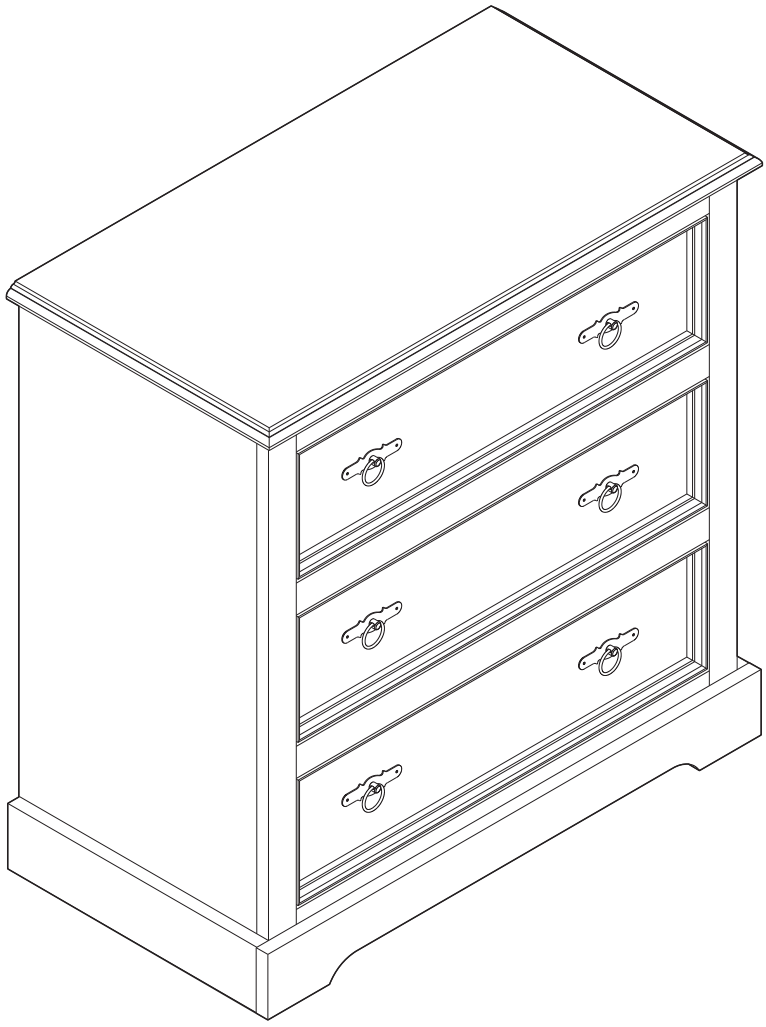
Romana - 3 Drawer Chest

Assembly Instructions - Please keep for future reference

305/1850

305/1867



Dimensions

Width - 80cm
Depth - 42.6cm
Height - 82cm

Important – Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: 08456 400 800**

Issue 1 - 25/04/13

Safety and Care Advice

Important – Please read these instructions fully before starting assembly

• Check you have all the components and tools listed on pages 2 and 3.

• Remove all fittings from the plastic bags and separate them into their groups.

• Keep children and animals away from the work area, small parts could choke if swallowed.

• Make sure you have enough space to layout the parts before starting.

• Do not stand or put weight on the product, this could cause damage.

• Assemble the item as close to its final position (in the same room) as possible.

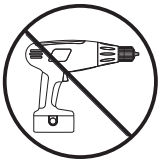
• Assemble on a soft level surface to avoid damaging the unit or your floor.

• This product has been produced from natural timber; you may notice some variation in the grain and colour of different component parts which is normal for furniture produced using natural wood and is not the result of any manufacturing fault.

• The product has been treated with a wax and oil finish to prevent dirt ingress and preserve moisture.

• On unpacking the furniture you may notice an odour due to this treatment; this will disappear once the furniture is unpacked and assembled after a period of time.

• This process may leave some staining on the packaging material; please take care to ensure this does not transfer to clothing or carpeted surfaces during assembly.



• We do not recommend the use of power drill/drivers ***for inserting screws***, as this could damage the unit. Only use hand screwdrivers.

• Parts of the assembly will be easier with 2 people.

• Dispose of all packaging carefully and responsibly.

Care and maintenance

• Use an appropriate furniture polish for natural wood furniture and a dry cloth to clean the product.

• Avoid placing the furniture in direct sunlight as this will cause the timber to prematurely age.

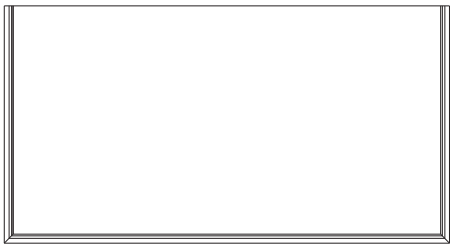
• From time to time check that there are no loose screws on this unit.

• This product should not be discarded with household waste. Take to your local authority waste disposal centre.

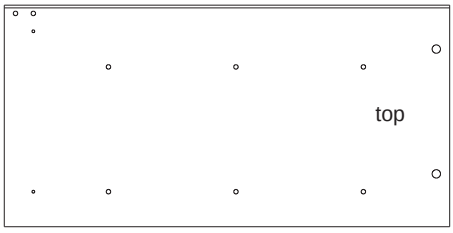
Note: *If required the next page can be cut out and used as reference throughout the assembly. Keep this page with these instructions for future reference.*

Components - Panels

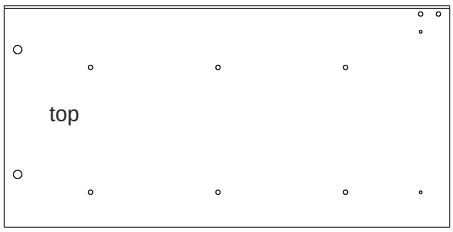
Please check you have all the panels listed below



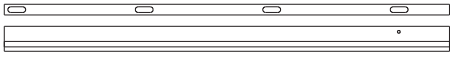
1 Top panel (80 x 42.6cm)



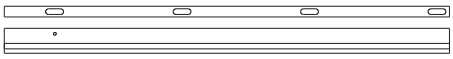
2 Right side panel (80 x 39.8cm)



3 Left side panel (80 x 39.8cm)



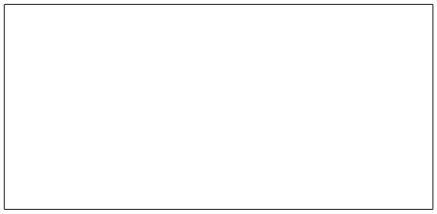
4 Right front frame (80 x 4.5cm)



