instructions fully before starting assembly

- Check you have all the components and tools listed on pages 2 and 4.
- Remove all fittings from the plastic bags and separate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.

- Do not stand or put weight on the product, this could cause damage.
- Assemble the item as close to its final position (in the same room) as possible.
- Assemble on a soft level surface to avoid damaging the unit or your floor.
- Parts of the assembly will be easier with 2 people.



• We do not recommend the use of power drill/drivers **for inserting screws**, as this could damage the unit. Only use hand screwdrivers.

- **Do Not dispose of packaging until assembly complete.**
- Dispose of all packaging carefully and responsibly when assembly complete.

Care and maintenance

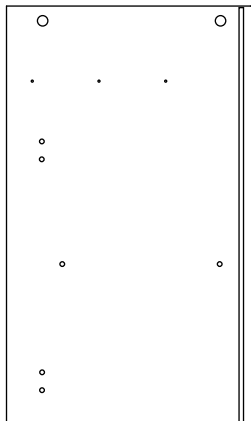
- To protect the furniture, position the furniture out of direct sunlight and away from direct heat sources such as radiators and fires.
- Do not place the furniture in excessively dry and humid conditions.
- From time to time check that there are no loose screws on this unit.
- Always lift furniture when moving it (do not drag) otherwise the joints may be damaged.
- Do not place hot or cold objects on the surface, always use protective mats to avoid marking the furniture.
- This product should not be discarded with household waste. Take to your local authority waste disposal centre.
- Clean spills up immediately
- Dust surfaces with a soft, dry, lint free cloth.
- More stubborn marks can be removed using a damp (not wet) cloth. Wipe the surface dry immediately using a soft lint free cloth.
- Do not use detergents, abrasive cleaning products or cleaning products that contain ammonia, solvents or silicone as these may damage the surface finish.

Components - Panels

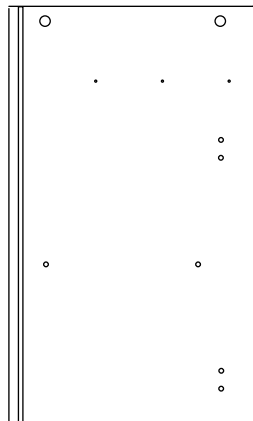
Please check you have all the panels listed below



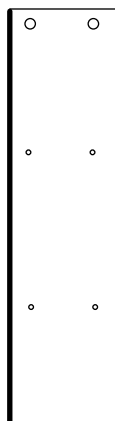
Important - Thick lines indicate finished edges



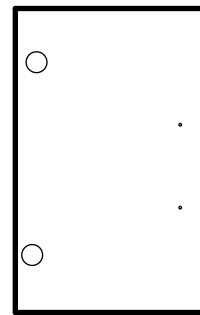
Left hand division (65x35cm)
Code - **7498**



Right hand division (65x35cm)
Code - **7499**



Rail x 4 (65x18.8cm)
Code - **7502**



Door x 2 (48.4x38.4cm)
Code - **7010**



Top (116x39cm)
Code - **7500**



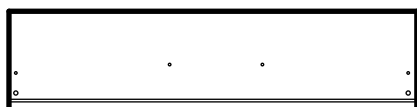
Shelf (77.8x33cm)
Code - **7503**



Bottom (116x39cm)
Code - **7501**



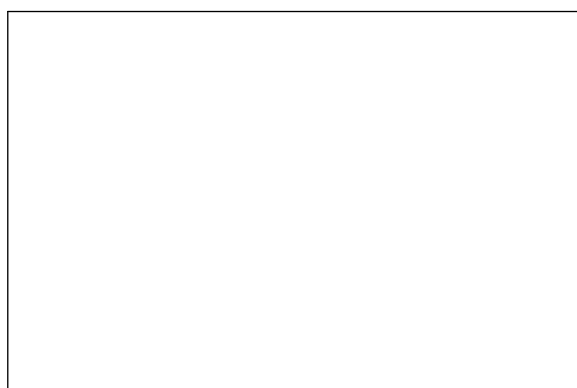
Shelf x 4 (35x17cm)
Code - **7504**



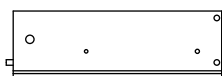
Drawer front (77.2x15.7cm)
Code - **7505**



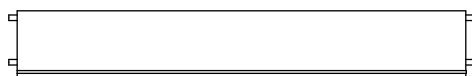
Drawer bottom (75.6x29.8cm)
Code - **7019**



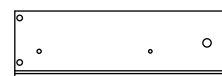
Backpanel (78.8x65cm)
Code - **7506**



Left drawer side (30x10cm)
Code - **622xx7002**



Drawer back (74.5x10cm)
Code - **624xx7007**

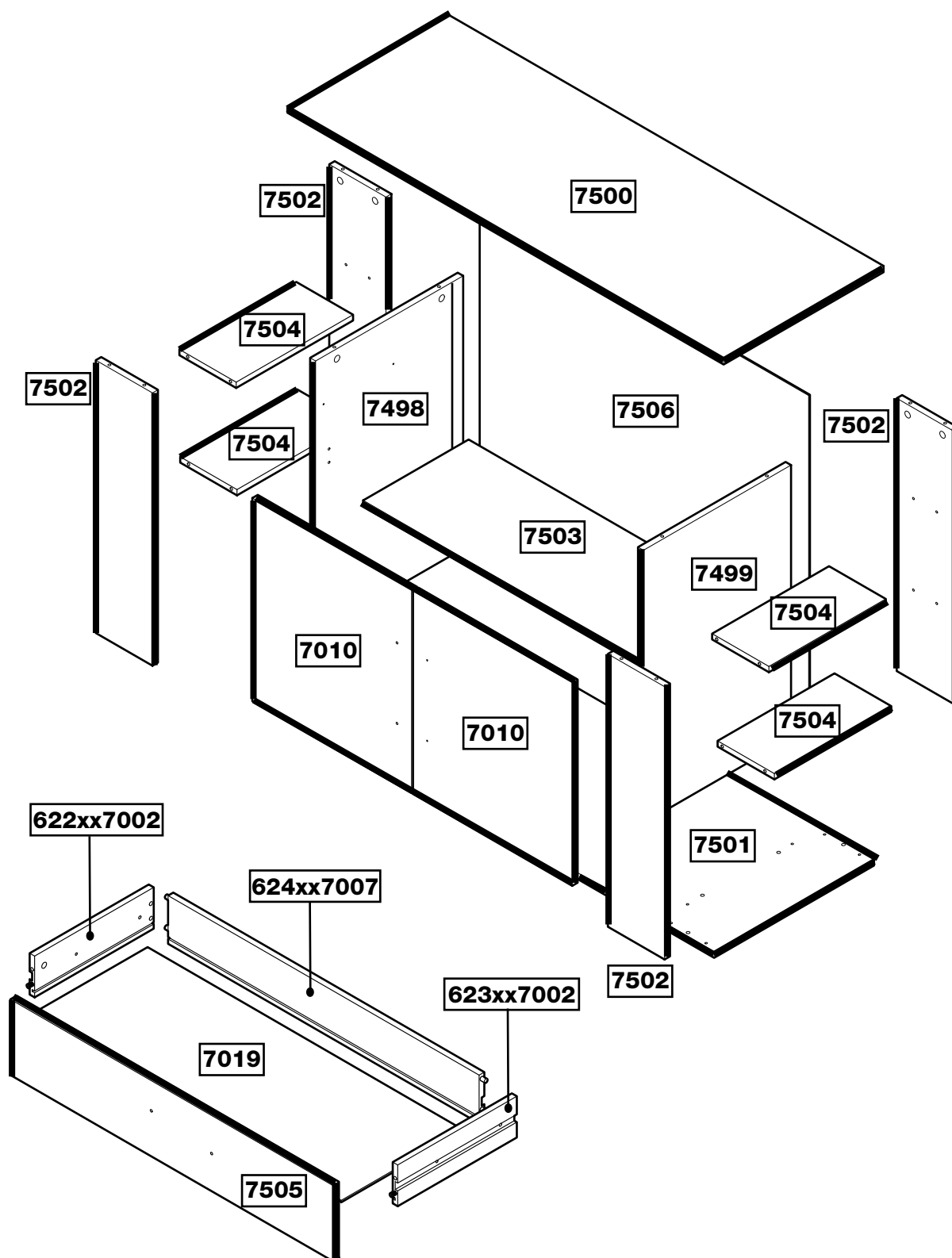


Right drawer side (30x10cm)
Code - **623xx7002**

Components - Exploded View



Important - Thick lines ——— indicate finished edges





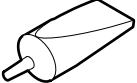
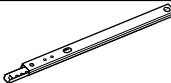

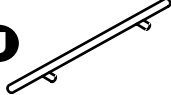
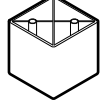

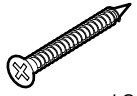
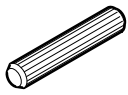
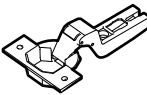
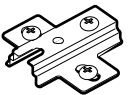


Components-Fittings

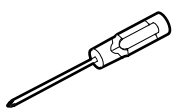
If you have damaged or missing components, call the **Customer Helpline: 01709 534123** Please turn to back page for important information when contacting Customer Helpline.

