Alicia - 3 Drawer 3 Door Robe

Assembly Instructions - Please keep for future reference

188/8379

146/8184



Dimensions
Width - 132cm
Depth - 49.5cm
Height - 182.5cm

MADE IN BRITAIN

Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: 08456 400800**

Issue 3 - 10/02/14

Safety and Care Advice

Important - Please read these instructions fully before starting assembly

• ***Warning:*** This unit weighs approximately 83kgs.
Please lift with care.

• Check you have all the components and tools listed on pages 1, 2 and 3.

• Remove all fittings from the plastic bags and separate them into their groups.

• Keep children and animals away from the work area, small parts could choke if swallowed.

• Parts of the assembly will be easier with 2 people.

• Make sure you have enough space to layout the parts before starting.

• Do not stand or put weight on the product, this could cause damage.

• Assemble the item as close to its final position (in the same room) as possible.

• Assemble on a soft level surface to avoid damaging the unit or your floor (use opened out unit carton).



• We do not recommend the use of power drill/drivers ***for inserting screws***, as this could damage the unit. Only use hand screwdrivers.

• **Safety note:** It is recommended that this unit is secured to a wall using the bracket supplied.

• Dispose of all packaging carefully and responsibly.

Care and maintenance

• Only clean using a damp cloth and mild detergent, do no use bleach or abrasive cleaners.

• From time to time check that there are no loose screws on this unit.

• This product should not be discarded with household waste. Take to your local authority waste disposal centre.

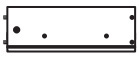
Components - Panels

If you have damaged or missing components, call the **Customer Helpline: 08456 400800** *quoting the reference numbers below*

Please check you have all the panels listed below



1 Drawer Front *(D2666A)*
(495 x 189mm) x 3



2 Left Drawer Side *(W330-115LH)*
(330 x 115mm) x 3



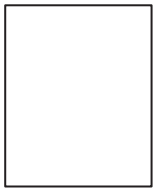
3 Right Drawer Side *(W330-115RH)*
(330 x 115mm) x 3



4 Drawer Back *(W468-115BCK)*
(468 x 115mm) x 3

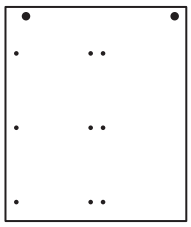


5 Drawer Base *(T479-327)*
(479 x 327mm) x 3

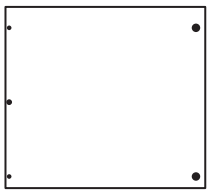


6 Shelf *(D2680A)*
(378 x 468mm) x 3

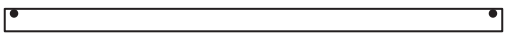
7 Hanging Rail *(FHR884)*
(884mm long)



8 Small Upright *(D2678A)*
(516 x 468mm)



9 Horizontal *(D2677A)*
(516 x 468mm)

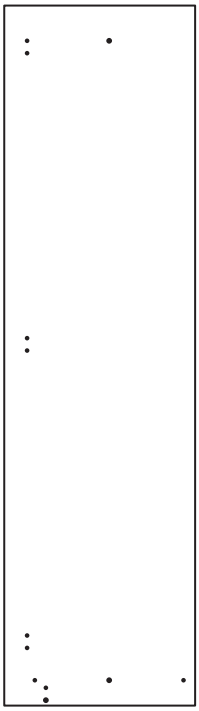


10 Plinth *(D2679A)*
(1285 x 58mm)

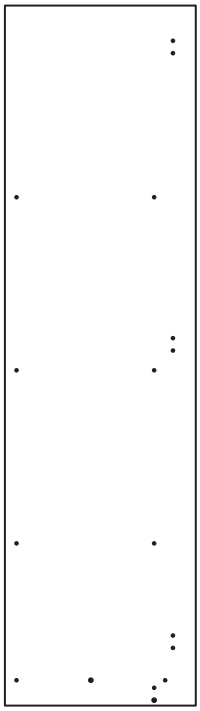
Components - Panels

If you have damaged or missing components, call the **Customer Helpline: 08456 400800** *quoting the reference numbers below*

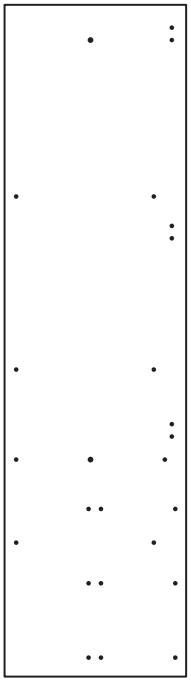
Please check you have all the panels listed below



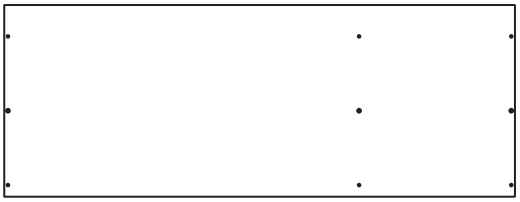
11 Left Side *(D2668A)*
(1808 x 493mm)



12 Right Side *(D2674A)*
(1808 x 493mm)



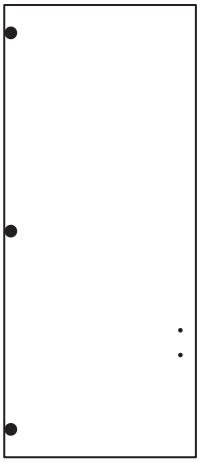
13 Large Upright *(D2676A)*
(1735 x 469mm)



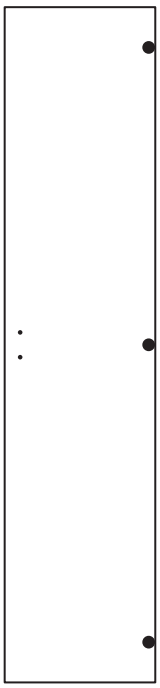
14 Top *(D2673A)*
(1319 x 495mm)



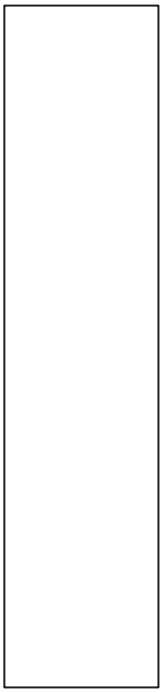
15 Base *(D2675A)*
(1285 x 470mm)



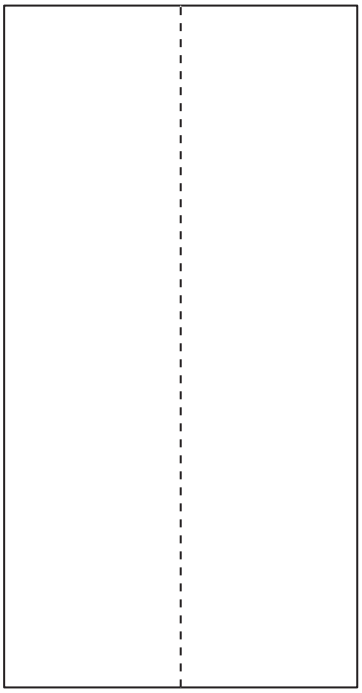
16 Centre Door *(D2682A)*
(1168 x 495mm)



17 Large Door *(D2672A)*
(1744 x 389mm) x 2



18 Small Back *(X1761-398)*
(1761 x 398mm)



19 Large Back *(X1761-912)*
(1761 x 912mm)

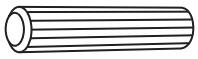


Components - Fittings

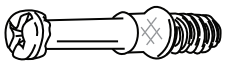
If you have damaged or missing components, call the **Customer Helpline: 08456 400800** *quoting the reference numbers below*

Please check you have all the fittings listed below

Note: The quantities below are the correct amount to complete the assembly. In some cases more fittings may be supplied than are required.

A 

Wooden dowel *(F22)* x 11

B 

Metal dowel *(F901)* x 16

C 

Large locking nut *(F900)* x 10

D 

Small locking nut *(F3)* x 6

E 

40mm Screw *(F910)* x 10

F 

25mm Screw (*F50)* x 12

G 

13mm Screw *(F79)* x 1

H 

13mm Screw *(F63)* x 20

I 

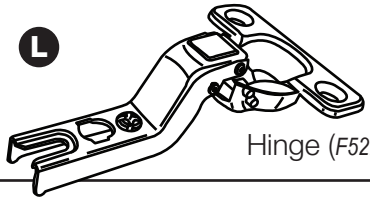
9mm Screw *(F74)* x 6

J 

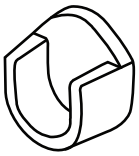
9mm Screw (*F73)* x 12

K 

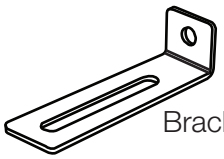
Hinge plate (*F523)* x 9

L 

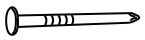
Hinge (*F522)* x 9

M 

Rail holder *(F1014)* x 2

N 

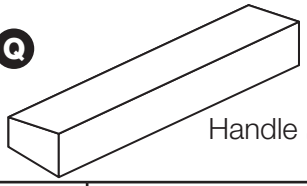
Bracket (*F327)* x 1

O 

Nail *(F51)* x 40

P 

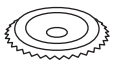
Drawer runner *(F1004)* x 6

Q 

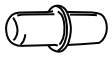
Handle *(F319)* x 6

R 

Nail screw *(F277)* x 5

S 

Back holder *(F276)* x 5

T 

Shelf stud *(F110)* x 12

U 

Wedgefix *(F639)* x 12

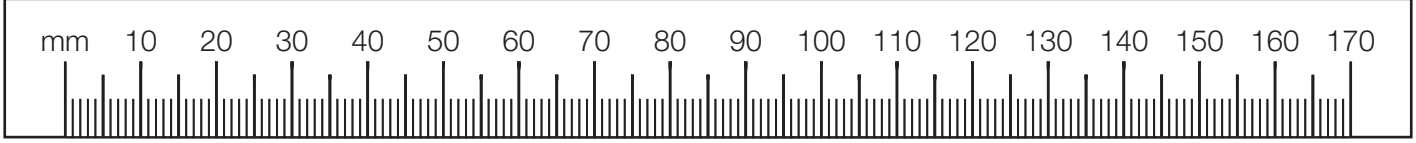
V 

Knock-in Peg *(F171)* x 12

Tools required

Rule	Hammer	Bradawl	Step ladder
Spirit level	Cross-head screwdriver	Eye protection (when using a hammer or drill)	Electric drill (do not use for fitting screws)
Scissors	Square		