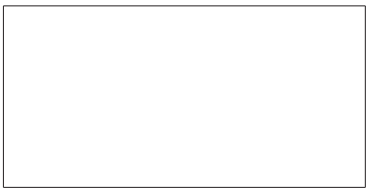
5 Left front frame (80 x 4.5cm)



6 Front plinth (79.8 x 9.2cm)



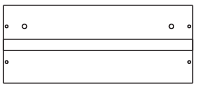
7 Back panel x 2 (77 x 36.7cm)



8 Drawer bottom x 3 (65 x 32.6cm)



9 Drawer front x 3 (66.4 x 17.6cm)



10 Drawer side x 6 (34 x 14cm)



11 Drawer back x 3 (64 x 14cm)



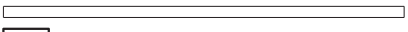
12 Top front frame x 3 (71 x 4.5cm)



13 Bottom front frame (71 x 4.5cm)



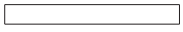
14 Cross rail (72.4 x 6.5cm)



15 H profile (72 x 1.8cm)



16 Side plinth x 2 (40.6 x 9.2cm)



17 Side drawer runner x 6 (31.4 x 3.5cm)



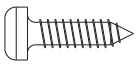
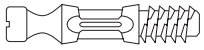
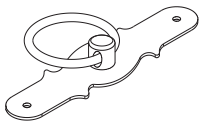
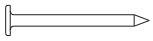
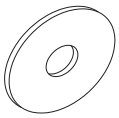
18 Block x 4 (6.6 x 2cm)

Components - Fittings

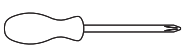
If you have damaged or missing components, call the **Customer Helpline: 08456 400 800**

Please check you have all the fittings listed below

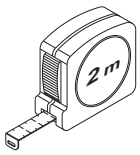
Note: The quantities below are the correct amount to complete the assembly. In some cases more fittings may be supplied than are required.

A  Wooden dowel x 26	**B**  14mm Screw x 15	**C**  30mm Screw x 31
D  35mm Screw x 36	**E**  19mm Bolt x 6	**F**  Metal dowel x 4
G Locking nut x 4 	**H** Drawer handle x 6 	**I**  Nail x 26
J  Washer x 2	**K**  Wall strap x 1	

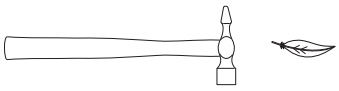
Tools required



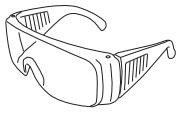
Phillips screwdriver (small & medium)



Ruler/tape measure

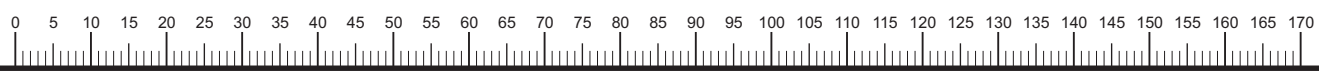


Small hammer



Eye protection (when using a hammer or glue)

Ruler - Use this ruler to help correctly identify the screws



Assembly Instructions

Step 1

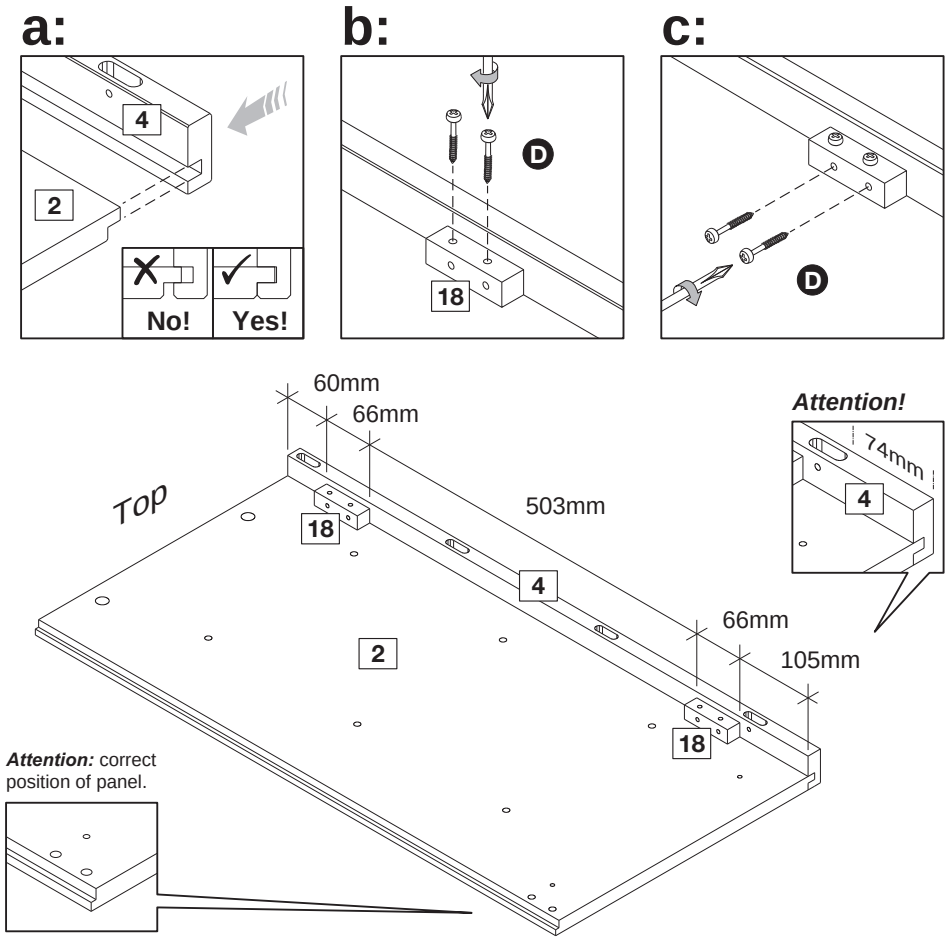
Fixing right front frame to the right side panel (Two people required for an easier assembly)**.**

a: Insert right side panel 2 into right front frame 4 through joints.

Note:
Before fixing the blocks 18 into place it is important to ensure that the slot and groove of parts 2 and 4 are fully pushed together and lined up correctly at the top and bottom.

b: Place blocks 18 in the positions shown. First fix to the side panel using screws D.

c: Fix front frame through blocks 18 using screws D.