Please check you have all the fittings listed below

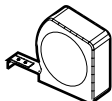
Note: The quantities below are the correct amount to complete the assembly, In some case more fittings may be supplied than are required.

| | | |
|---|---|--|
| A  Large cam x 32 - Code 760001103 | B  Metal dowel x 34 - Code 760003004 | C  Small cam x 2 - Code 760003005 |
| D  12mm screw x 14 - Code 690001008 | E  Tube of glue x 1 - Code 680001037 | H  Runner x 2 - Code 760001040 |
| I  9mm bolt x 2 - Code 690001078 | J  Handle x 3 Code 644396000 | K  Square foot x 5 Code 720396000 |
| L  45mm screw x 12 - Code 690001075 | M  22mm screw x 16- Code 690001018 | N  Wooden dowel x 8 Code 770001006 |
| O  Fully cranked 26mm hinge x 4 Code 652001120 | P  Hingeplate x 4 Code 653006000 | |

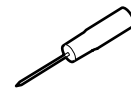
Tools required



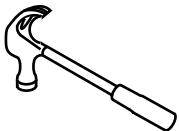
Cross headed screwdriver
(small & large)



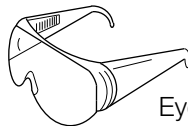
Tape Measure



Bradawl

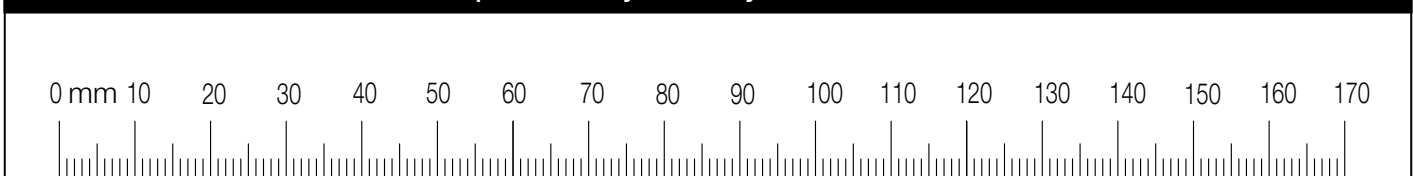


Small Hammer



Eye protection
(when using a
hammer)

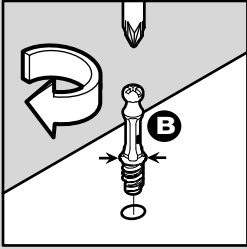
Ruler - Use this ruler to help correctly identify the screws



Assembly Instructions

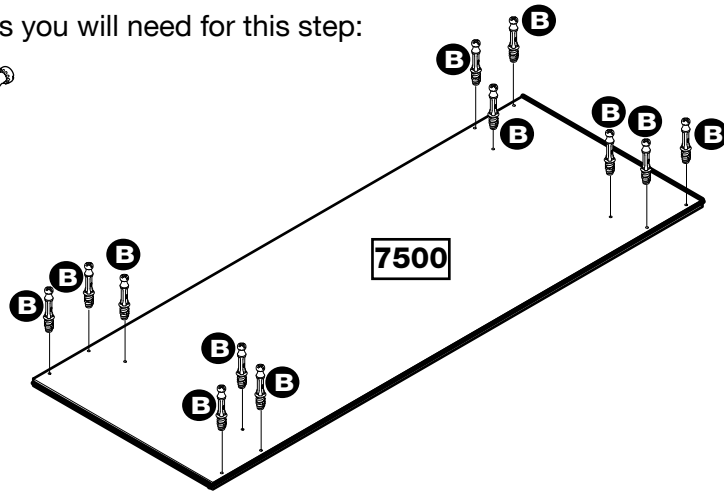
Step 1

Fitting dowels to top panel



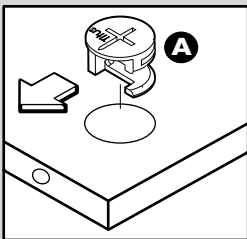
Note: Insert metal dowels **B** as far as shown by arrows.
Do not over tighten.

Fittings you will need for this step:



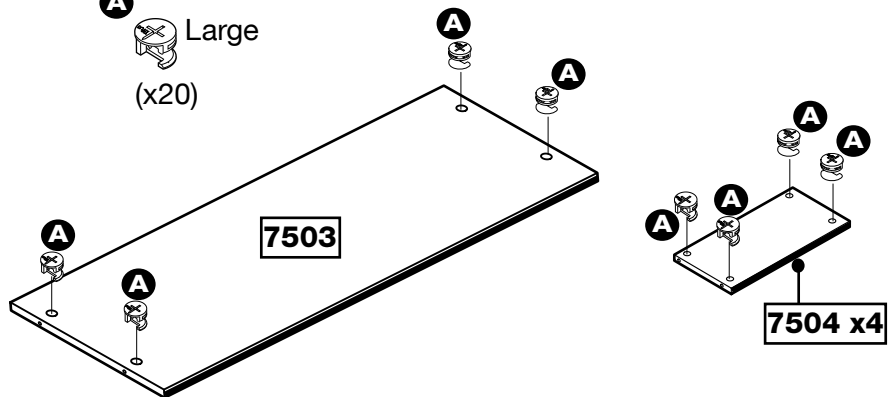
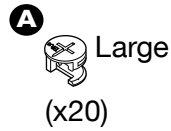
Step 2

Fitting cams to shelves



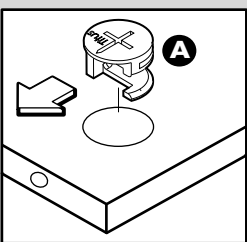
Note: Ensure cam arrow points towards the edge with hole.

Fittings you will need for this step:



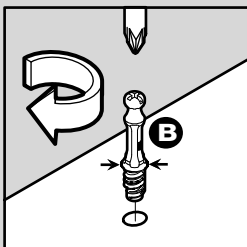
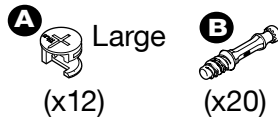
Step 3

Fitting cams and dowels to left, right divisions and rails

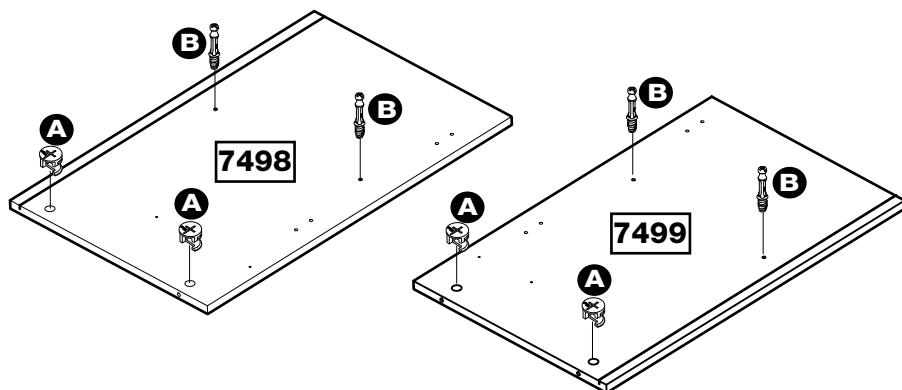
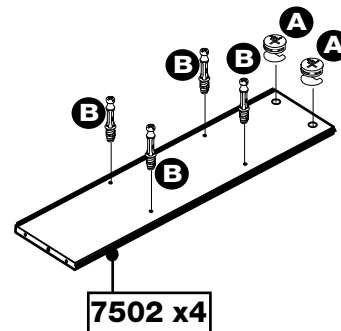


Note: Ensure cam arrow points towards the edge with hole.

Fittings you will need for this step:



Note: Insert metal dowels **B** as far as shown by arrows.
Do not over tighten.