Ruler - Use this ruler to help correctly identify the screws



Assembly Instructions

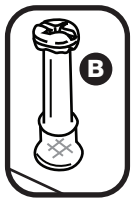
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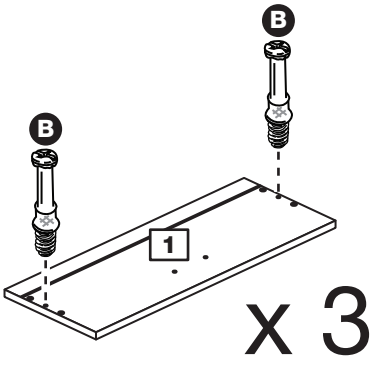
Step 1

Prepare the 3 drawer fronts

Screw 2 metal dowels **B** into the holes shown on the back of the drawer front 1.

Note: Tighten the metal dowels up fully against the panels.





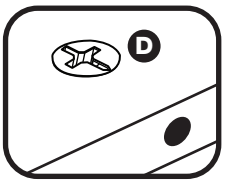
Step 2

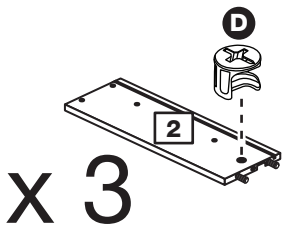
Prepare the drawer sides

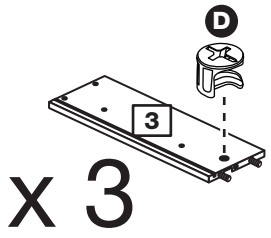
Insert a small locking nut **D** into the hole shown on the left drawer side 2 and right drawer side 3.

Note: The arrow on the locking nut **must** point towards the hole in the edge of the panel.

Note: Due to the manufacturing process, the holes for the locking nut can be on either surface of the drawer sides.







Step 3

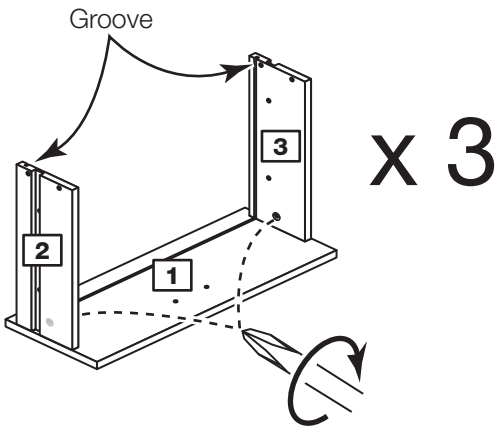
Attach the drawer sides to the drawer front

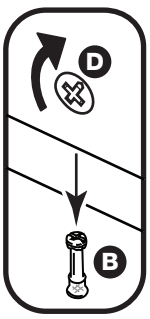
Push the left drawer side 2 and right drawer side 3 onto the back of the drawer front 1.

Turn the small locking nuts **D** on the left drawer side 2 and right drawer side 3.

Note: Turn the locking nuts **D** clockwise to secure panels - more than 1/2 a turn.

Note: The locking nuts can be on either surface of the drawer sides. Make sure that the groove is on the inside, as shown.

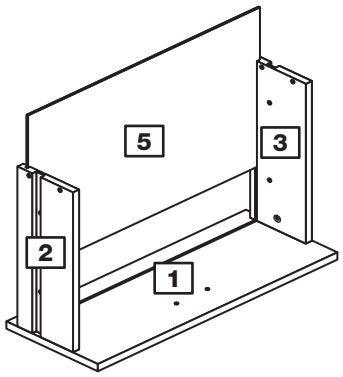




Step 4

Fit the drawer base

Slide the drawer base 5 down the grooves in the drawer sides 2 and 3 and down into the groove in the drawer front 1.



x 3

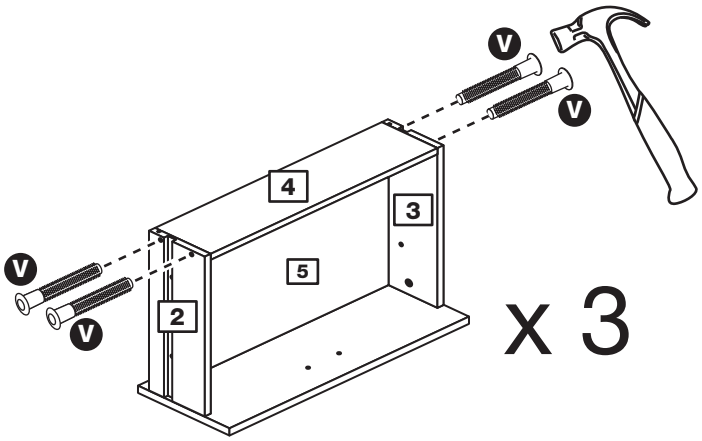
Step 5

Fit the drawer back

Fit the drawer back 4 between the drawer sides 2 and 3.

Make sure that the drawer base 5 fits into the groove in the drawer back 4.

Hold the drawer back 4 in position and tap the knock-in pegs V through the holes in the drawer sides 2 and 3.



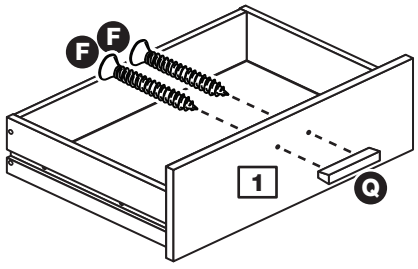
x 3

Note: Remove the protective film from the drawer fronts before starting Step 6.

Step 6

Attach the handles

Attach a handle Q to each drawer front 1 using 2 screws F.



x 3

Assembly Instructions

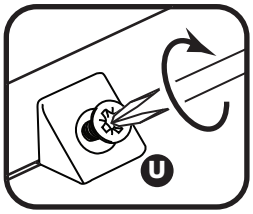
Step 7

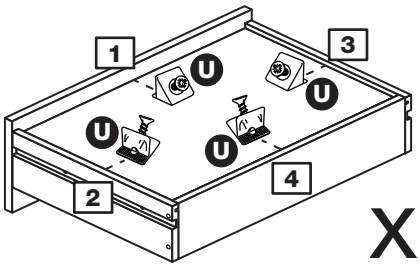
Fit the wedgefixes

Turn the drawer assemblies over.

Slide a wedgefix U into the small groove in the drawer front 1, drawer back 4 and drawer sides 2 and 3, as shown.

Once in place, tighten up the screws.





x 3

Step 8

Prepare the small upright

a: Place 3 runners P on the small upright 8 as shown. Slide back the top of runner and use the 2nd hole from the front to fit the 1st screw J.

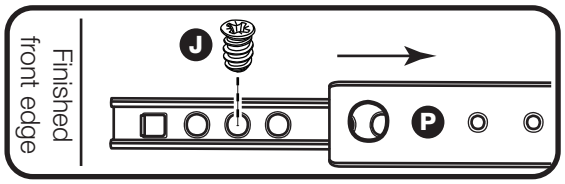
b: Slide the runner P back the other way and fit the 2nd screw J into the corresponding hole in the small upright 8.

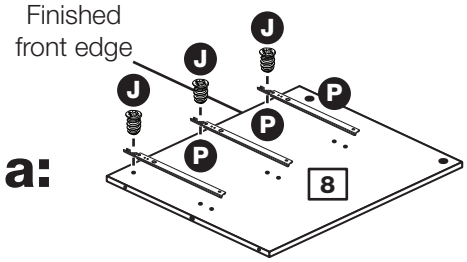
c: Tap 2 wooden dowels A into the small upright 8.

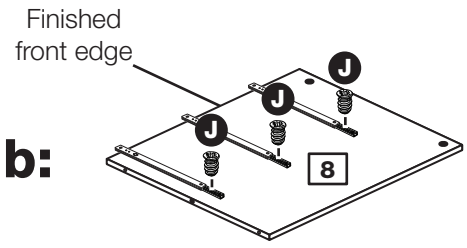
Note: Wooden dowels **must not** stick out from the edge by more than 10mm or they may damage other panels.

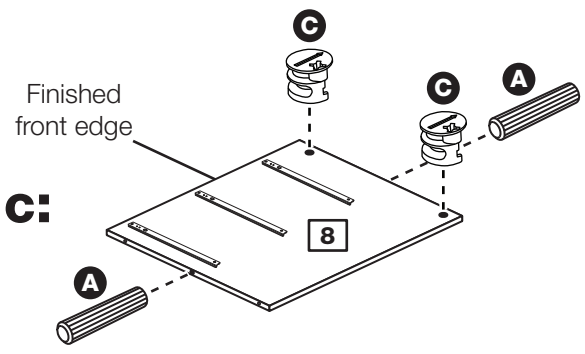
Insert 2 large locking nuts C into the small upright 8.