Step 2

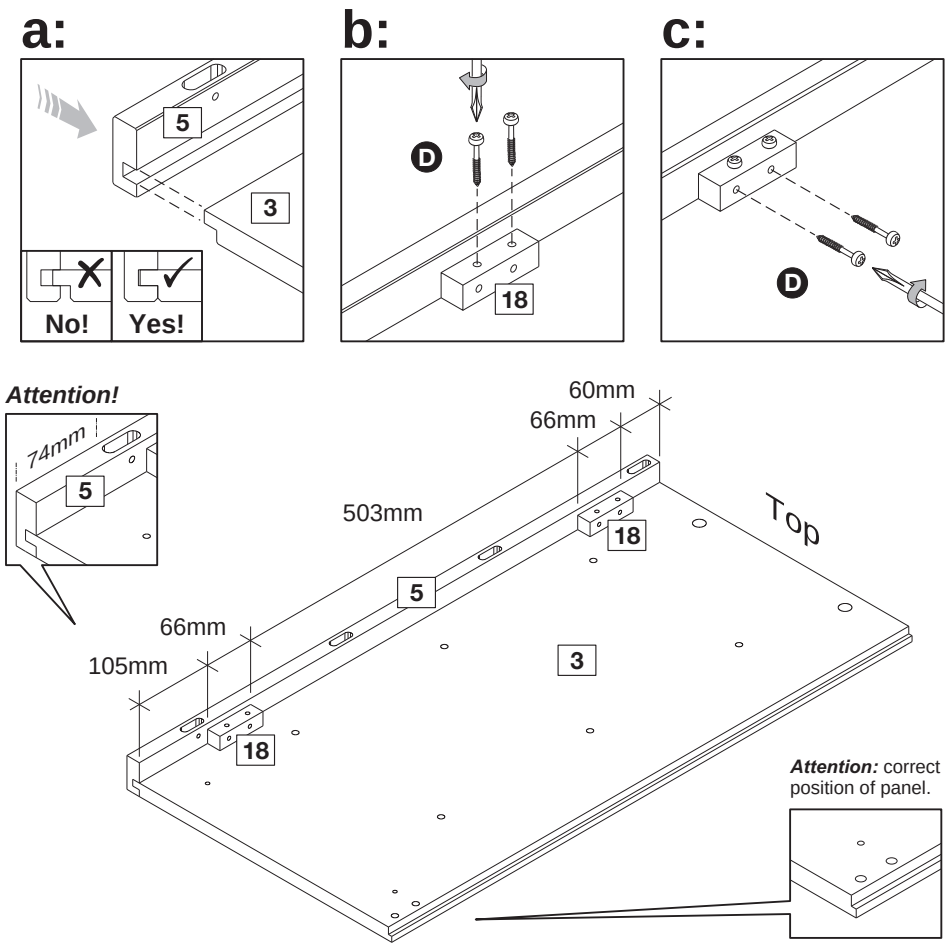
Fixing left front frame to the left side panel (Two people required for an easier assembly)**.**

a: Insert left side panel 3 into left front frame 5 through joints.

Note:
Before fixing the blocks 18 into place it is important to ensure that the slot and groove of parts 3 and 5 are fully pushed together and lined up correctly at the top and bottom.

b: Place blocks 18 in the positions shown. First fix to the side panel using screws D.

c: Fix front frame through blocks 18 using screws D.



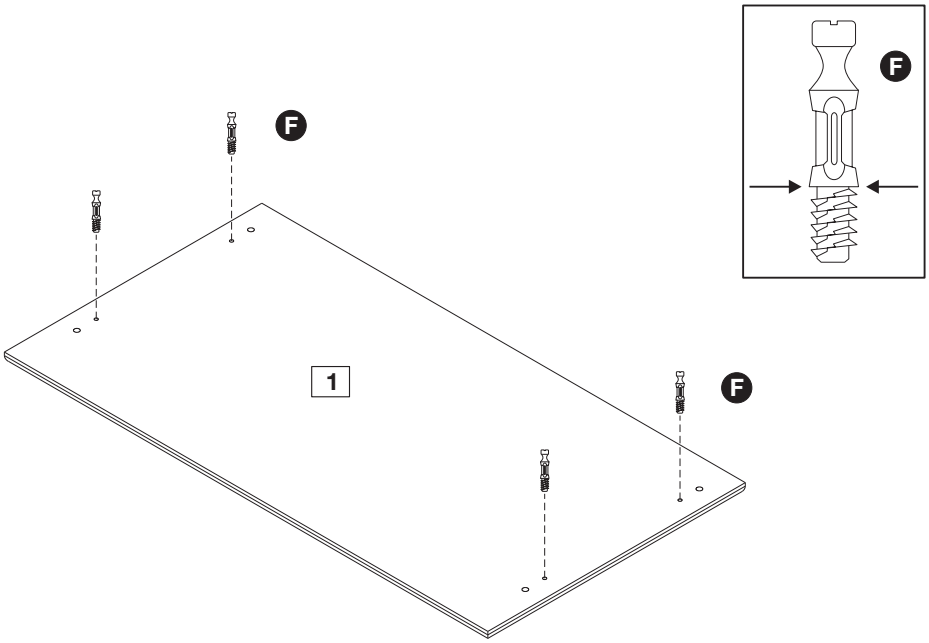
Step **3**

Fitting Metal dowels.

Screw metal dowels (F) into top panel [1].