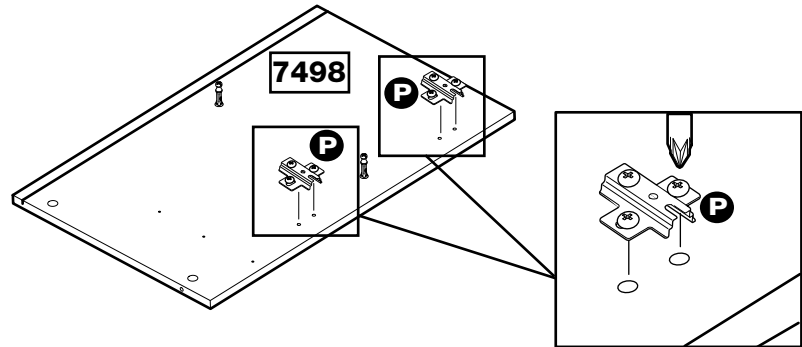
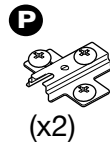


Assembly Instructions

Step 4

Fitting hingeplates to left hand division

Fittings you will need for this step:

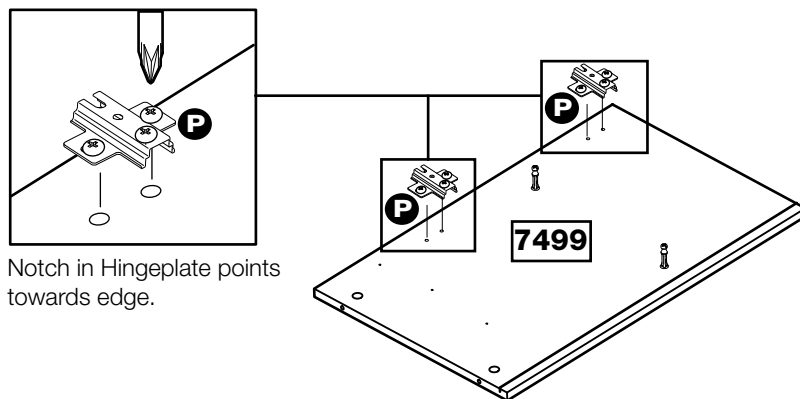


Notch in Hingeplate points towards edge.

Step 5

Fitting hingeplates to right hand division

Fittings you will need for this step:

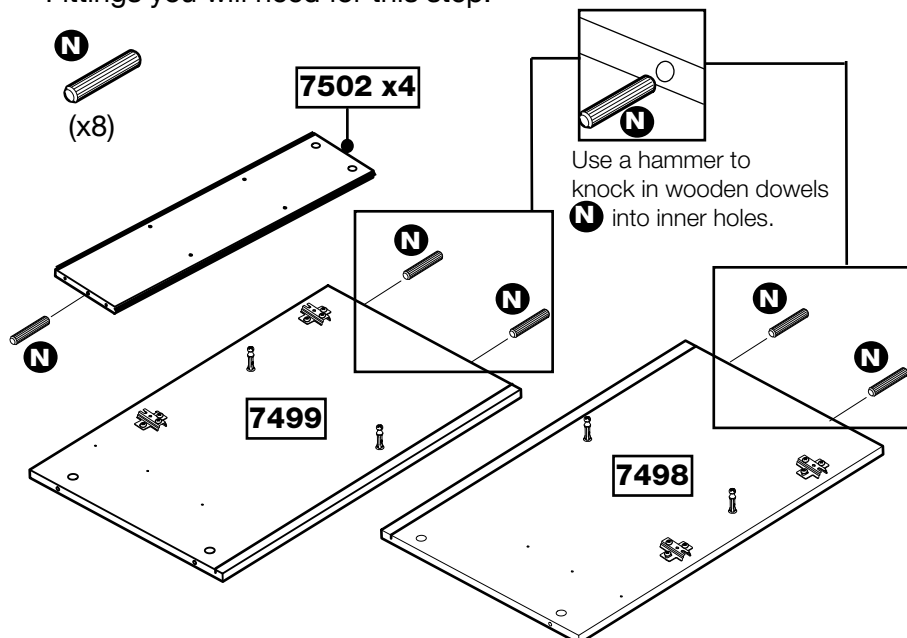
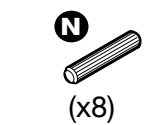


Notch in Hingeplate points towards edge.

Step 6

Fitting wooden dowels to left, right hand divisions

Fittings you will need for this step:



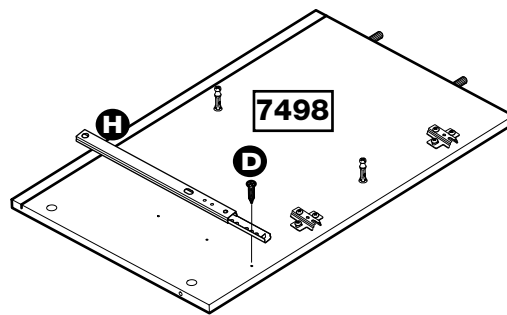
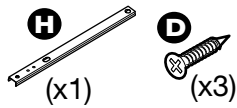
Assembly Instructions

Step 7

Attaching runners

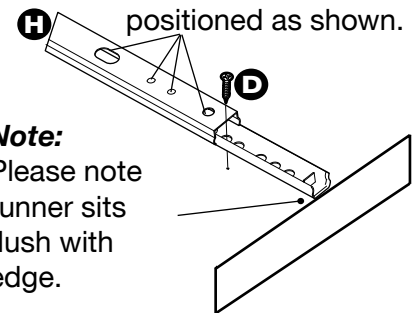
a: Align the drawer runner **H** with the edge of panel **7498**, the 2nd hole from the front will then line up with a pre-drilled hole, secure the runner to the panel using screws **D**.

Fittings you will need for this step:



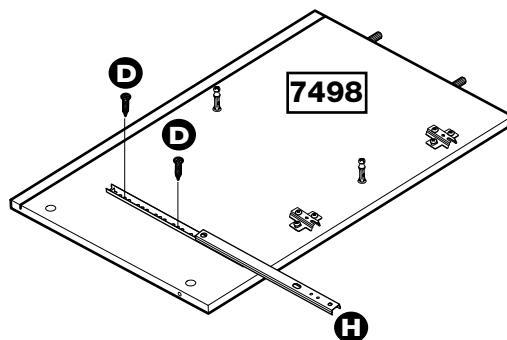
a:

Note:
Ensure these holes are positioned as shown.

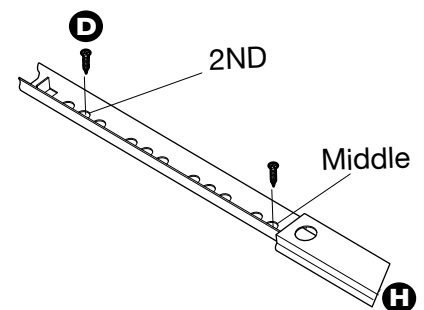


Note:
Please note runner sits flush with edge.

b: Slide the drawer runner **H** forward to secure 2 screws **D**. The 2nd to last and middle hole in the runner will line up with the pre-drilled holes in the panel.



b:



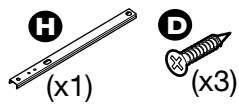
Assembly Instructions

Step 8

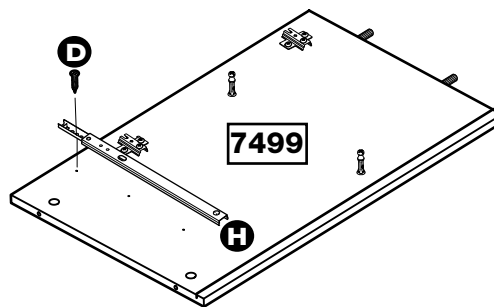
Attaching runners

a: Align the drawer runner **H** with the edge of panel **7499**, the 2nd hole from the front will then line up with a pre-drilled hole, secure the runner to the panel using screws **D**.

Fittings you will need for this step:



a:

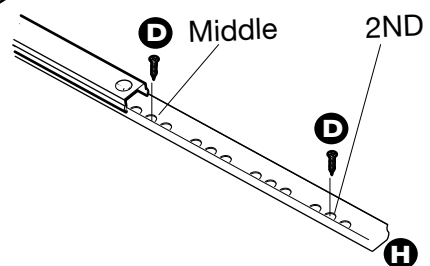
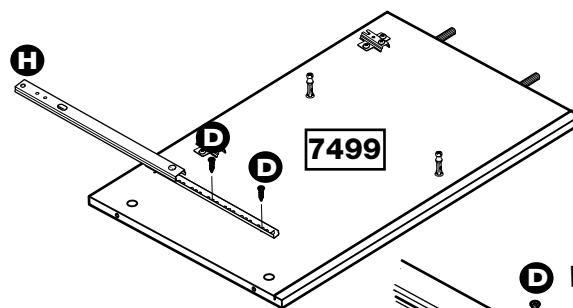


Note:
Ensure these holes are positioned as shown.

Note:
Please note runner sits flush with edge.

b:

b: Slide the drawer runner **H** forward to secure 2 screws **D**. The 2nd to last and middle hole in the runner will line up with the pre-drilled holes in the panel.