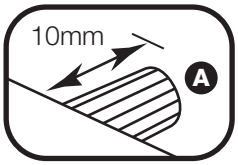
Note: The arrow on the locking nuts **must** point towards the hole in the edge of the panel.

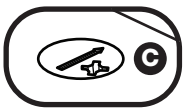












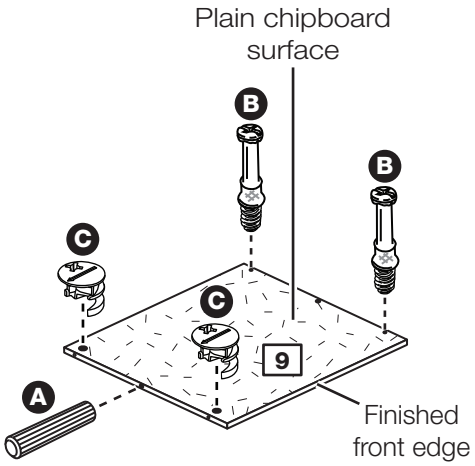
Step 9

Prepare the horizontal

Tap a wooden dowel A into the horizontal 9.

Screw 2 metal dowels B into the horizontal 9.

Insert 2 large locking nuts C into the horizontal 9.



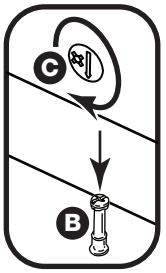
Step 10

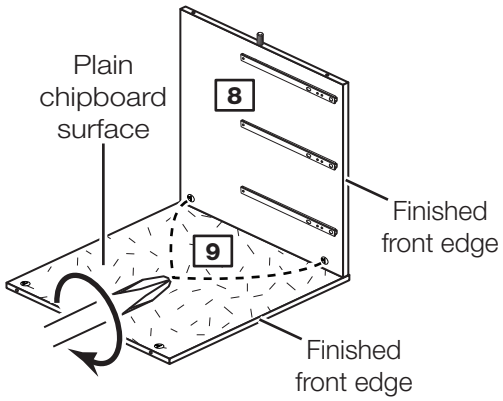
Fit the small upright to the horizontal

Push the small upright 8 onto the horizontal 9.

Use a screwdriver to tighten the 2 large locking nuts C fitted to the small upright 8.

Note: Turn the large locking nuts C as far as they will go - more than 1/2 a turn.





Step 11

Prepare the large upright

a: Push a rail holder M into the large upright 13. Make sure that it is fitted straight, in line with the panel edges and then secure with screw H.

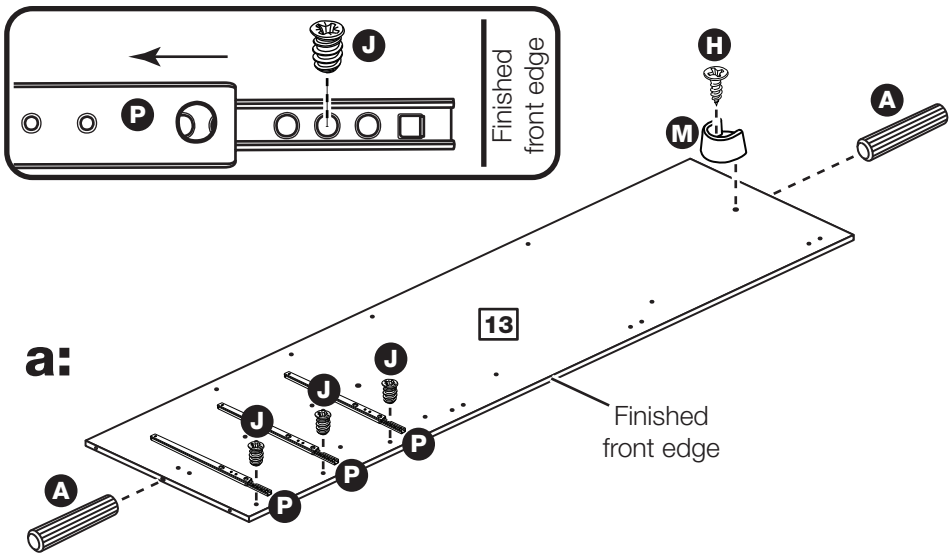
Tap 2 wooden dowels A into the large upright 13.

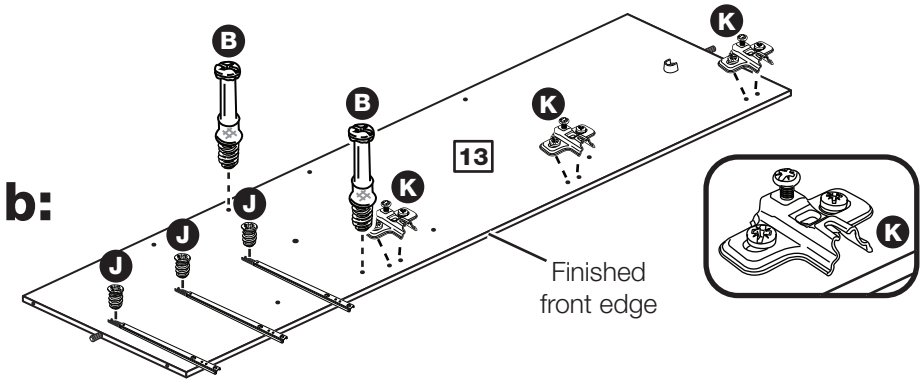
Place 3 runners P onto the large upright 13. Slide back the top of runner and use the 2nd hole from the front to fit the 1st screw J.

b: Slide the runner P back the other way and fit the 2nd screw J into the corresponding hole in the large upright 13.

Fit 3 hinge plates K onto the large upright 13, making sure that the slot is facing towards the finished front edge.

Screw 2 metal dowels B into the large upright 13.



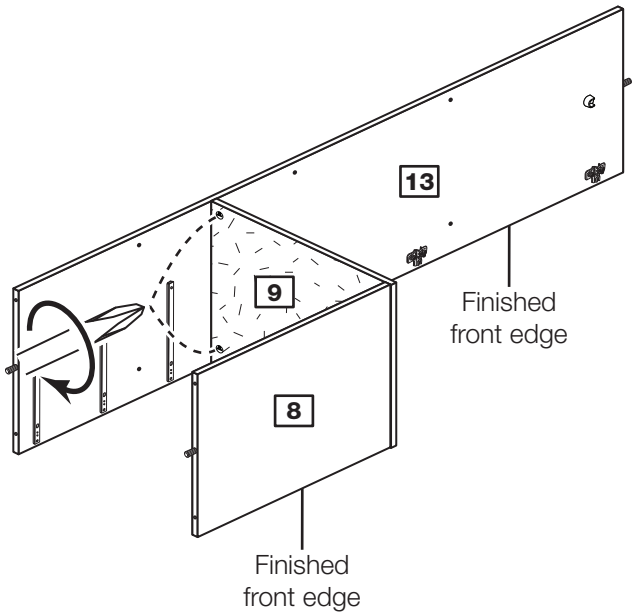


Step 12

Fit the horizontal to the large upright

Push the horizontal 8 onto the large upright 13.

Use a screwdriver to tighten the 2 large locking nuts C fitted to the horizontal 9.

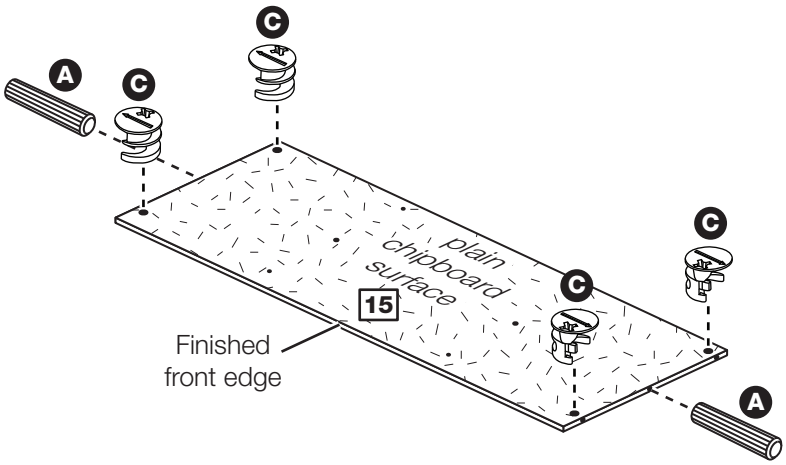


Step 13

Prepare the base

Tap 2 wooden dowels A into the base 15.

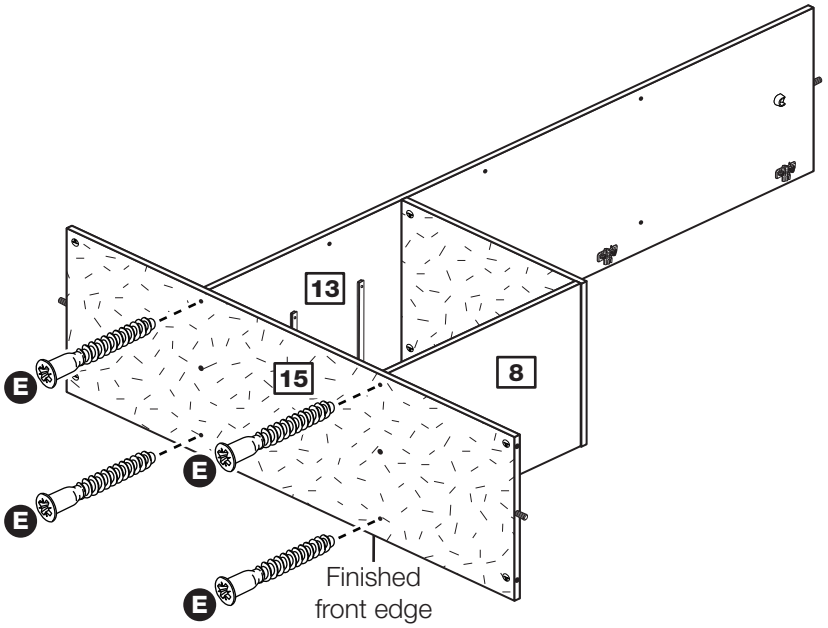
Insert 4 large locking nuts C into the base 15.