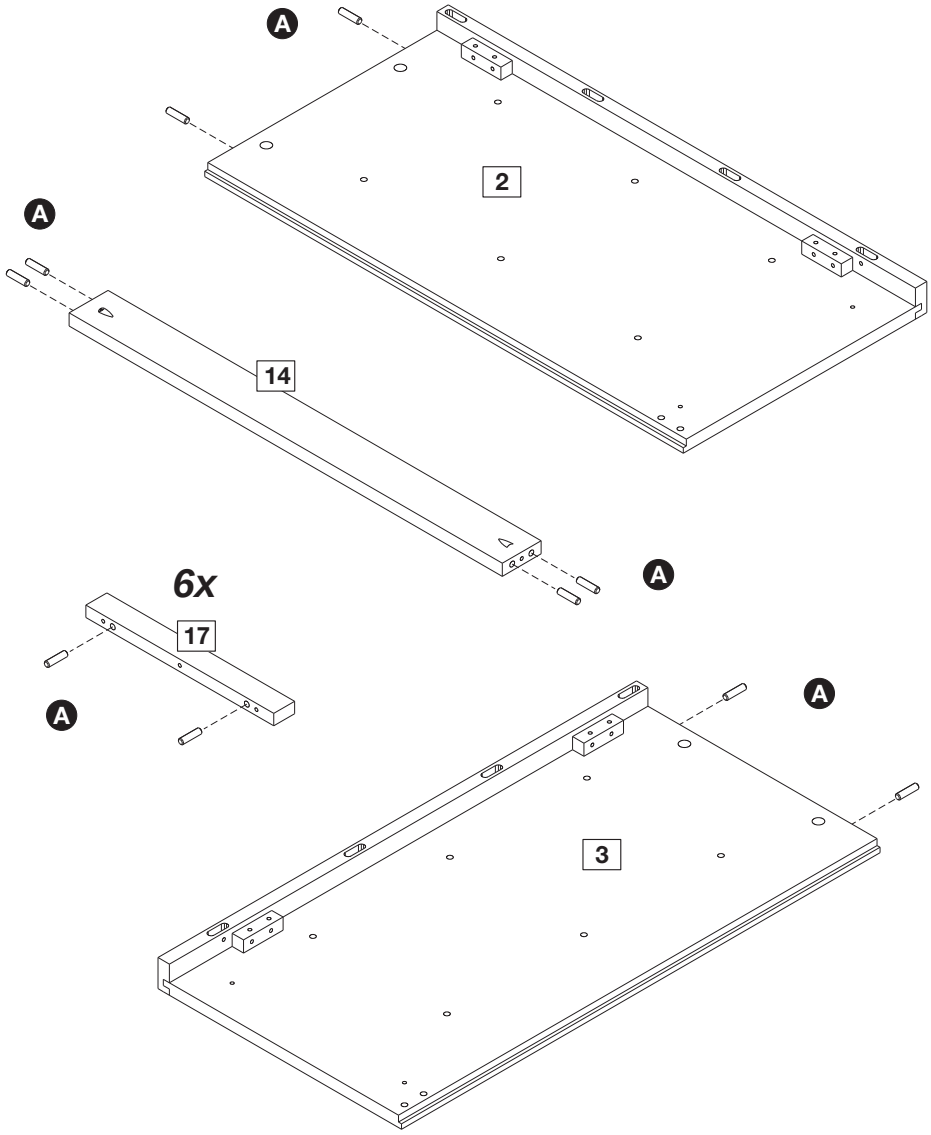
Note: Insert metal dowels as far as shown.

Do not over tighten.



Step **4**

Insert dowels (A) into the indicated parts.

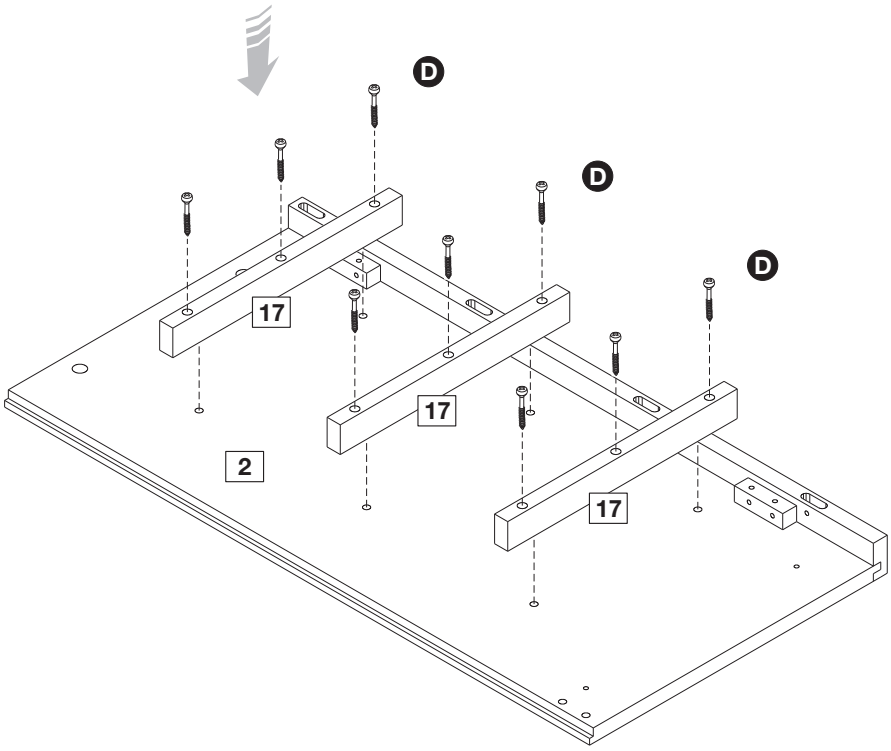


Step **5**

Fixing side drawer runners.

Fit side drawer runners 17 to the right side panel 2 then fix it using screws D as shown.

Repeat step 5 for the left side panel and side drawer runners.

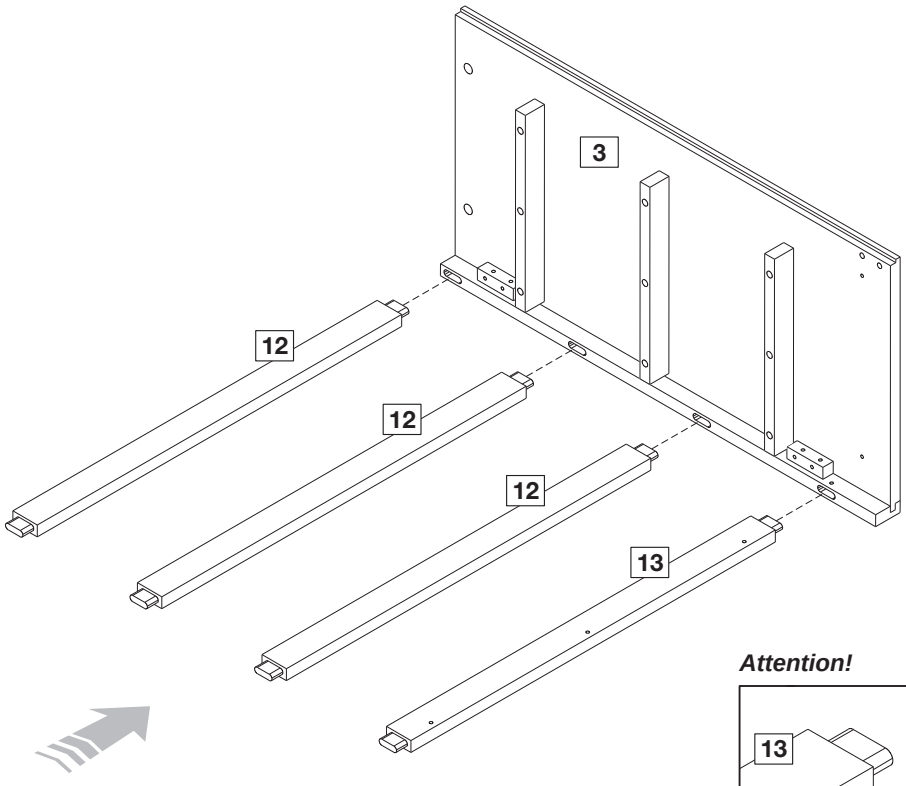


Step **6**

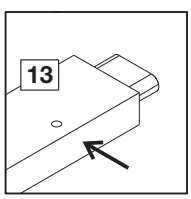
Assembling the cabinet.