Assembly Instructions

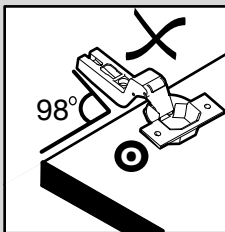
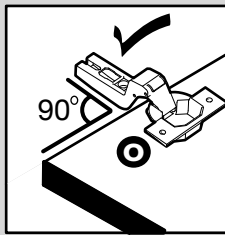
Step 9

Attach hinges and handles to doors

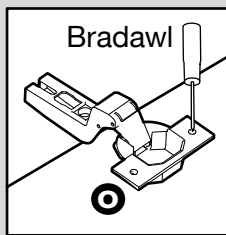


Important:

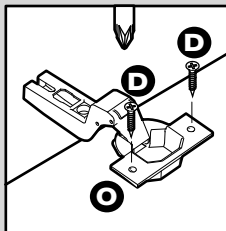
a: Insert hinges **C** into holes, ensure the hinge is straight (90 degree angle).



b: Before securing the hinges **C**, we recommend you pre - mark the doors using a bradawl.

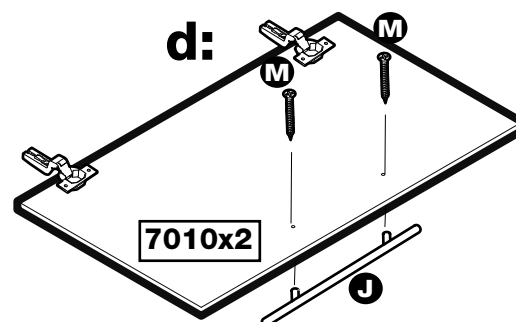
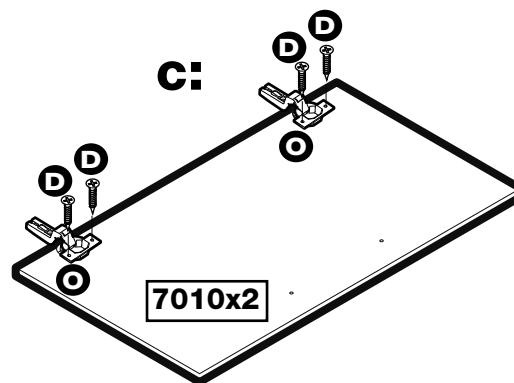
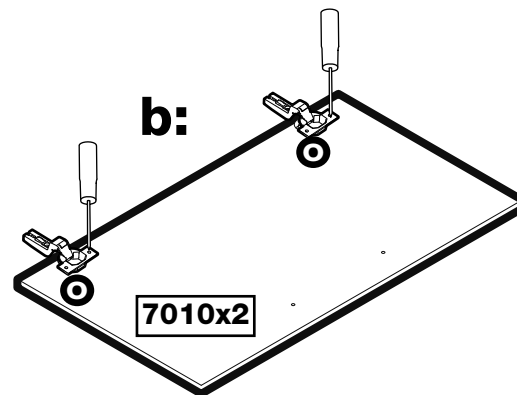
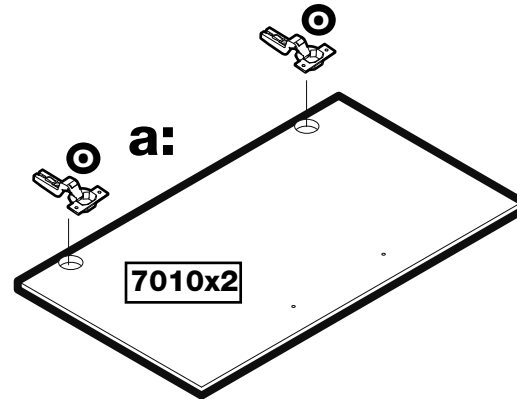
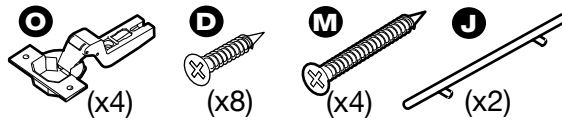


c: Secure hinges **C** to doors **7010** using screws **D**.



d: Secure handle **J** to doors **7010** using screws **M**.

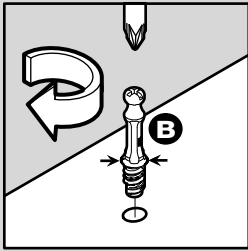
Fittings you will need for this step:



Assembly Instructions

Step 10

Drawer assembly

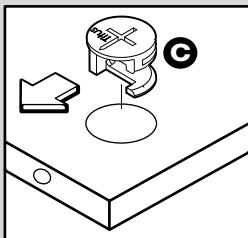
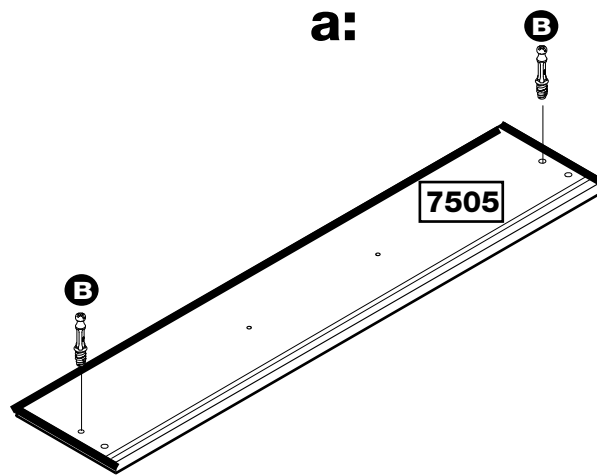
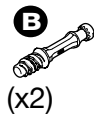


a: Insert dowels into drawer fronts **7505**.

Note: Insert metal dowels **B** as far as shown by arrows.

Do not over tighten.

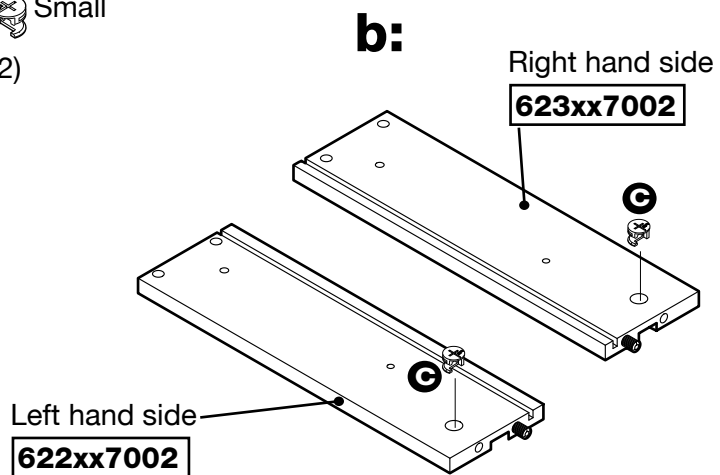
Fittings you will need for this step:



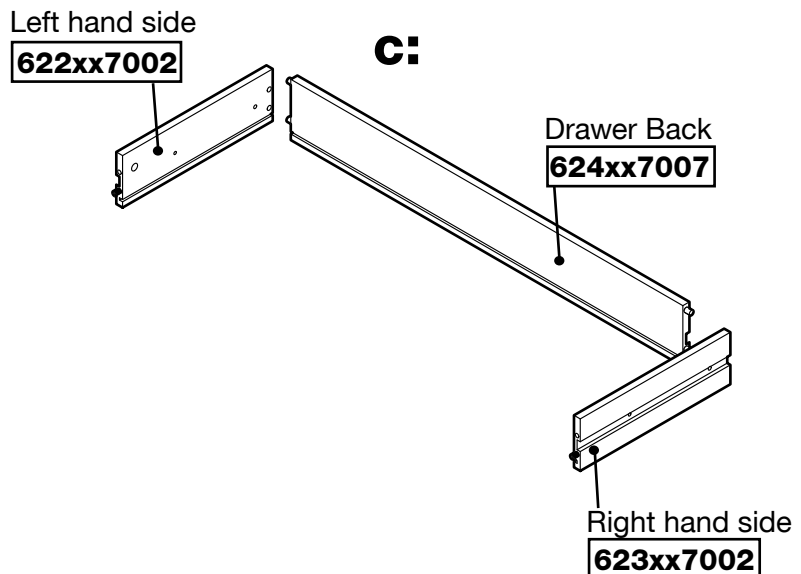
b: Insert small cams **C** into left **622xx7002** and right **623xx7002** drawer sides.

Note: Ensure cam arrow points towards the edge with hole.

Fittings you will need for this step:



c: Insert wooden dowels in drawer back **624xx7007** into holes in left **622xx7002** right **623xx7002** hand drawer sides.



Continued on next page.