Step 14

Fit the base

Attach the base 15 to the small upright 8 and large upright 13 using 4 screws E.



Step 15

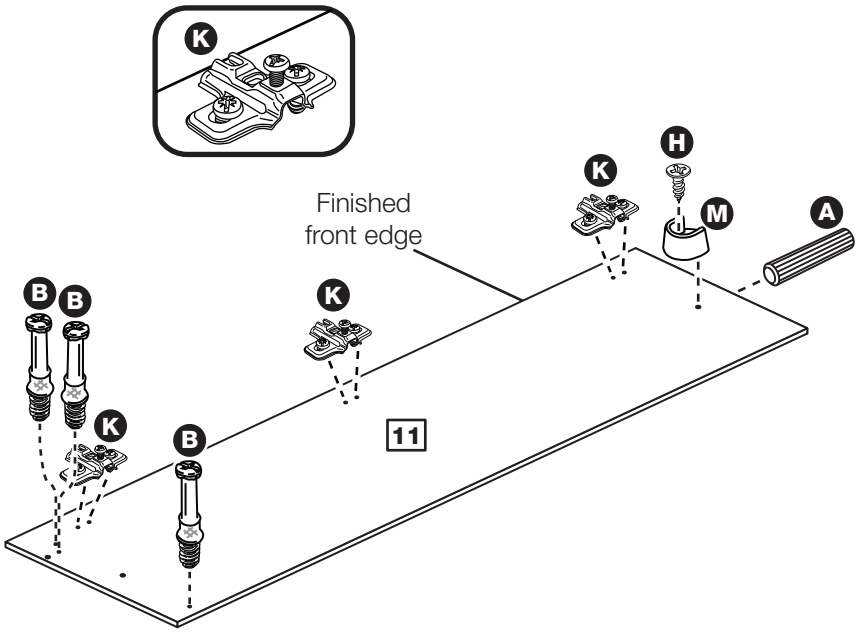
Prepare the left side

Tap a wooden dowel (A) into the left side [11].

Screw 3 metal dowels (B) into the left side [11].

Fit 3 hinge plates (K) onto the left side [11], making sure that the slot is facing towards the finished front edge.

Push a rail holder (M) into the left side [11].
Make sure that it is fitted straight, in line with the panel edges and then secure with screw (H).



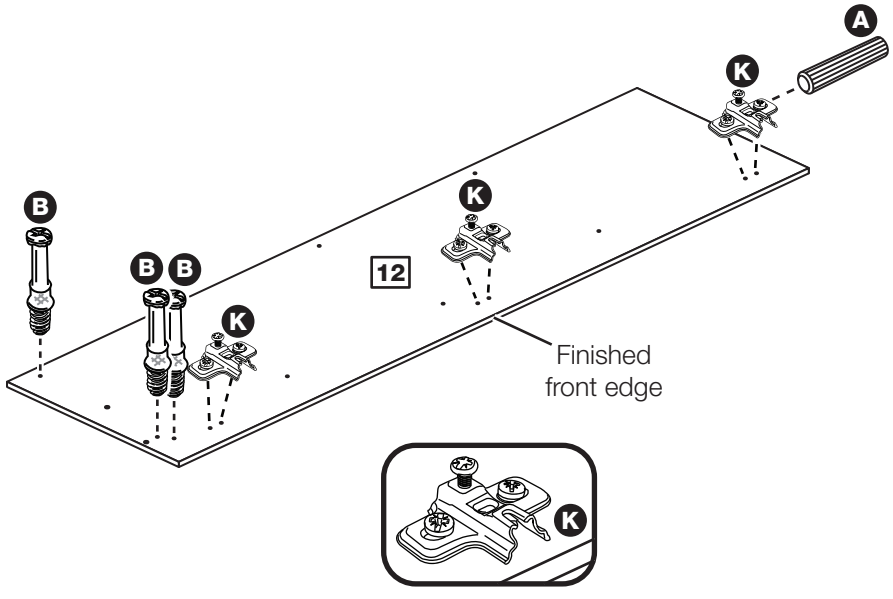
Step 16

Prepare the right side

Tap a wooden dowel (A) into the right side [12].

Screw 3 metal dowels (B) into the right side [12].

Fit 3 hinge plates (K) onto the right side [12].



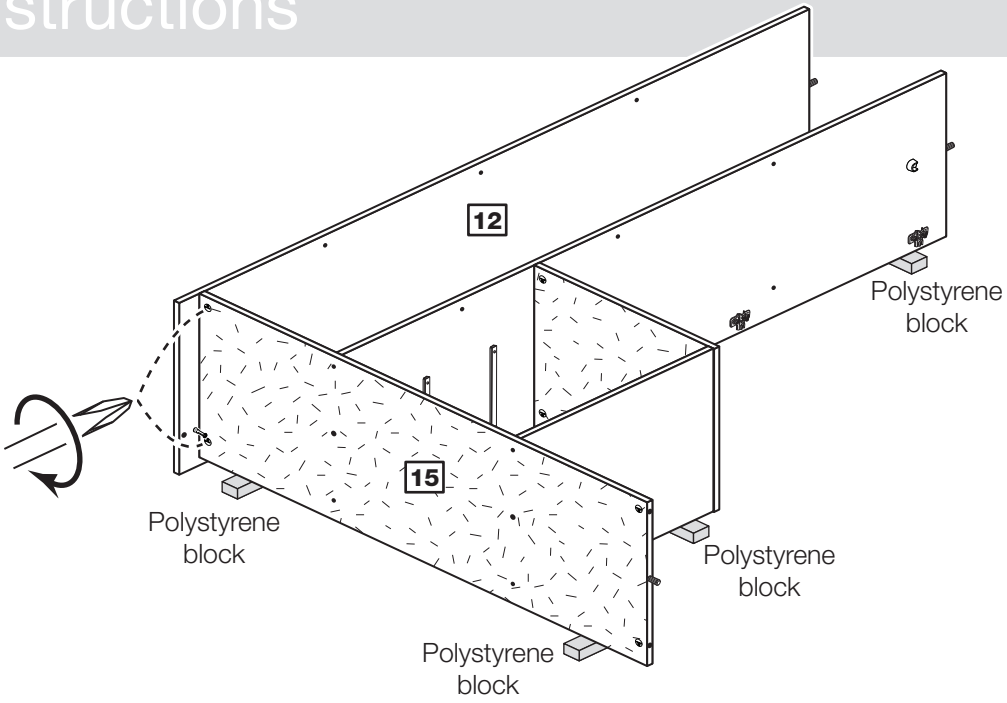
Step 17

Fit the right side

Push the right side 12 onto the base 15.

Use a screwdriver to tighten the 2 large locking nuts C fitted to the base 15.

Note: To make it easier to fit the side and top panels, place polystyrene blocks from the packaging underneath the base, large upright and small upright panels to raise the assembly.

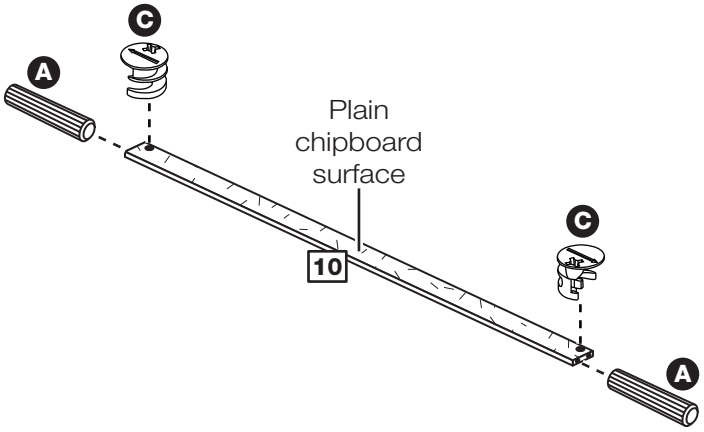


Step 18

Prepare the plinth

Tap 2 wooden dowels A into the plinth 10.

Insert 2 large locking nuts C into the plinth 10.