Insert top front frames 12 and bottom front frame 13 into holes on left side panel 3, as shown.

Attention!
The holes position on bottom front frame 13.



Attention!

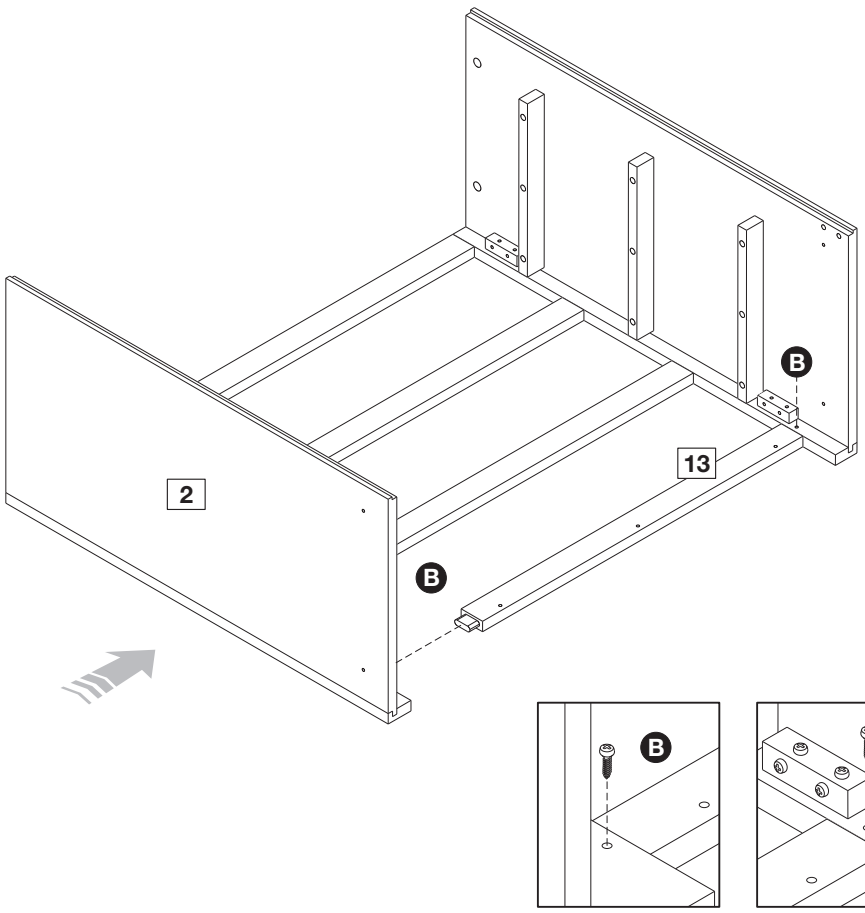


Step 7

Assembling the cabinet.

Place right side panel 2 properly ensuring front frames are all fitted into their holes at the same time.

Fix bottom front frame 13 to the right and left side panels using screws B as shown in the diagram.

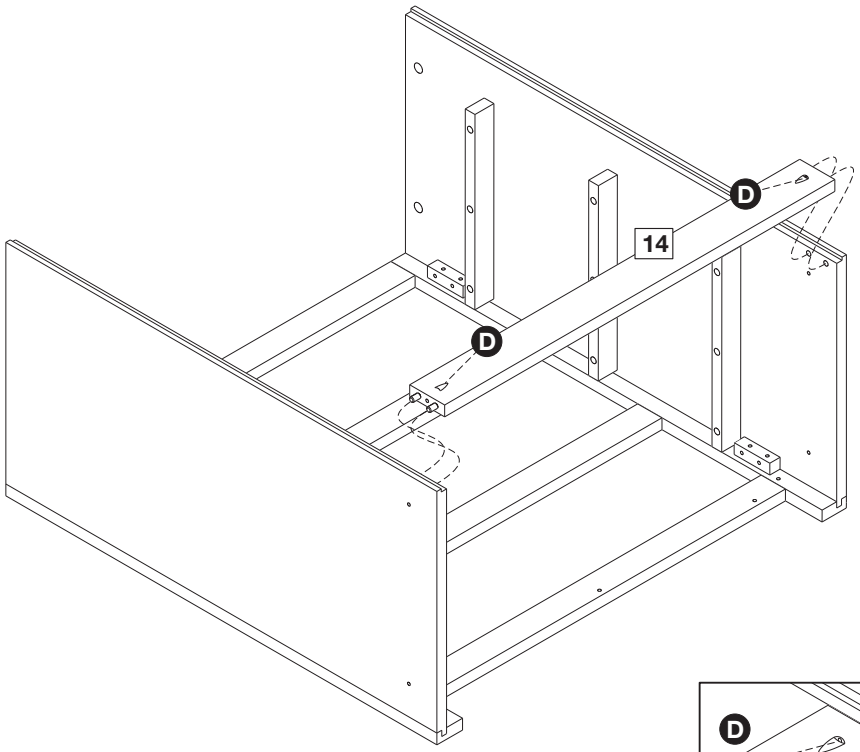


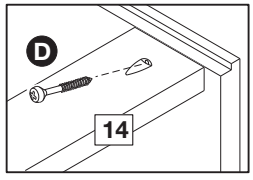
Step 8

Fixing cross rail.

Fit cross rail 14 to the side panels 2 and 3 then fix it using screws D.

Important:
After fixing cross rail, with help, carefully stand the product upright.





Step 9

Fixing top panel.