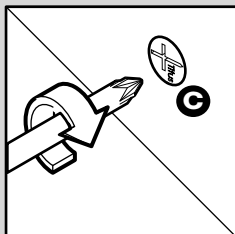
Assembly Instructions

Step 10 - Continued

Drawer assembly Continued...

d: Using glue **E** put a few drops into grooves in drawer sides and back. Slide drawer bottom **7019** into grooves in left, right drawer sides and drawer back. Ensure foil on the drawer bottom is facing upwards.

e: Insert cams **C** already inserted in left and right drawer sides onto dowels **E** in drawer front **7505**.



Turn cam 180 degrees to lock

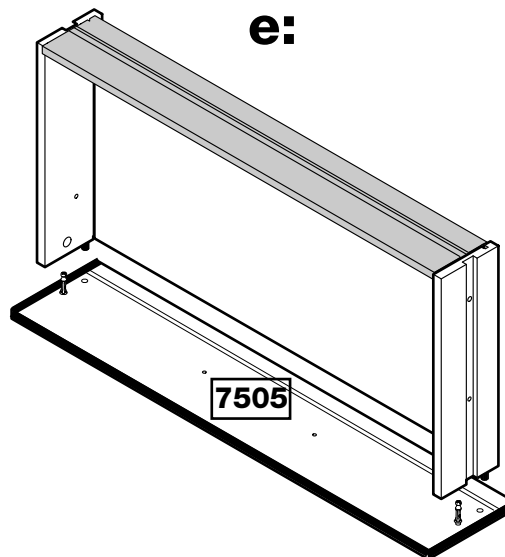
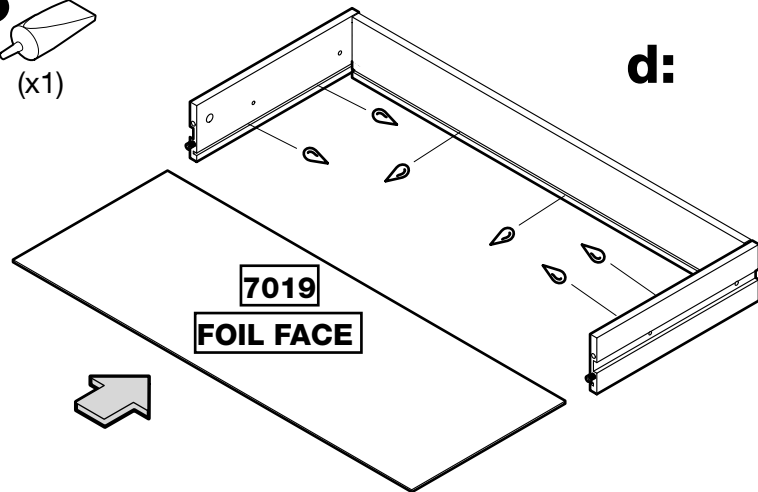
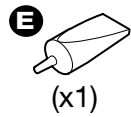
f: Secure handles **J** to drawer front **7505** using screws **M**.



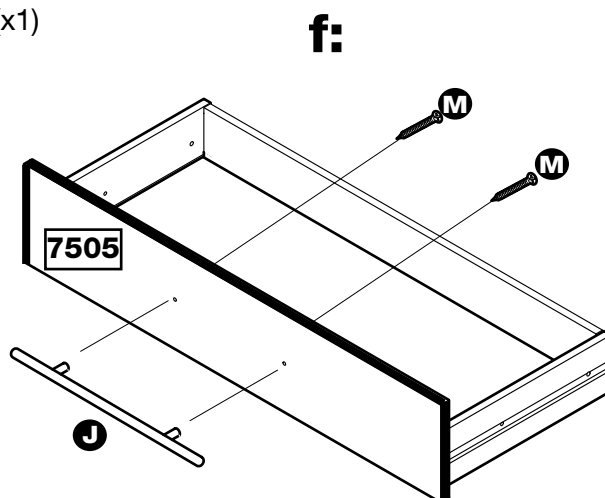
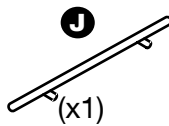
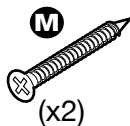
Important:

Please allow 40 minutes for the glue to set before using the drawer.

Fittings you will need for this step:



Fittings you will need for this step:

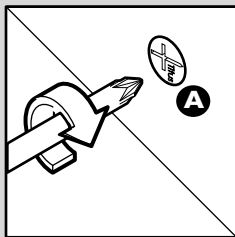


Assembly Instructions

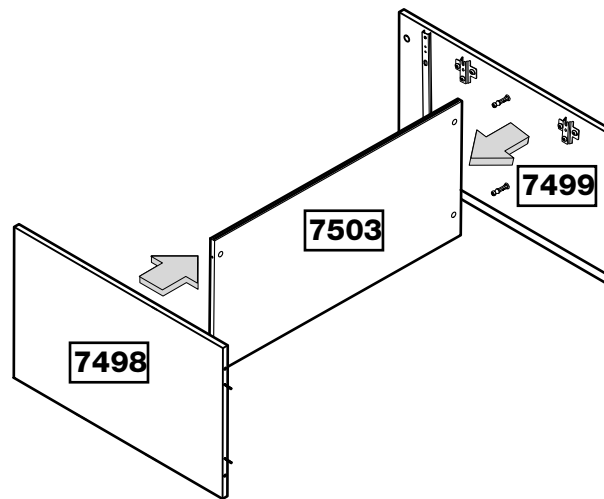
Step 11

Attach left and right hand divisions to shelf

Locate cams **A** in shelf **7503** onto dowels **B** in left **7498** and right **7499** hand divisions. Then lock.



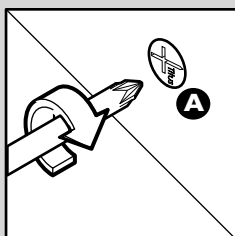
Turn cam 180 degrees to lock



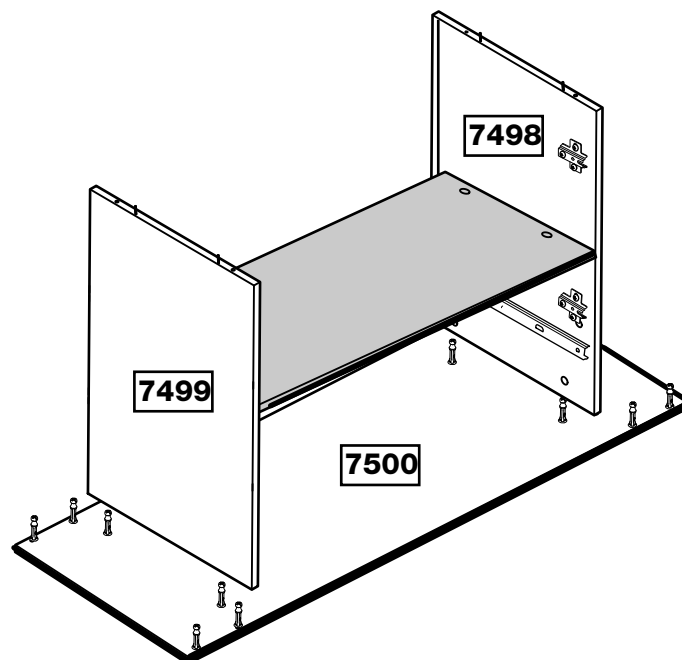
Step 12

Attach left and right hand divisions to top panel

Locate cams **A** in left **7498** and right **7499** hand divisions onto dowels **B** in top **7500**. Then lock.



Turn cam 180 degrees to lock

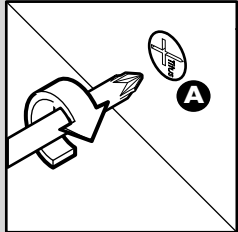


Assembly Instructions

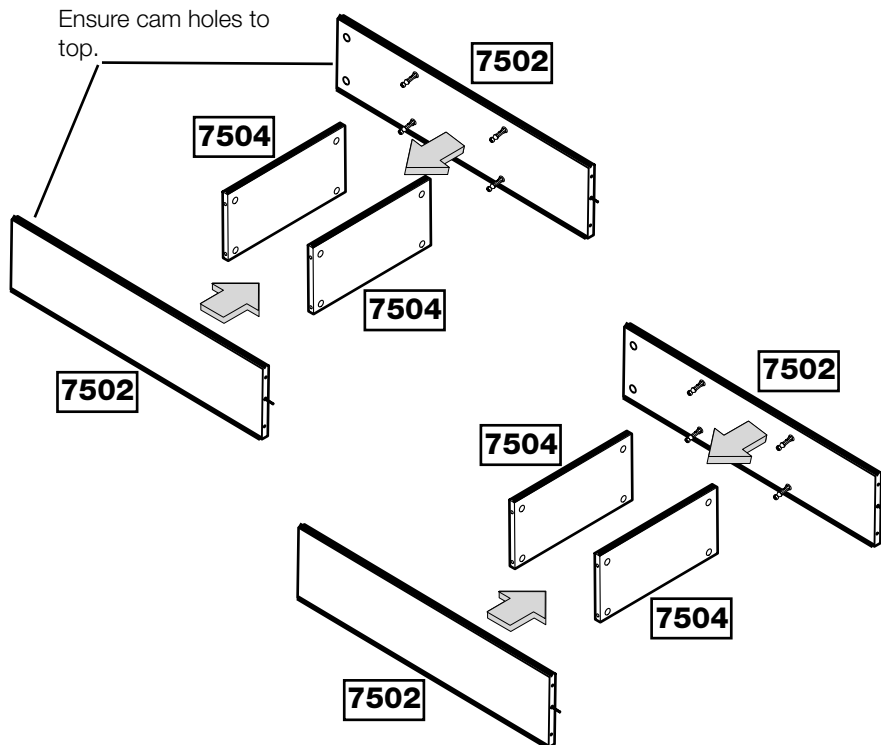
Step 13

Locate shelves to rails

Locate cams **A** in shelves **7504** onto dowels **B** in rails **7502**. Then lock.