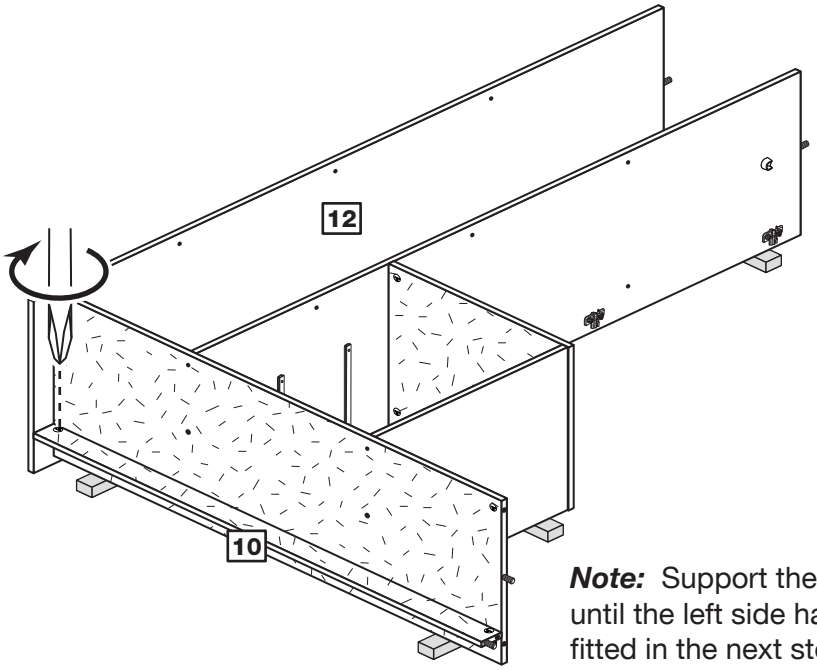


Step 19

Fit the plinth

Push the plinth 10 onto the right side 12.

Use a screwdriver to tighten the large locking nut C fitted to the plinth 10.



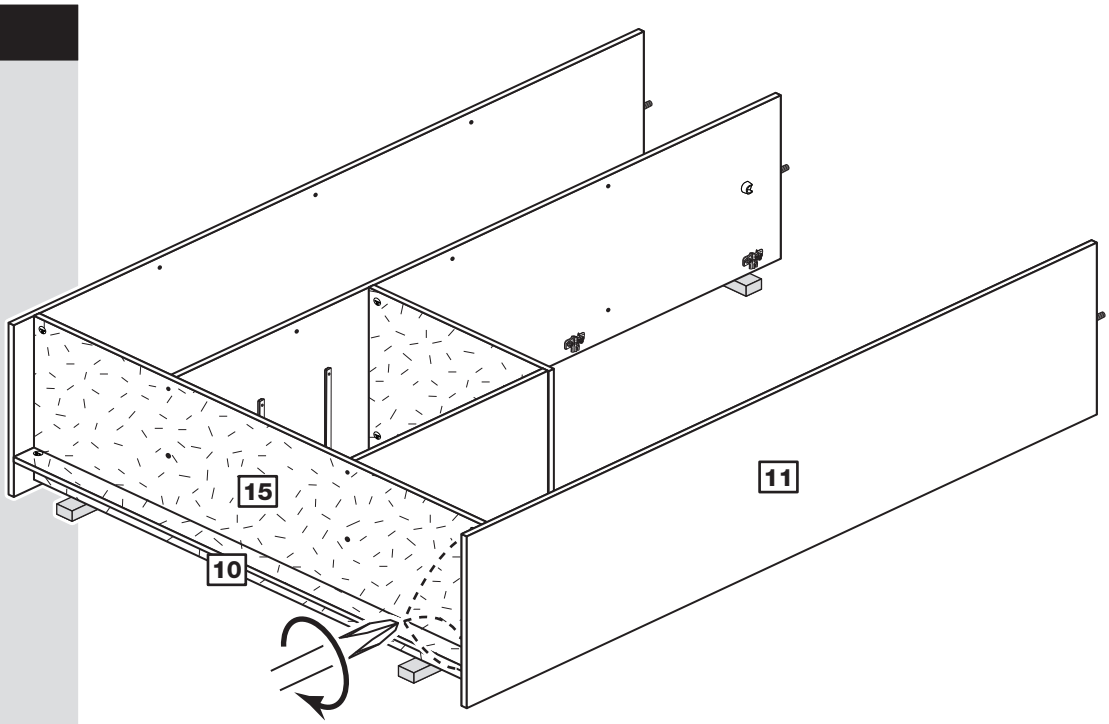
Note: Support the plinth until the left side has been fitted in the next step.

Step 20

Fit the left side

Push the left side 11 onto the assembly.

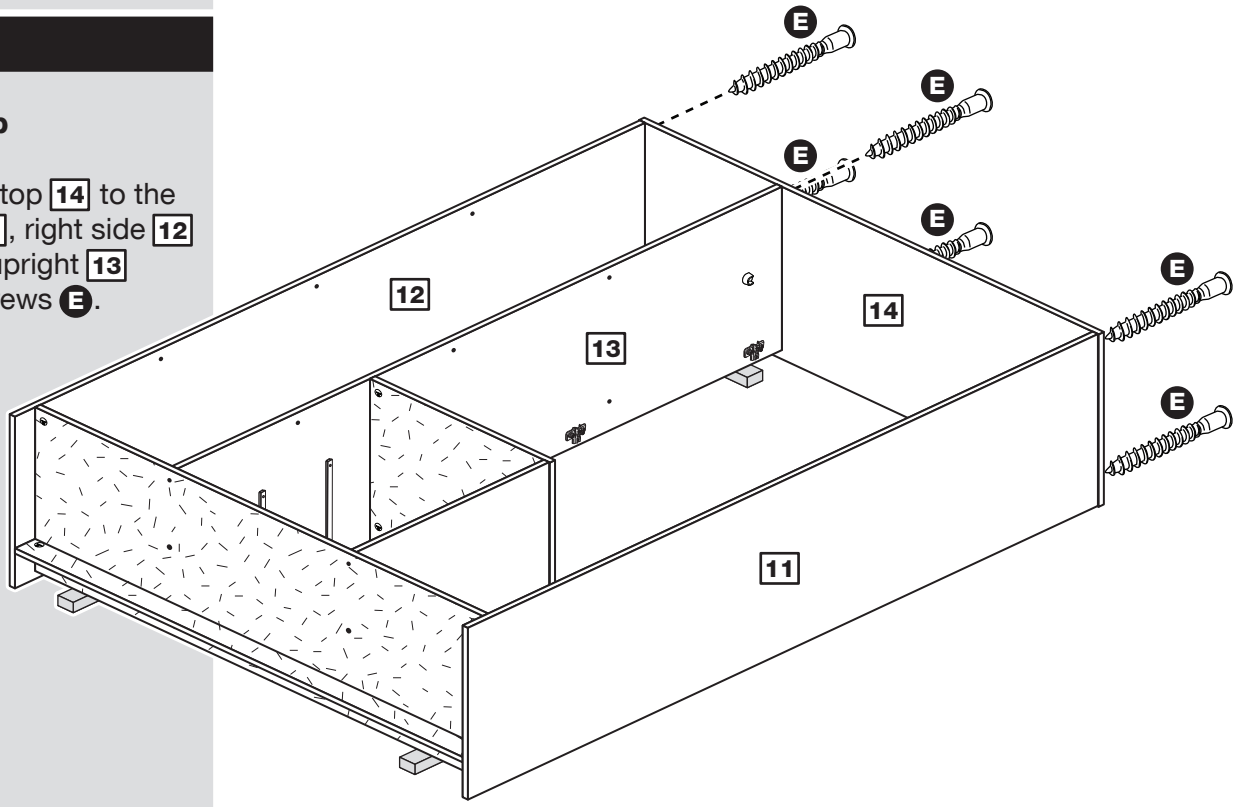
Use a screwdriver to tighten the 3 large locking nuts C fitted to the plinth 10 and base 15.



Step 21

Fit the top

Attach the top 14 to the left side 11, right side 12 and large upright 13 using 6 screws E.



Assembly Instructions

Step 22

Fit the back panels

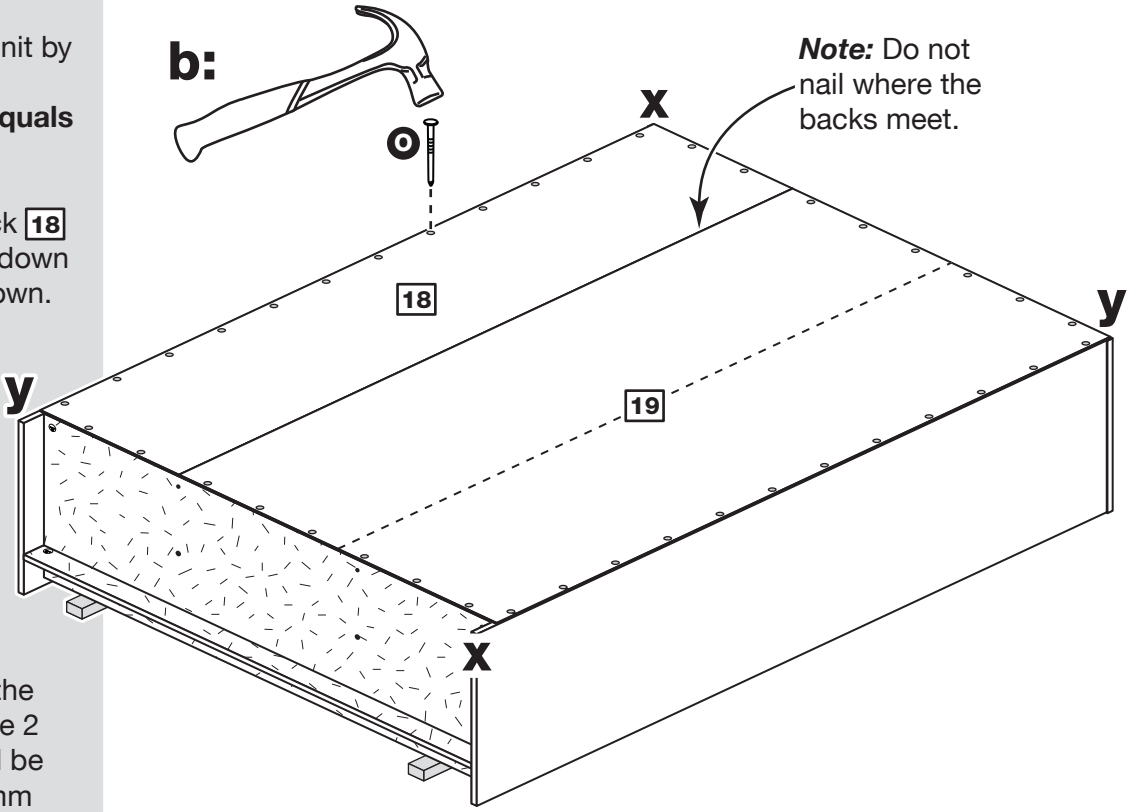
a: Square up the unit by making sure that measurement **x:x equals y:y.**

Place the small back 18 and large back 19 down onto the unit as shown.