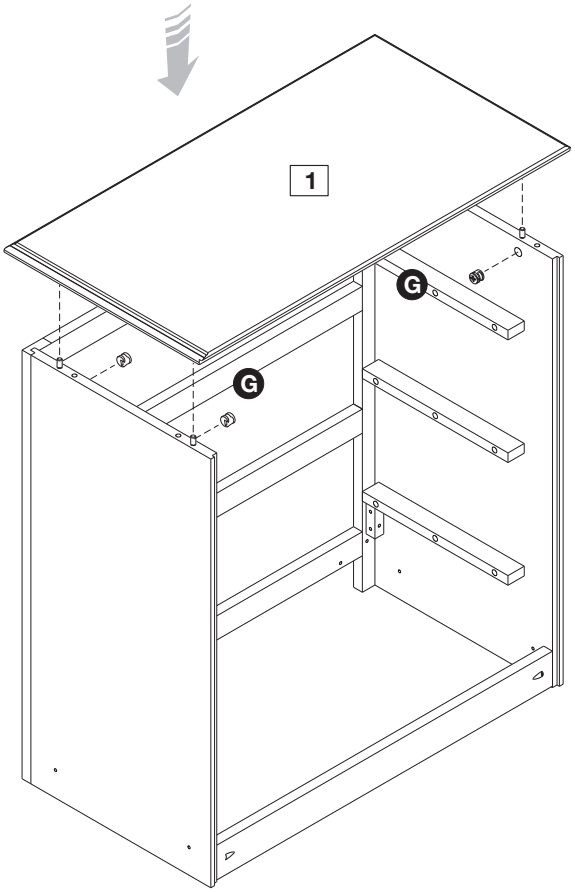
With help, fit top panel 1 to the cabinet.

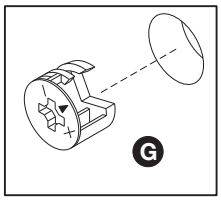
Insert 4 locking nuts G into side panels where shown.

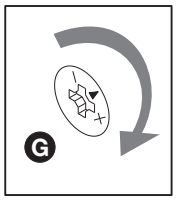
Use a screwdriver to turn locking nuts G clockwise to lock.

Do not over tighten.

Important:
After fixing the top panel, with help, carefully lay down the product.







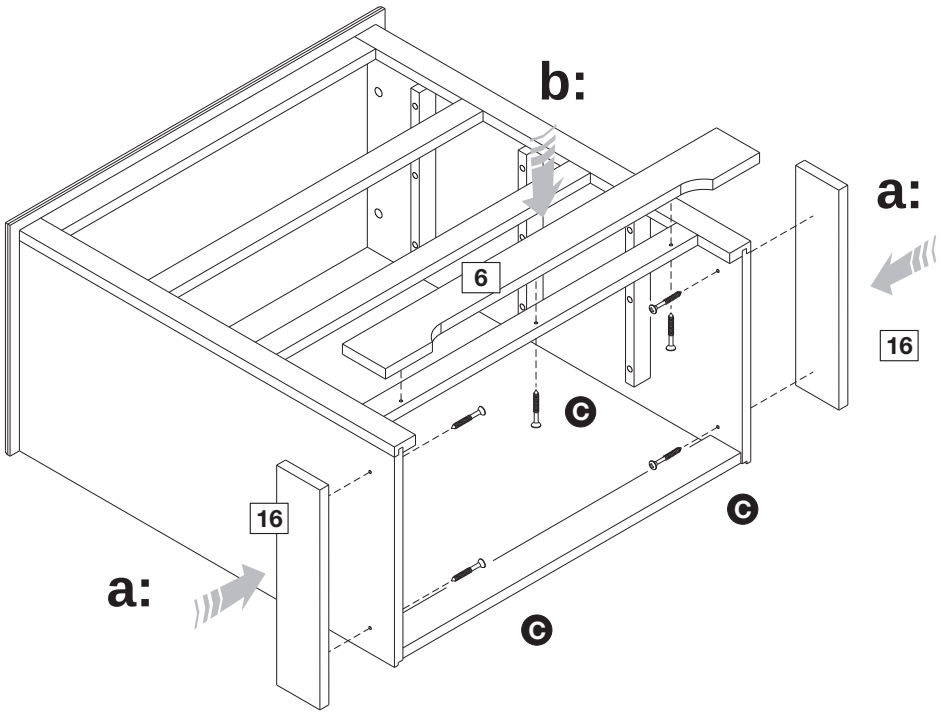
Step 10

a: Fix side plinths 16 to the side panels using screws C.

Note:
Make sure side plinths 16 are aligned to the bottom and front edges of the side panels.

b: Fix front plinth 6 to the bottom front frame using screws C .

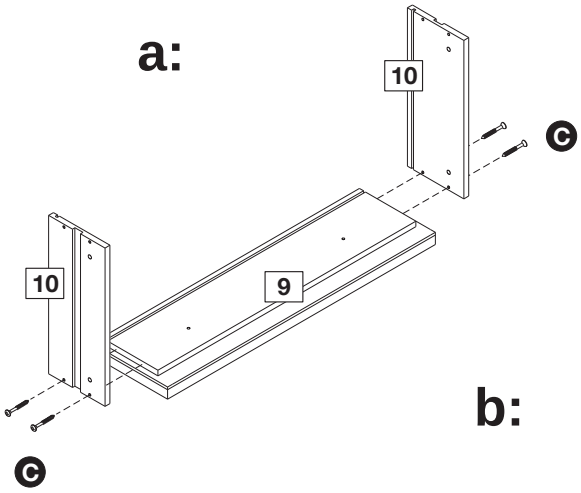
Note:
Make sure front plinth 6 is aligned to the bottom edge of the side panels and in line to the side plinths.



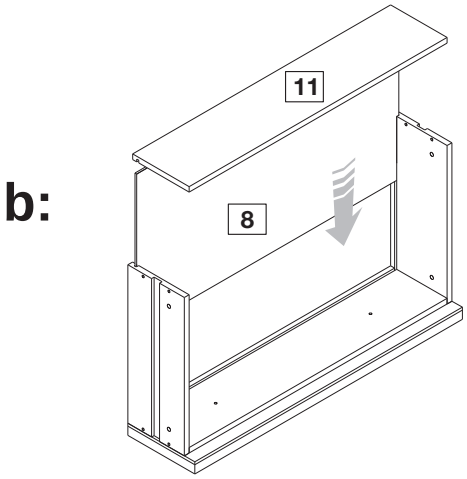
Step **11**

Drawer assembly.

a: Attach drawer sides 10 to the drawer front 9 using screws C.