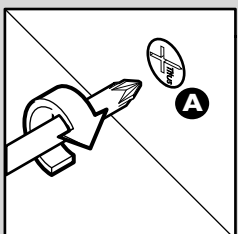
Turn cam 180 degrees to lock



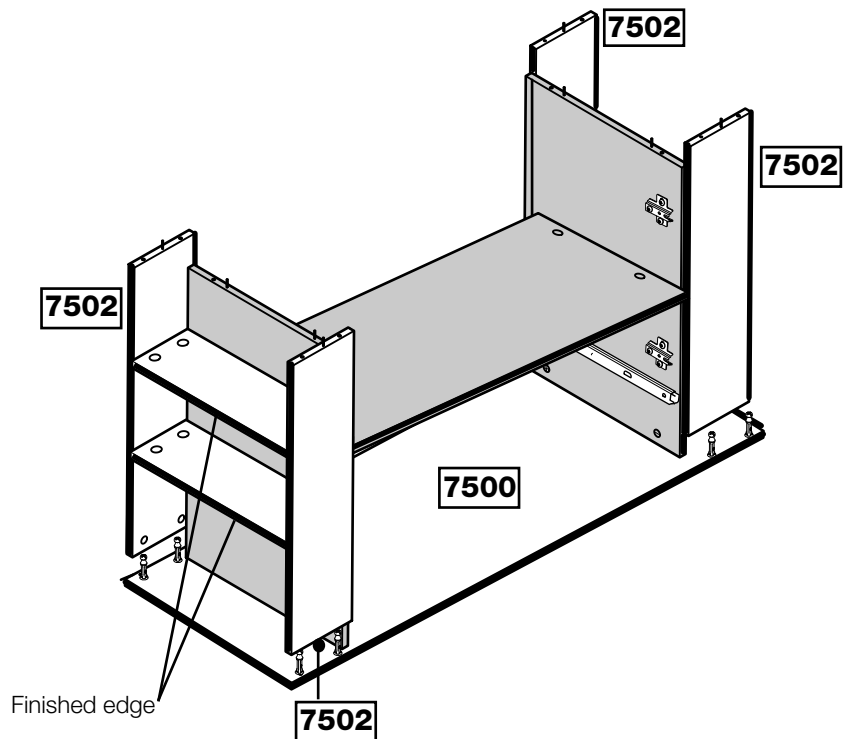
Step 14

Attach rails to top panel

Locate cams **A** in panels **7502** onto dowels **B** in top panel **7500**. Then lock.



Turn cam 180 degrees to lock

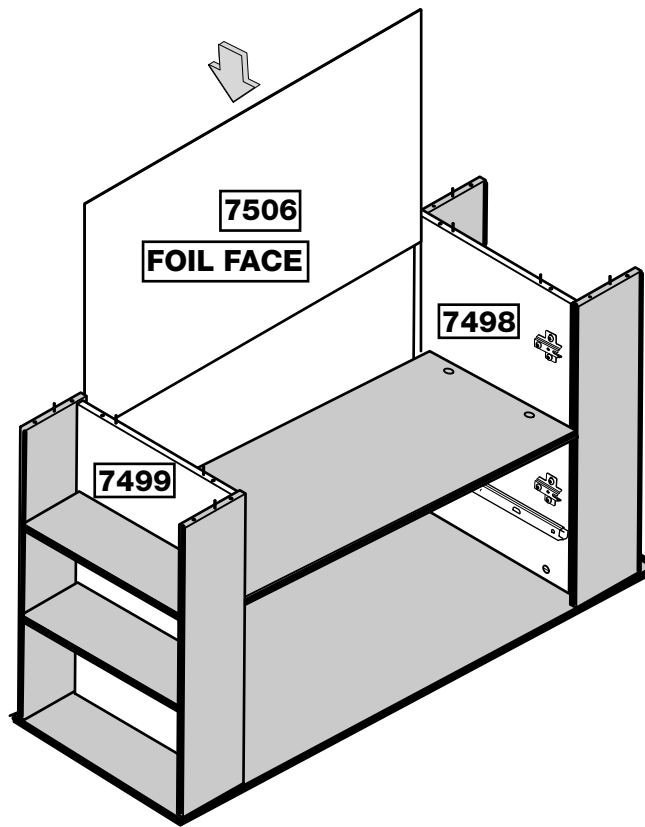


Assembly Instructions

Step 15

Locate backpanels into grooves in left and right hand end divisions

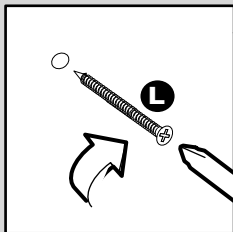
Locate backpanel **7506** into grooves in left hand **7498** and right hand **7499** slide the backpanel **7506** all the way down to the top panel.



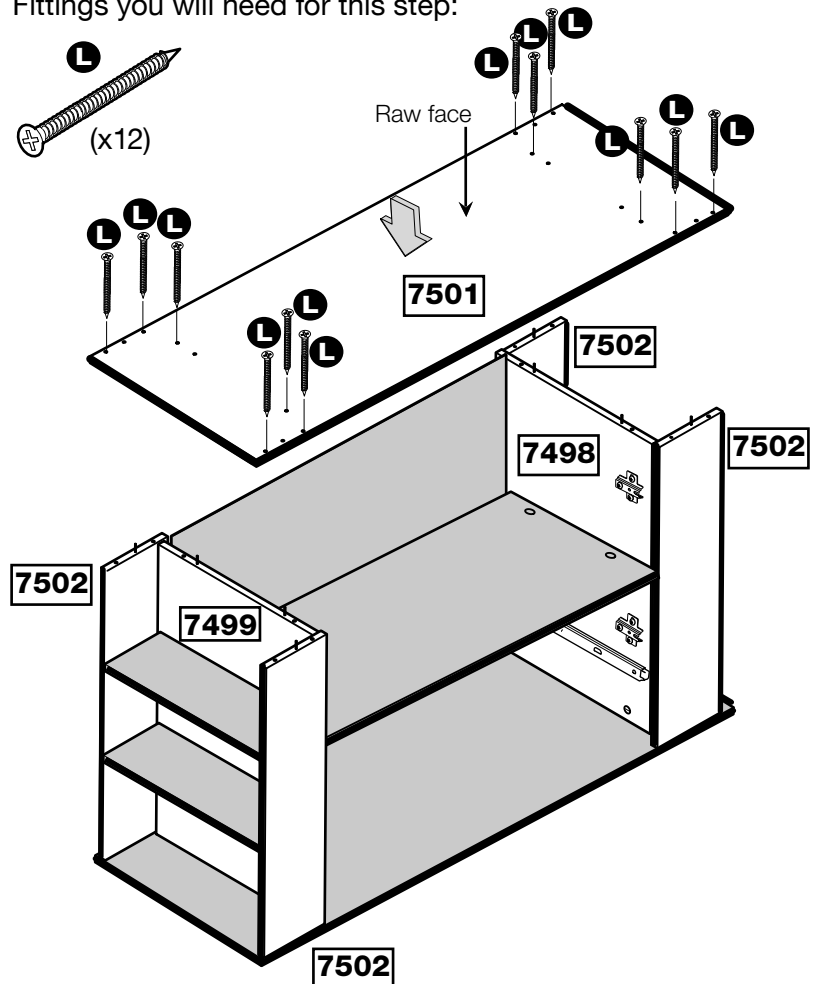
Step 16

Attach bottom to rails and divisions

Locate wooden dowels **N** already inserted in divisions **7498** and **7499** and rails **7502** into holes in bottom panel **7501**. Now locate screw **L** through holes in bottom panel **7501** and screw into holes in divisions **7498**, **7499** and rails **7502**.