Make sure that the 2 backs are pushed up tight against each other and that they meet over the back edge of the large upright.

b: Nail O around the outside edges of the 2 backs. Nails should be spaced about 150mm apart.

a: The measurement from top corner X to bottom corner X must be equal to the measurement from top corner Y to bottom corner Y



Step 23

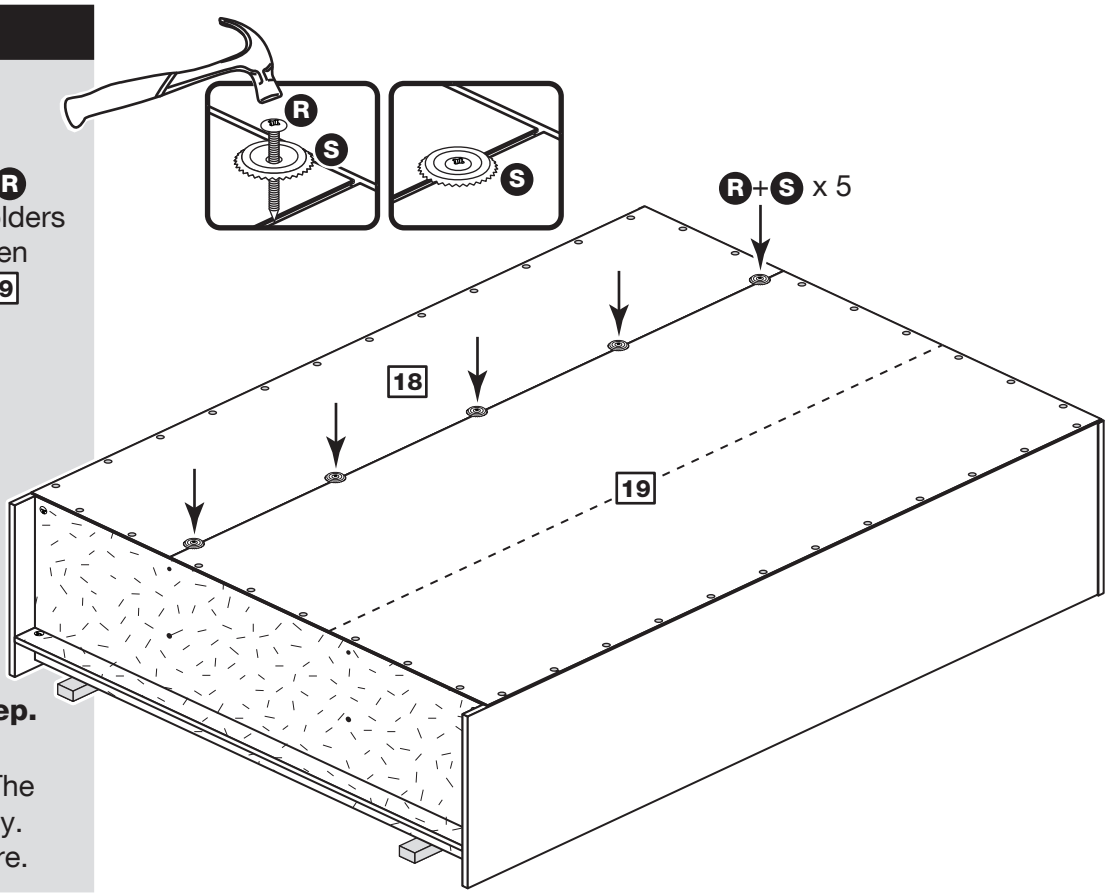
Secure the backs

Tap the nail screws R through the back holders S and down between the backs 18 and 19 into the back edge of the divider.

Keep tapping the nail screws R in until the back holders S dig into the small and large back.

Stand the unit up for the next step.

Warning: The unit is heavy. Lift with care.



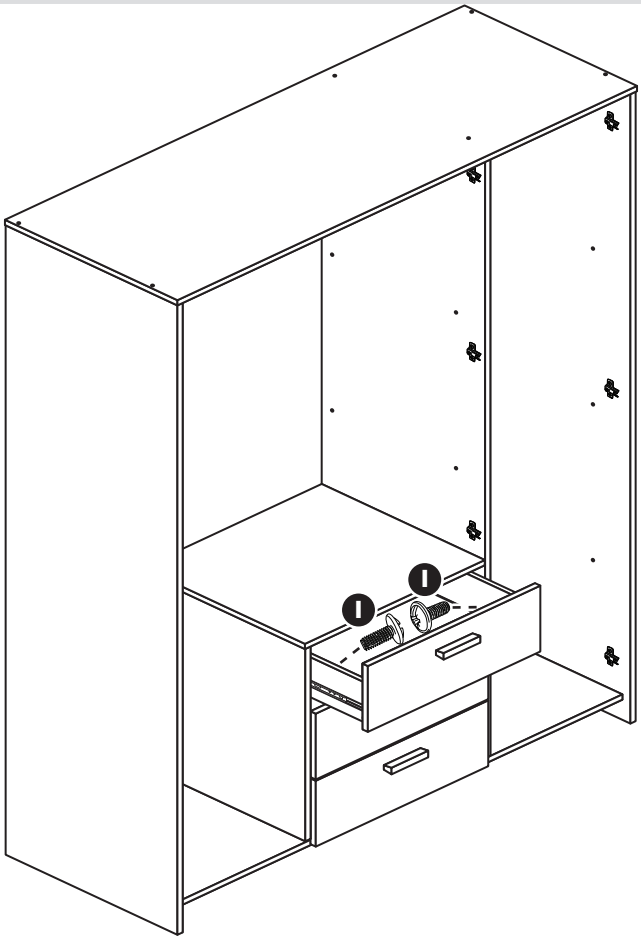
Step 24

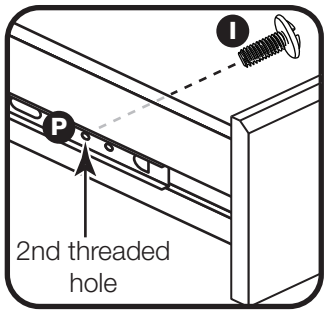
Fit the hanging rail and the drawers

Starting with the bottom drawer, slide both the runners (P) forward and locate the drawer sides [2] and [3] between them, lining up the holes in the drawer wrap with the 2nd 'threaded' holes in the runners (P).

Working from the inside of the drawer, insert 2 screws (I) through the drawer sides and out into the 2nd threaded hole in the runner.

Note: Do not overtighten the screws (I).
If they catch on the runner you may need to loosen them slightly.

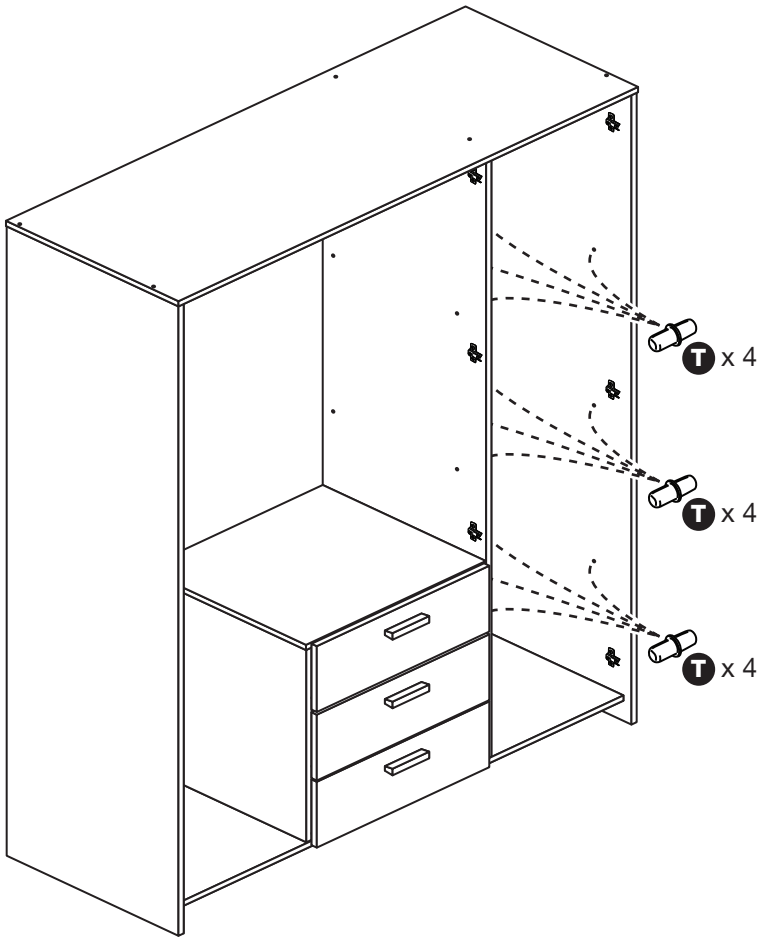




Step 25

Fit the shelf studs

For each of the 3 shelves [6], insert 4 shelf studs (T).