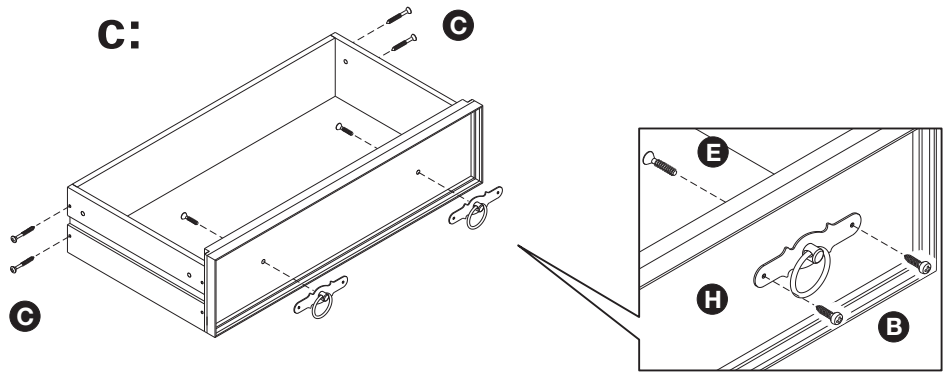
b: Slide drawer bottom 8 into slots on drawer sides and position drawer back 11 in place.



c: Carefully lay down the drawer holding drawer back 11, press the drawer sides and fix them using screws C.

Attach handle H to the drawer using bolt E, then fix handle plate to the drawer using screws B. Make sure handle plate is aligned before fixing.

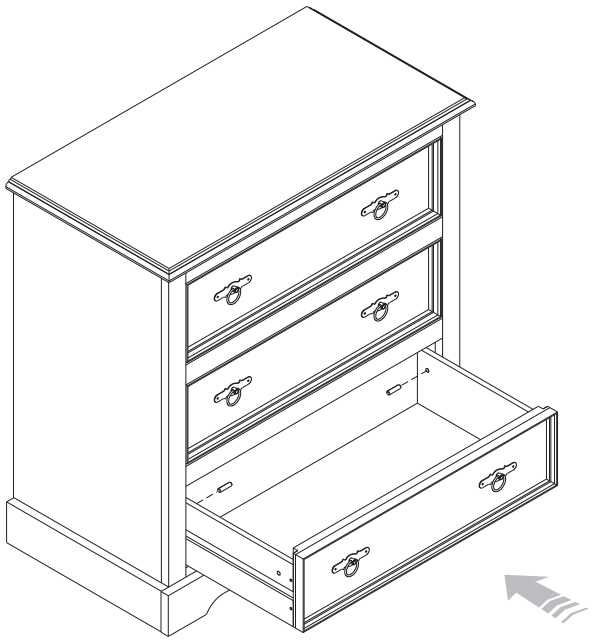
Repeat step 11 for the other drawers.

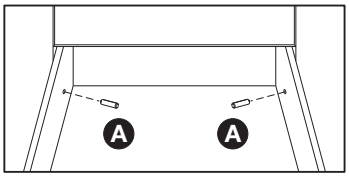


Step **12**

Important: with help, carefully stand the product upright.

Insert drawers into unit. With the back of the drawers past the front frames, use a hammer to tap dowels A in flush to drawer sides. This is a safety catch to stop drawer falling out.





Assembly Instructions

Step **13**

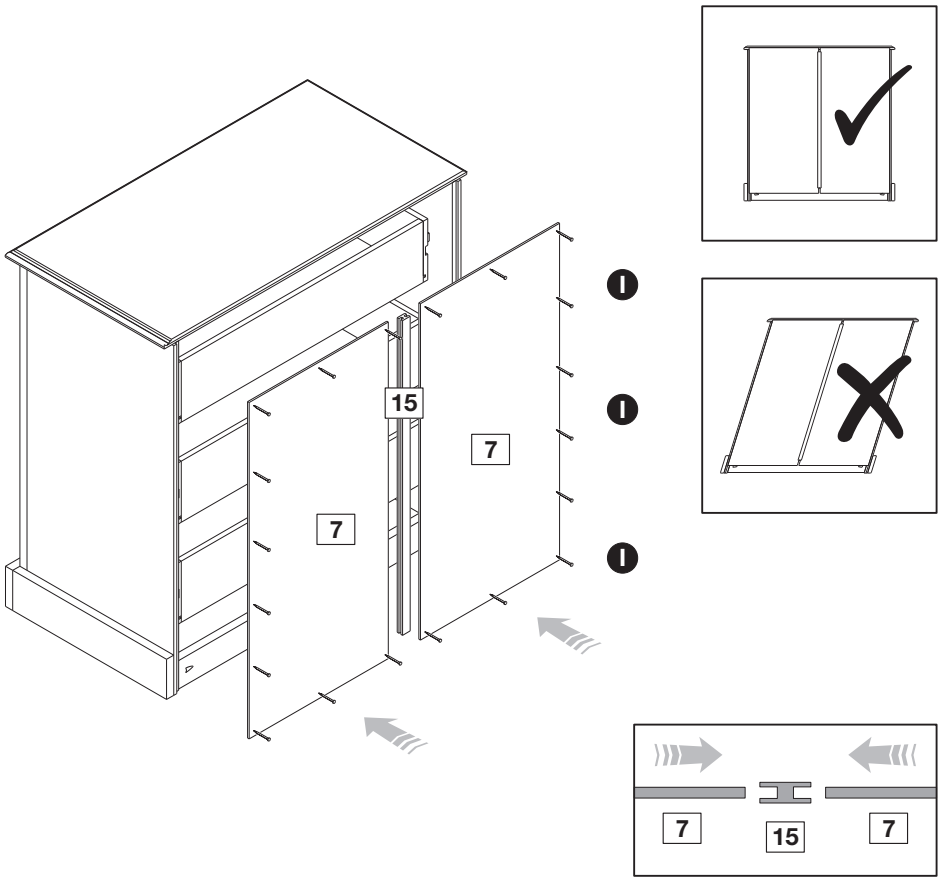
Fixing back panels.

Important: Cabinet **MUST** be 'square' when back panels are attached.

a: Attach the right back panel 7 first using nails I.

b: Position profile 15 onto back panel (just attach).

c: Carefully slot the second back panel 7 into the profile and fix it to the cabinet using nails I.