Fittings you will need for this step:



Assembly Instructions

Step 17

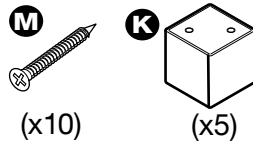
Attach feet

To locate feet to the bottom **7501** you will need to mark position with a bradawl 15mm and 38mm in as shown, then screw the foot into place.

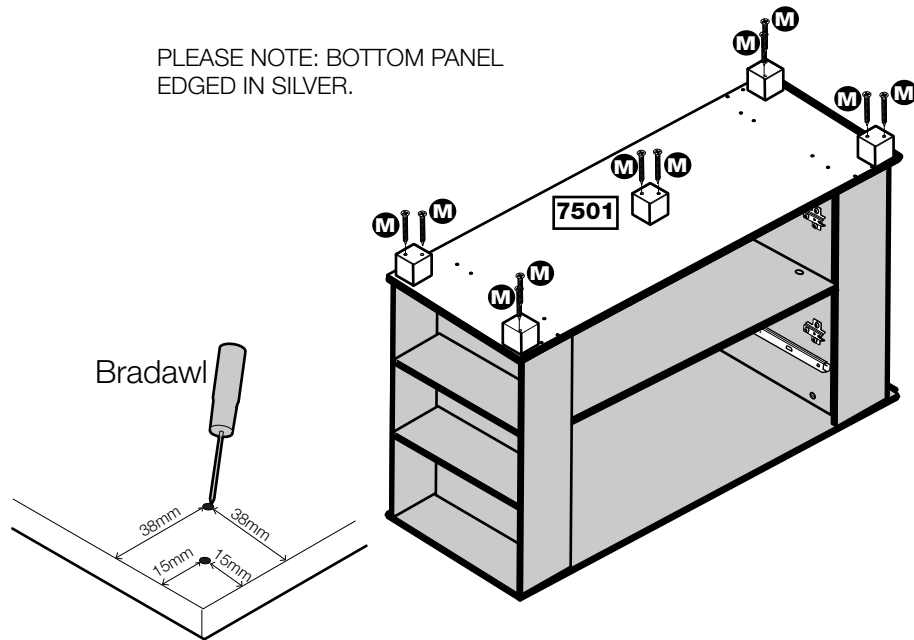
Repeat in each corner.

Attach the 5th foot centrally.

Fittings you will need for this step:



PLEASE NOTE: BOTTOM PANEL EDGED IN SILVER.



Step 18

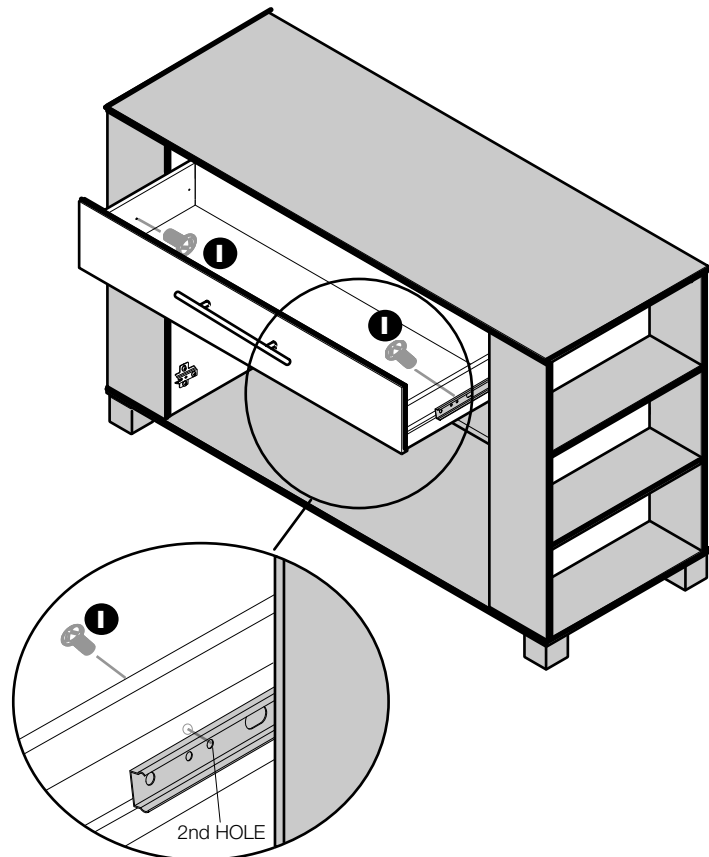
Lift unit onto its feet then locate drawer



Warning:
2 people to lift.
Lift with care.

For this step we recommend you follow the helpful hints page on page 16.

Fittings you will need for this step:



Assembly Instructions

Step 18 continued

Locate drawers helpful hints

a: Pull sliding part of drawer runners **H** out so they are fully extended.

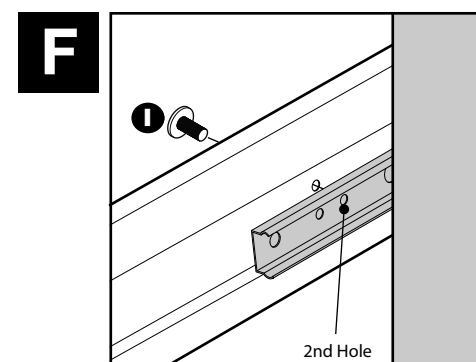
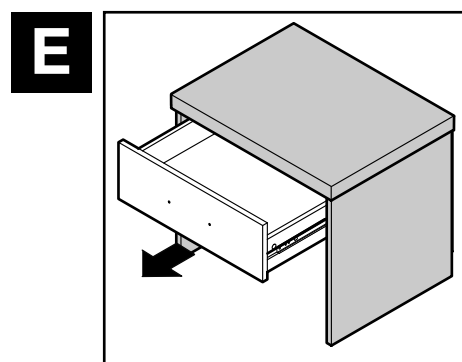
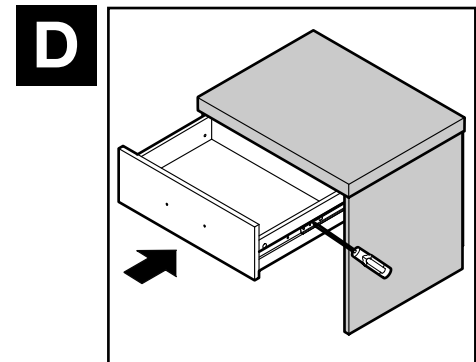
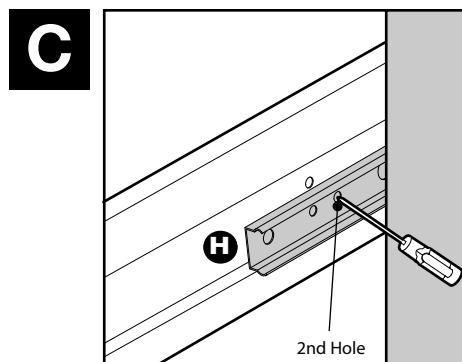
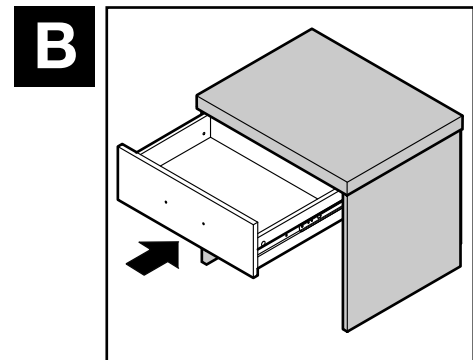
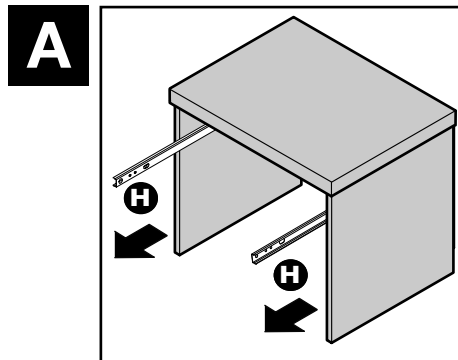
b: Locate drawer onto runners.

c: Locate screwdriver into second threaded hole in drawer runner **H**.

d: Keeping screwdriver in place push the drawer in until the screwdriver pushes against the panel.
Remove the screwdriver.

e/f: Pull drawer out slowly and line the front hole in the drawer side with the 2nd threaded hole in runner **H**. Holding runner and drawer side together insert bolts **I** through the drawer side and into threaded hole in runner **H**.

Now repeat these steps for the other side of the drawer.