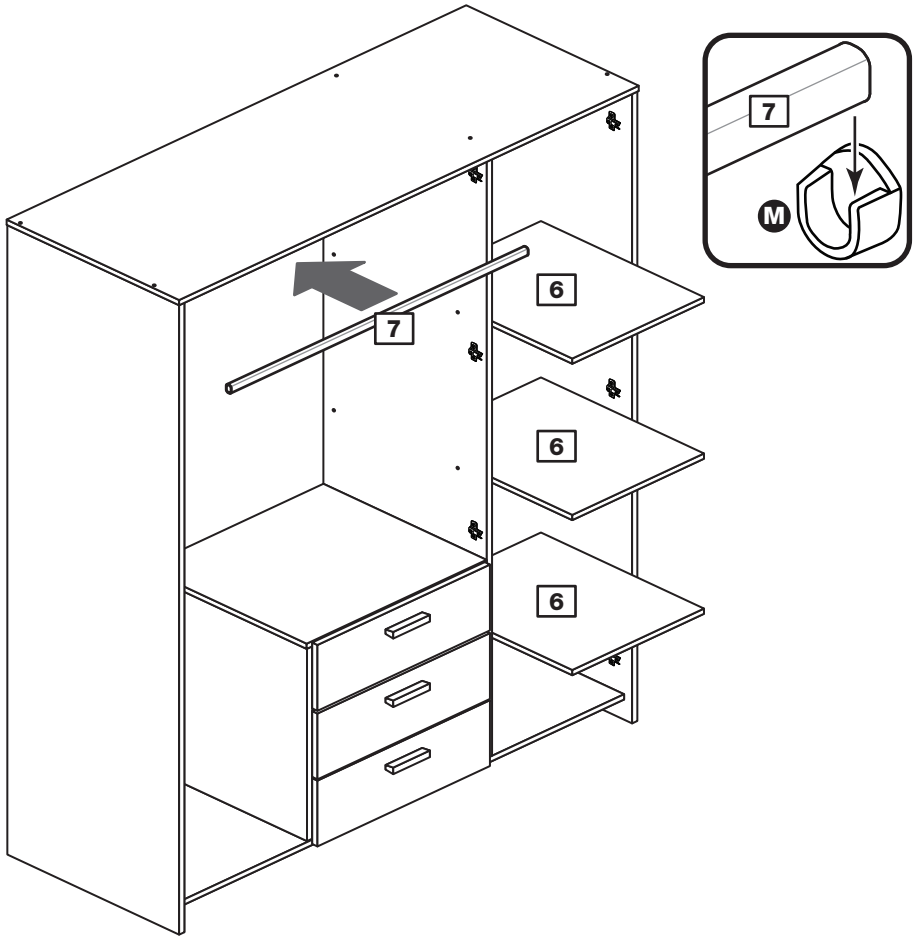


Step 26

Fit the hanging rail and the shelves

Push the hanging rail 7 into the rail holders M fitted to the right side and large upright panels.

Lower the 3 shelves 6 down onto the shelf studs T.



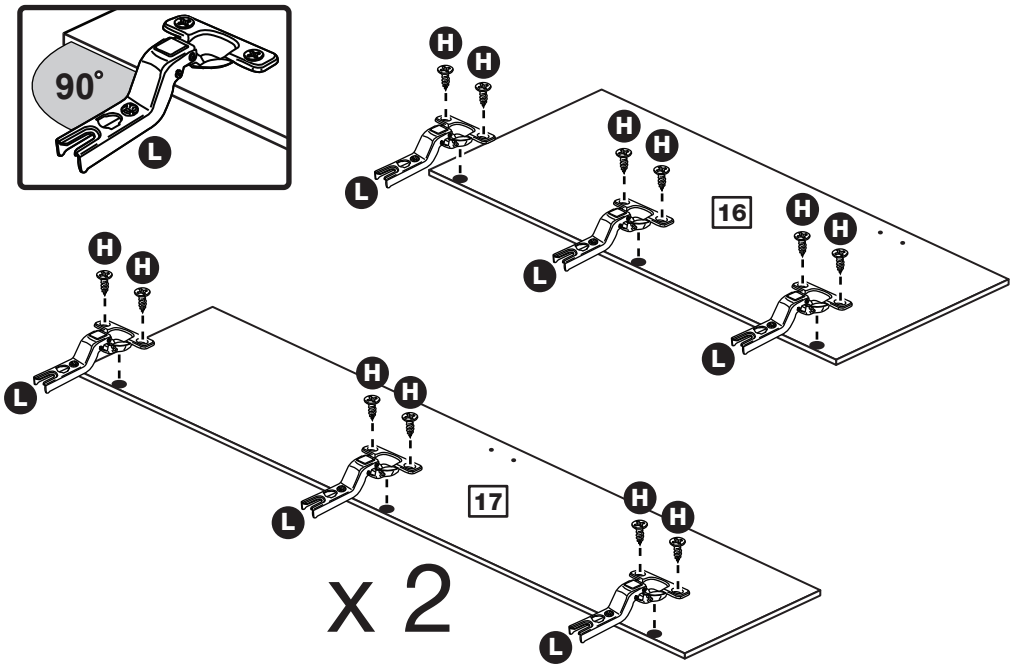
Step 27

Prepare the 3 doors

Push fit 3 hinges L into the centre door 16 and each of the large doors 17.

Secure each hinge with 2 screws H.

Note: Before securing with the screws, make sure that the hinges are positioned at 90 degrees with the edge of the door.



Note: Remove the protective film from the panels before Step 28.

Step 28

Fit doors and handles

Note: The easiest way to attach each door 16 and 17 is to fit the top hinge first, then align and fit the other hinges.

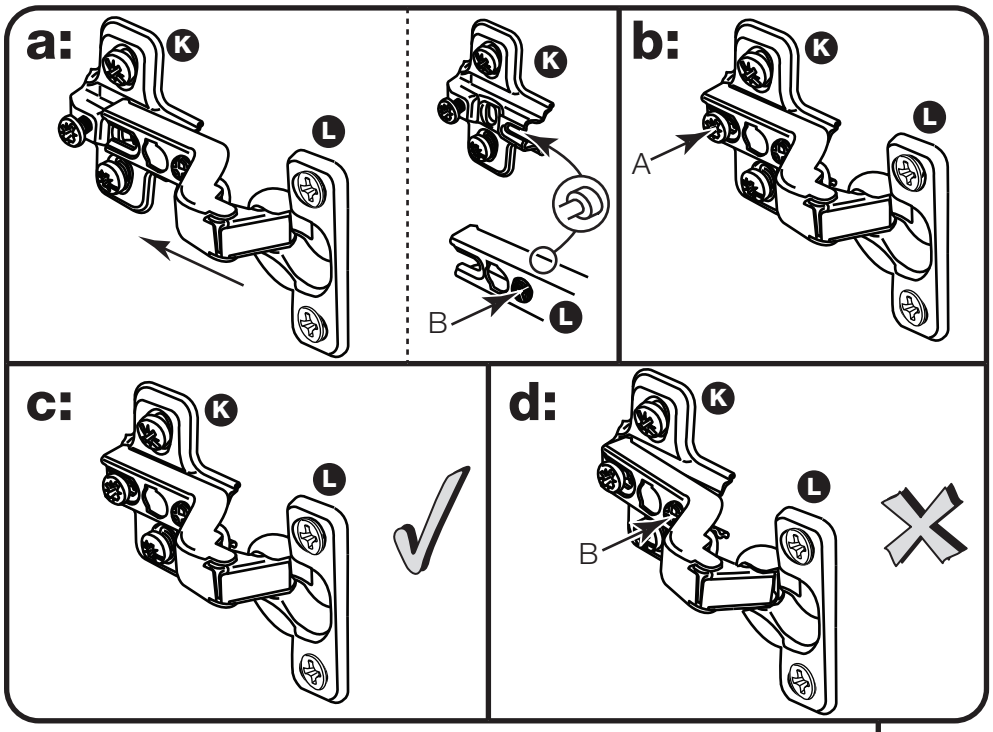
a: Push the hinge L onto the front part of the hinge plate K.
The recess at the bottom of screw B goes into the slot in the hinge plate.