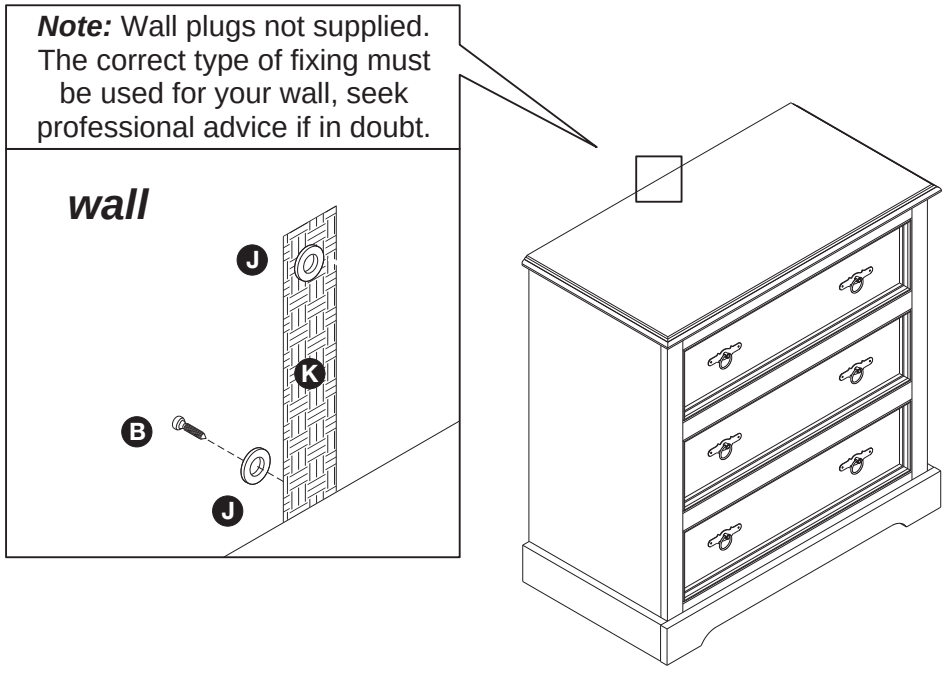


Step **14**

Fixing to wall.

Furniture must be fixed to a wall. Fix wall strap K to top of furniture using washer J and screw B. With help, move furniture into position.

Note: Wall plugs not supplied. The correct type of fixing must be used for your wall, seek professional advice if in doubt.



Assembly is complete.

If you need help or have damaged or missing parts, call the **Customer Helpline: 08456 400 800**

A Guide to - **Wall Mounting & Fixings**

Important note:

If plastic wall plugs are supplied with your product:



- these are only suitable for use in masonry walls.

If you are in any doubt about the correct wall plugs for your wall, seek professional advice.

Failure of the product due to using incorrect fixings is the responsibility of the installer.

Important: When drilling into walls always check that there are no hidden wires or pipes etc.

Make sure that the screws and wall plugs being used are suitable for supporting your unit. Consult a qualifed tradesperson if you are unsure.

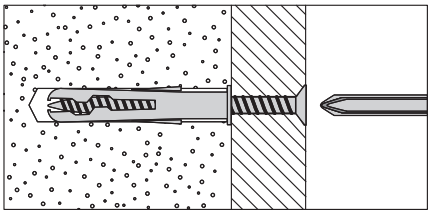
Hints:

1: General rule: Always use a larger screw and wall plug if you are not sure.
2: Ensure you use the recommended drill bit to match the wall plug and hole size.
3: Ensure you drill the hole horizontally, do not force the drill or enlarge the hole.
4: Take extra care when drilling high walls, ceilings and ceramic tiles. Ensure wall plugs are inserted beyond the thickness of the ceramic tiles to avoid the tiles splitting or cracking.
5: Ensure wall plugs are well fitted and are a tight fit in the drilled hole.

Types of walls

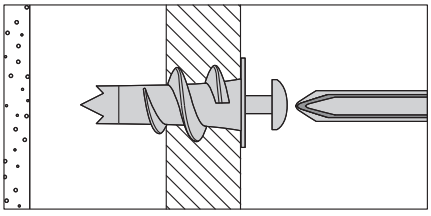
You can use one of the following types of wall plug if your walls are made of brick, breeze block, concrete, stone or wood.

No.1 **"General Purpose" wall plug**



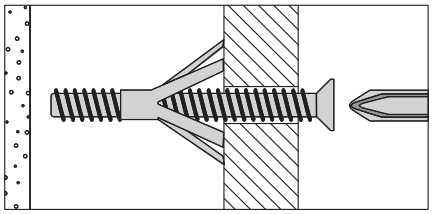
Generally aerated blocks should not be used to support heavy loads, use a specialist fitting in this case. For light loads, general purpose wall plugs can be used.

No.2 **"Plasterboard" wall plug**



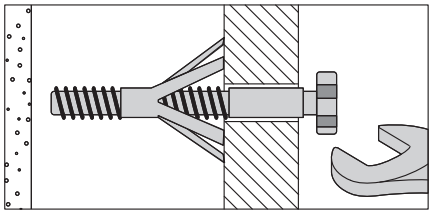
For use when attaching light loads on to plasterboard partitions.

No.3 **"Cavity Fixing" wall plug**



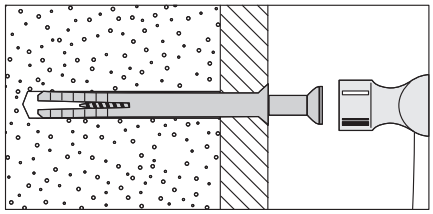
For use with plasterboard partitions or hollow wooden doors.

No.4 **"Cavity Fixing-Heavy Duty" wall plug**



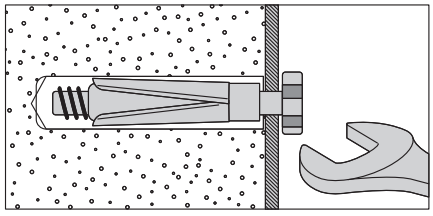
For use when fitting or supporting heavy loads such as shelving, wall cabinets and coat racks.

No.5 **"Hammer Fixing" wall plug**



For use with walls stuck with plasterboard. The hammer fixing allows it to be fixed to the wall rather than the plasterboard. Always check the fixing is secure to the retaining wall.

No.6 **"Shield Anchor" wall plug Heavy loads**



For use with heavier loads such as TV & HiFi speakers and satelite dishes etc.

Care & Maintenance

Safety: Always check the fitting and location to ensure your safety in and around the home.

Fitting: From time to time check the fitting to ensure the wall plugs or screws do not become loose.