Assembly Instructions

Step 19

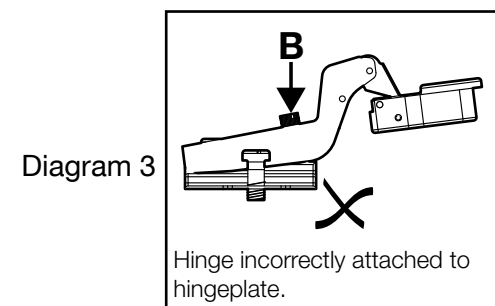
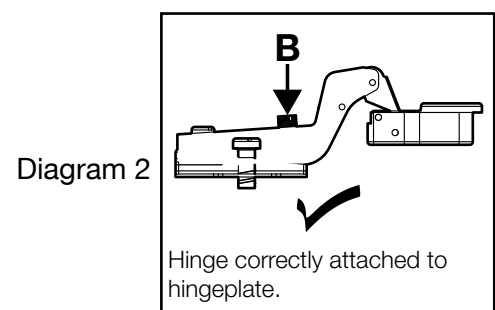
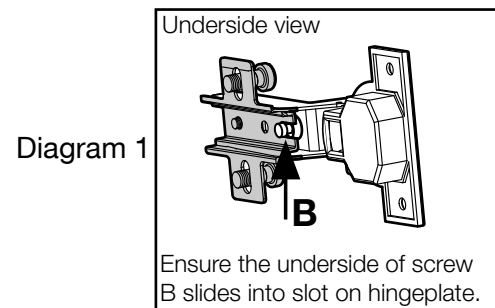
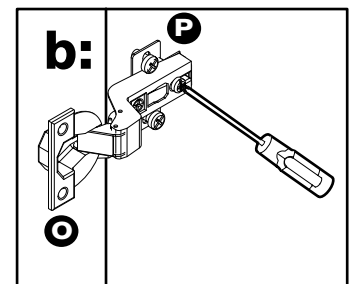
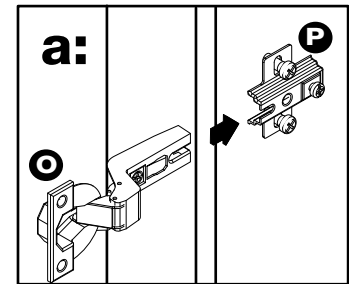
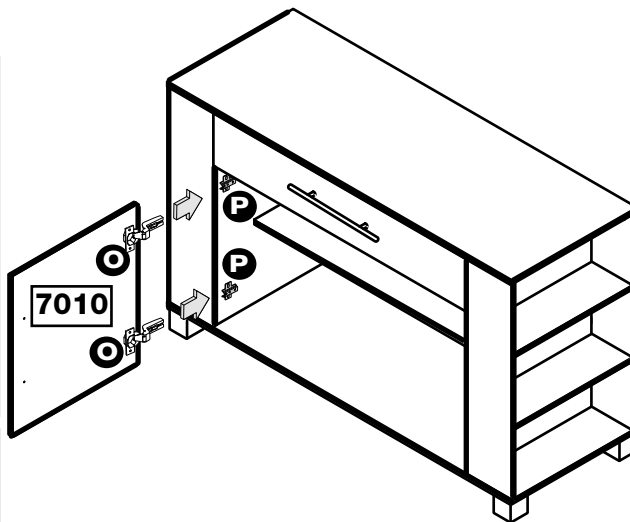
Hanging doors

a: With help, slot door hinges **O** onto hinge plates **P**. Ensure screw on hinge **O** slides into the slot on hingeplate **P**. See Diagrams 1, 2 and 3.

b: Tighten screw shown to lock hinges in position.

Repeat **a** and **b** for opposite door.

See '**Hinge adjustment**' in step 20 if the doors need adjusting.



Assembly Instructions

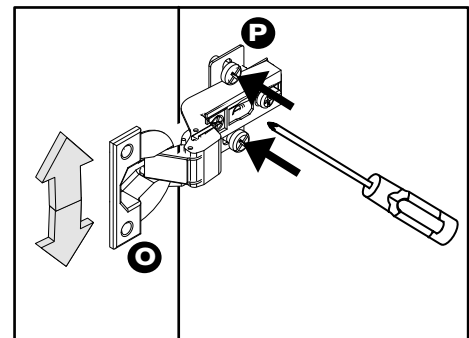
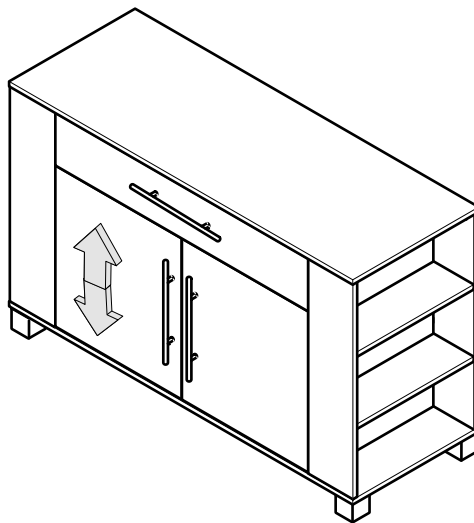
Step 20

Hinge adjustment

a: To move doors up or down: loosen screws shown and move doors to suit.

Re-tighten screws.

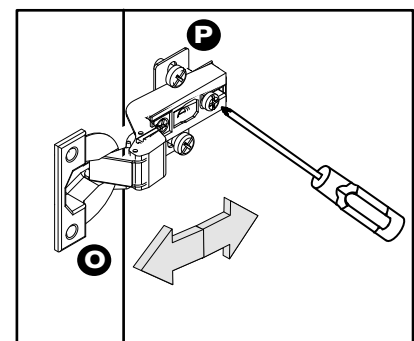
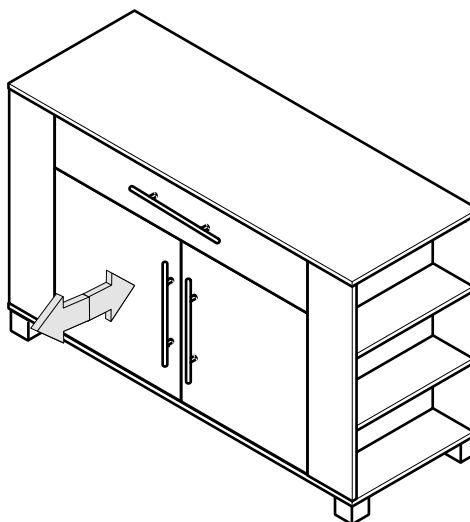
a:



b: To move doors in or out: loosen screw shown and move doors to suit.

Re-tighten screws.

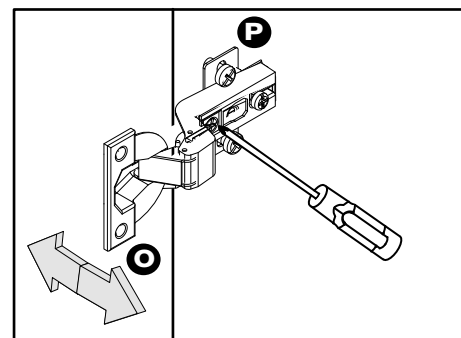
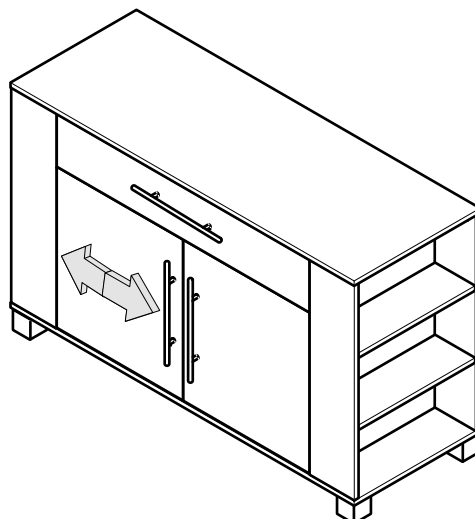
b:



c: To move doors left or right: loosen or tighten screw as shown

Be careful not to fully unscrew.

c:



Congratulations!
Your unit is complete

Important Information

If you need help or have damaged or missing parts, call the **Customer Helpline: 01709 534123**

Simply contact us on CUSTOMER HELPLINE : 01709 534123 Between 8am - 4.30pm
Monday to Thursday and 8am - 2.30p.m friday. Your statutory rights are not affected.

Please have the following information: Unit Description, Product Code, Product Colour,
Place of Purchase, Catalogue Ref. No., Item Code, and have the assembly instructions close
to hand.

We do have an answer machine should you contact us out of office hours, so in addition to
the above information could you leave your name, address, daytime telephone number and
the nature of your call on the answerphone. All calls will be actioned asap.

You can also e-mail your requests to us at: customer.helpdesk@addspacefl.co.uk

Alternatively Write to us at: Customer Service Department, Addspace Furniture Limited,
Braithwell Way, Hellaby Industrial Estate, Hellaby, Rotherham, South Yorkshire, S66 8QY.