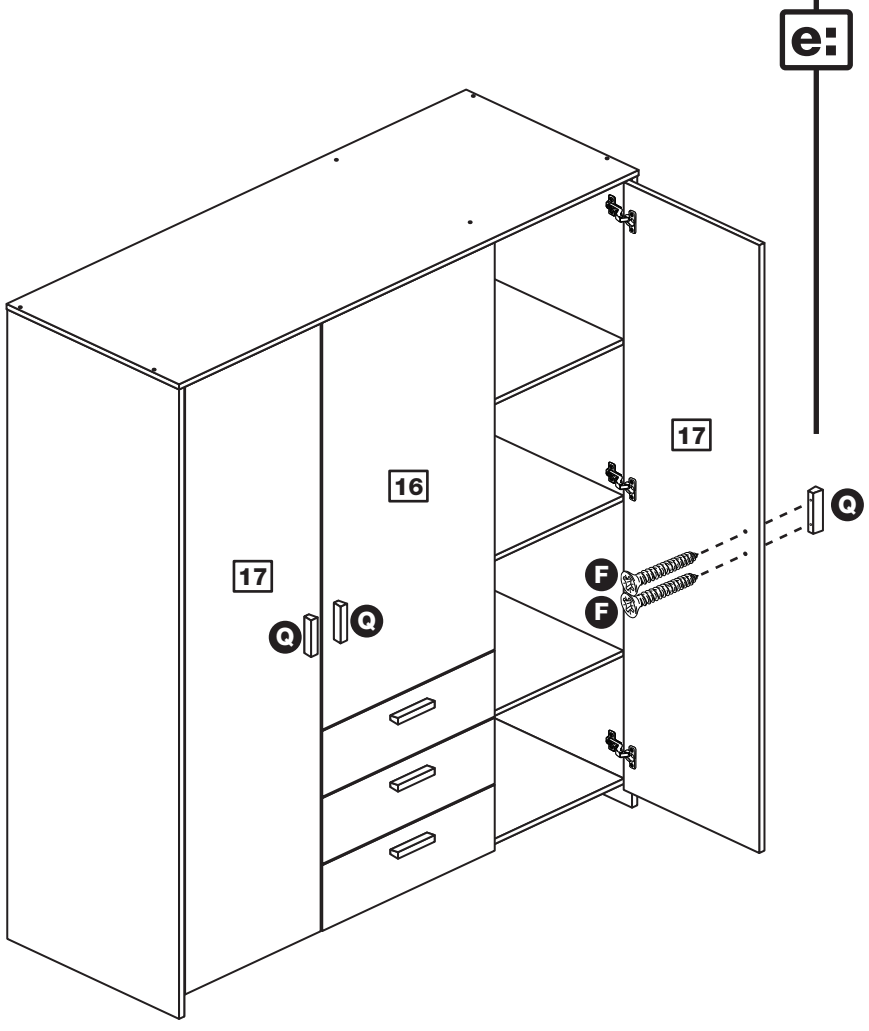
b: Keep the hinge L FLAT against the hinge plate K as you slide it across as far as it will go. Tighten screw A.

c: The hinge L must be flat against the hinge plate K prior to any adjustment.

d: The hinge L must NOT be AT AN ANGLE to the hinge plate K when assembled.
This would indicate that the recess at the bottom of screw B had not located in the slot in the hinge plate and the hinge would not be secure. Remove the hinge from the hinge plate and then re-assemble being careful to follow instructions a-c.

e: Attach a handle Q to each door 16 and 17 using 2 screws F.





Step 29

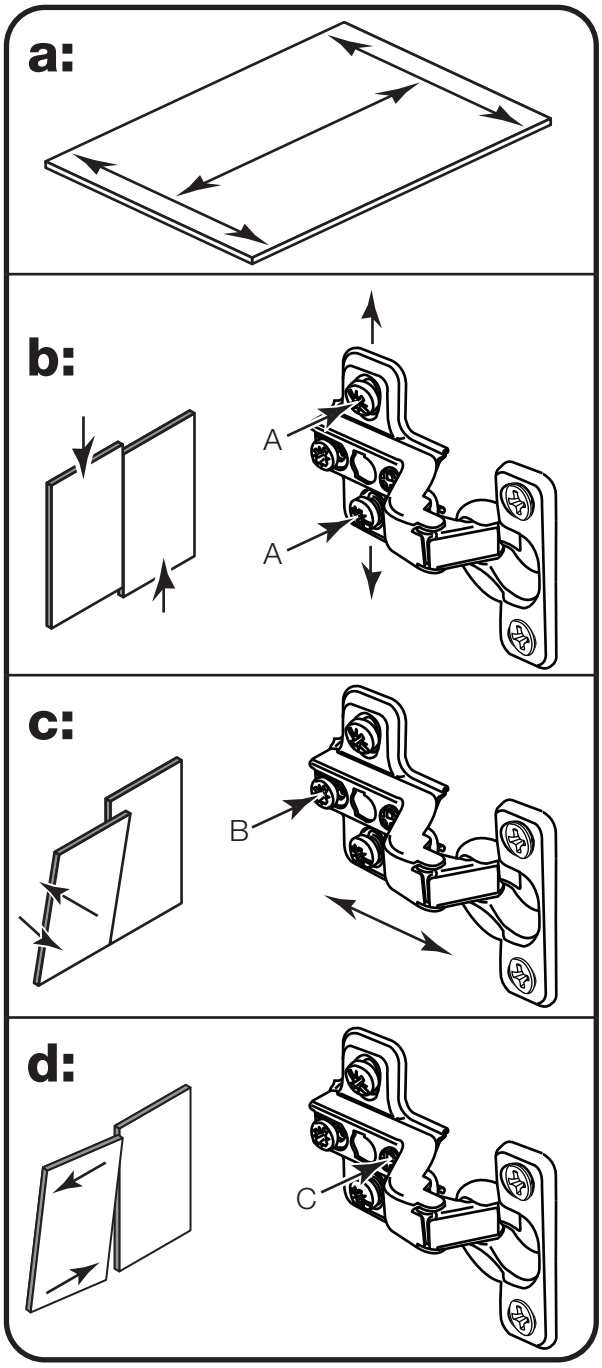
Adjust the doors if needed

a: Before adjusting the doors, use a spirit level to check the base (or top) of the unit is level, front-to-back and side-to-side in the 3 positions shown.
Use suitable packing pieces (not supplied) to make the unit level BEFORE making any adjustment to the hinges, as shown.

b: Height adjustment.
Loosen screws A on hinge plates and move door up or down as required.
Retighten screw A.

c: Forward and Back adjustment.
Loosen screw B on hinge plate and move door in or out as required.
Retighten screw B.

d: Sideways adjustment.
To move door ‘out’ loosen screw C.
To move door ‘in’ tighten screw C.



Step 30

Fit the bracket

To prevent possible overbalancing, we recommend that this unit is secured to a suitable wall by use of the bracket N fitted to the top of the unit.

Fixings are not supplied, as they will need to suit the wall type and the length of screw will depend on the distance from the back of the unit to the wall.

Fix the bracket N loosely onto the top of the unit using screw G and mark the wall for the wall fixing.

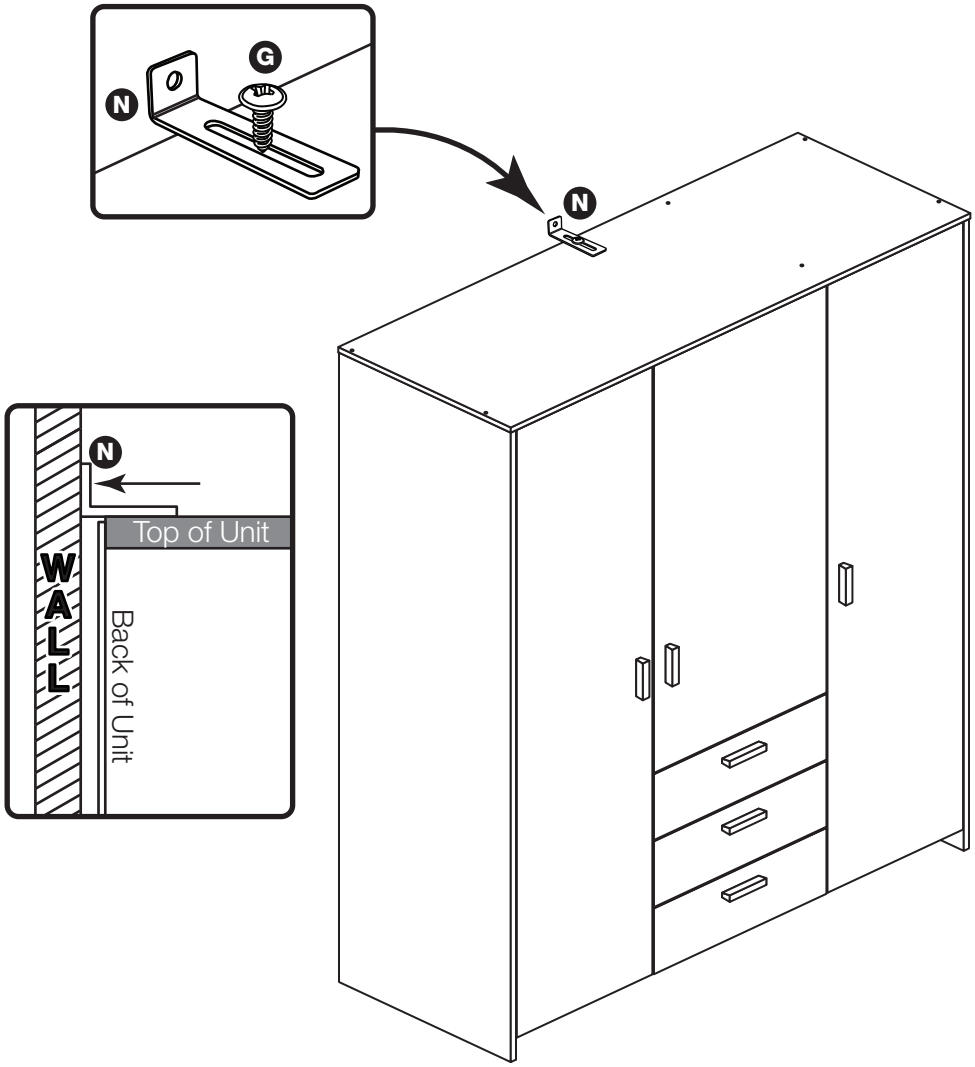
Swivel the bracket N away from the wall and drill a hole in the wall using a suitable drill bit and fit your wall fixing.

Swivel the bracket N back and fix the bracket to the wall, then tighten screw G.

Note: Take care when drilling the wall that you do not drill into any pipes, wires etc.
If in doubt, consult an expert.

Warning: The unit is heavy. Lift with care.

Assembly is complete



If you need help or have damaged or missing parts, call the **Customer Helpline: 08456 400800**
and quote the reference numbers on the component pages.
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